

2022 ANNUAL INCOME AND EXPENSE REPORT SUMMARY

Owner Name: _____
Mailing Address: _____
City, State Zip: _____
Email & Phone #: _____

Property Name: _____
Property Address: _____

☐ Apartment ☐ Office ☐ Retail ☐ Mixed Use ☐ Shopping Center ☐ Industrial ☐

1. **Primary Property Use:** Other: _____

2. Gross Building Area
(include owner-occupied space): _____ Sq.Ft.

3. Net Leasable Area: _____ Sq.Ft.

4. Owner-Occupied Area: _____ Sq.Ft.

5. Number of Units: _____

6. Number of Parking Spaces: _____

7. Actual Year Built: _____

8. Year Remodeled: _____

Income

9. Apartment Rentals (from Schedule A): _____
10. Office Rentals (from Schedule B): _____
11. Retail Rentals (from Schedule B): _____
12. Mixed Rentals (from Schedule B): _____
13. Shopping Center Rentals (from Schedule B): _____
14. Industrial Rentals (from Schedule B): _____
15. Other Rentals (from Schedule B): _____
16. Parking Rentals: _____
17. Other Property Income: _____
18. **Total Potential Income** (add 9 through 17): _____
19. Loss Due to Vacancy and Credit: _____
20. **Effective Annual Income** (line 18 minus line 19): _____

I DO HEREBY DECLARE UNDER PENALTIES OF FALSE STATEMENT THAT THE FOREGOING INFORMATION, ACCORDING TO THE BEST OF MY KNOWLEDGE, REMEMBRANCE AND BELIEF, IS A COMPLETE AND TRUE STATEMENT OF ALL THE INCOME AND EXPENSES ATTRIBUTABLE TO THE ABOVE IDENTIFIED PROPERTY (Section 12-63c(d) of the Connecticut General Statutes.)

Signature: _____

Print Name: _____

Date: _____ Phone #: _____

Expenses

21. Heating/Air Conditioning: _____
22. Electricity: _____
23. Other Utilities: _____
24. Payroll (except management): _____
25. Supplies: _____
26. Management: _____
27. Insurance: _____
28. Common Area Maintenance: _____
29. Leasing Fees/Commissions/Advertising: _____
30. Legal and Accounting: _____
31. Elevator Maintenance: _____
32. Tenant Improvements: _____
33. General Repairs: _____
34. Other (specify): _____
35. Other (specify): _____
36. Other (specify): _____
37. Security: _____
38. **Total Expenses** (add 21 through 37): _____
39. **Net Operating Income** (line 20 minus line 38): _____
40. Capital Expenses: _____
41. Real Estate Taxes: _____
42. Mortgage Payment (principal & interest): _____

RETURN TO THE ASSESSOR ON OR BEFORE JUNE 1, 2023

SCHEDULE A – 2022 APARTMENT RENT SCHEDULE

Complete this Section for Apartment Rental activity only.

[illegible]

Building Features Included in Rent

(Please Check All That Apply)

- | | |
|--|---|
| <input type="checkbox"/> Heat | <input type="checkbox"/> Furnished Unit |
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Security |
| <input type="checkbox"/> Other Utilities | <input type="checkbox"/> Pool |
| <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Tennis Courts |
| <input type="checkbox"/> Stove/Refrigerator | <input type="checkbox"/> Parking |
| <input type="checkbox"/> Dishwasher | |
| <input type="checkbox"/> Garbage Disposal | |
| <input type="checkbox"/> Other (specify) _____ | |

SCHEDULE B – 2022 LESSEE SCHEDULE

Complete this Section for all other rental activities except apartment rental.

[illegible]

COPY AND ATTACH ADDITIONAL PAGES IF NEEDED