

Water and Wastewater Asset Evaluation Team  
Thursday, February 8, 2018  
Minutes

Present: Dan Jerram, Denton (Bud) Butler, Tom Hart, Kim Estep; Joe Ridge ( CDM Smith);  
Administrative Assistant Christine Hayward;

Connecticut Water Representatives Craig Patla, Mackinley Rowe

Chairman Dan Jerram called the meeting to order at 2:10 PM. He welcomed CT Water Representatives to the meeting. Mr. Jerram noted that one member of the committee, Joe Toro was unable to be present at the start of the meeting due to the fact that he was on the road returning from a business trip, but Toro hoped to be present prior to the close of the meeting. Mr. Jerram explained that when the bids were received and reviewed by the committee, it became apparent that there were some areas where responses were not 'apples to apples' and clarification is needed in order to proceed with the review in order to proceed with a recommendation to the Board of Selectmen for consideration.

MOTION: by Jerram, second Butler to enter into Executive Session at 2:11 PM for the purpose of discussion with CT Water to respond to questions regarding the bid they presented to the Town of New Hartford for the potential sale of the water and/or wastewater assets in New Hartford.

Jerram, Butler, Hart, Estep, Ridge, Patla, Rowe and Hayward entered into Executive Session.

Executive Session ended at 4:45 PM. Mr. Patla and Mr. Rowe left the building.

A short break was taken prior to welcoming representatives from Aquarion Water Company.

Chairman Dan Jerram reconvened the meeting at 5:05 PM. He welcomed Aquarion Water Company representatives Don Morrissey, Mike Crawford, Dan Lawrence and Troy Dixon to the meeting and explained that members of the Asset Evaluation Team would be asking questions regarding the bid they submitted for the potential sale of the water and wastewater assets of the Town of New Hartford.

MOTION: by Jerram, second Butler to enter into Executive Session at 5:07 PM.

Jerram, Butler, Estep, Hart, Ridge, Crawford, Lawrence, Dixon, Morrissey and Hayward entered into Executive Session. Member Joe Toro arrived at 5:20 PM and joined the Executive Session.

Executive Session ended at 7:35 PM.

The members of the Asset Evaluation Team agreed that the question and answer session was helpful to clear up some of the questions they had regarding the bid responses but also agreed that it may be necessary to call back the bidders as they digest the responses as there may be additional questions. The entire team was in agreement that they need to act responsibly and perform due diligence with respect to getting as much information as possible from each bidder in order to proceed with a recommendation. It was also noted that all of the bid documents will be available for public review once a decision regarding a recommendation is made by the committee.

MOTION: by Jerram, second Estep to adjourn at 7:36 PM.

Respectfully Submitted,  
Christine Hayward, Administrative Assistant