

**ARCHITECTURAL REVIEW COMMITTEE  
SPECIAL MEETING MINUTES  
WEDNESDAY, August 26, 2015 – 7:00 PM  
NEW HARTFORD TOWN HALL – 530 MAIN STREET**

Present: Members: Anne Hall, Michael Misiorski, Donna LaPlante, Justin Natale.  
1<sup>st</sup> Selectman Dan Jerram, Selectman Jack Casey and Laura Garay.

Chairperson Anne Hall opened the meeting at 7:07PM.

A. Discussion and Review of Pavillion Plans submitted to the Zoning Board of Appeals Commission for the following: Town of New Hartford– Review Pavilion Plan – Advisory Only – Map 36B – Block 119 – 01A, Bridge Street & Map 37A – Block 121 – Lot 007, 12 Bridge Street.

Mike Misiorski opened the discussion by asking Dan Jerram what materials will be used in the construction of the pavilion and it's intended use. Dan responded that he was looking for input from the committee regarding materials as the current plans are conceptual in nature. The pavilion is intended to be a place for small gatherings on the river, a place for people to eat or just sit and view the river. Discussion ensued regarding what materials would be in keeping with the Town Center character. Justin Natale asked what was the budget? And Dan Jerram replied that the Board of Finance has approved \$100,000.00 for the project. The town will do the conduit for power, as the pavilion will be lighted and have power. The base will be pavers. Dan anticipates splitting the project into two parts for bidding purposes. The first part would be the pavers, piers and site work, the second part would be the structure.

The following list of suggested materials was compiled by the committee after extensive discussion:

1. Square composite columns with aluminum insert with detailed rectangular base to 10x10 finish.
2. Exterior of Structure to be white.
3. White painted clapboard with hardy board backer in gable ends - 3" reveal.
4. Roof to be 8 in 12 pitch.
5. a. Red Cedar shingle 5" reveal, copper valleys.  
b. Architectural 50 year shingle – weatherwood color.
6. Roof inside – rafters exposed, 4x6 24" on center, 5/4 x 6 sheathing, cedar breather – let weather natural
7. Soffit, fascia and rake trim – PVC composite throughout painted white to follow detail of columns.
8. Uplighting – Indirect interior lighting all within and under roof, Lighting in cupola.
9. Locked meter box hidden on upriver side.
10. Four 2" partitions for message boards, planters, and power outlets sufficient for events. Have some outlets up high for holiday lighting.
11. Cupola 4x4 with 3x3 windows. Be able to look up into cupola.

Motion Mike Misiorski, second Justin Natale: The Committee would like to see detailed drawings, including roof and trim plans and structural drawings, choosing materials identified by this committee while keeping within budget. Unanimously approved.

**B. MINUTES.**

Motion Donna LaPlante, second Michael Misiorski to approve the minutes of 5/27/15 as submitted. Unanimously approved.

Motion Michael Misiorski, second Justin Natale to approve the minutes of 7/1/15 as submitted. Unanimously approved.

Motion to adjourn Anne Hall, second Justin Natale. Unanimously approved. Meeting adjourned at 8:30PM.

**Respectfully Submitted,  
Donna LaPlante**