

**Town of New Hartford
Board of Education Regular Meeting
Tuesday, June 18, 2019 @ 7:00 pm
Bakerville School**

PRESENT Chairman Tim Goff, Members: Tom Buzzi, Stacy Cull, Karl Hermonat, Tim Klepps, Penny Miller and Kelly O'Dell Longhi.

Others Present Superintendent of Schools Brian Murphy, Bakerville Principal Kelly Carroll, School Psychologist Jen Harris, members of the public: Heather Tomala and Mary Stempien.

Absent Jenn Benaitis and Pat Spaziani

Chairman Tim Goff opened the meeting at 7:00 pm asking those in attendance to join in the Pledge of Allegiance.

Chair to Select Order of Business No changes

Superintendent's Report

On-Line Web Store Superintendent Murphy reported that the district will be switching the on-line web store for the lunch program to E-Funds. This replacement is because Rev Trak will not sign the district's Data Privacy contract. Parents will be notified of this change.

Internship Program Superintendent Murphy is looking to partner with the University of Bridgeport's Internship Program for the 2019-2020 school year. The school would provide us with an intern enrolled in the Master's Program for elementary education. This person would be used as a substitute for either a teacher or tutor in our primary schools for a total cost of \$16,000. The board asked Supt. Murphy to explore other colleges to see if they can offer the same thing at a lower cost to the district. Currently we pay our substitutes \$80/day.

Budget Transfers Supt. Murphy requested several budget transfers to offset unanticipated costs. He also mentioned that the water pumps in the wells at Antolini School broke today and that is why this meeting is at Bakerville. Our fuel tanks were filled before the end of school.

MOTION by Miller to approve the 2018-2019 Budget Transfers as outlined in Supt. Murphy's handout; seconded by Hermonat.

Discussion followed with Mr. Klepps asked for more information on future budget transfers.

Unanimous

District Furniture Report Supt. Murphy presented the various locations of the new furniture that has been ordered.

Public Comment None

Consent Agenda

Personnel/Retirements Supt. Murphy reported that one of our veteran teachers at Antolini School, Jessica Searson, has accepted a position as a Guidance Counselor at Region 7. He thanked her for her years of service to our school district. Special Education Teacher Stacy Quint will be returning this fall to Antolini School. She is a phenomenal teacher and the students will be glad to have her back. Robert Hirschak, a long-time tutor at Bakerville School, retired at the end of the 2019 school year. Supt. Murphy also thanked Mr. Hirschak for his years of service. Supt. Murphy said they are in the process of interviewing candidates for three tutor positions. The tutor assignments will be sent out before the start of school.

Approval of Minutes

MOTION by Miller to approve the Consent Agenda; seconded by Cull.

Unanimous

Communication to the Board of Education

Mr. Goff read a letter from the students of Ms. Callaway's 6th grade class thanking the BOE for their support of the White Memorial Trip.

Mr. Goff also read an email in support of a staff member from a student's grandmother.

New Business

Committee/Community Outreach

Mr. Goff said following our self-evaluation the Board discussed how to get the community more involved in our operations and the board. Unfortunately not a lot of people attend our meetings. Currently this topic is part of the School/Community Relations and Policy sub-committee. Mr. Goff suggested that this sub-committee could update our website to include board members photos & bios; and that a board member is present at all school events and that they are recognized at that event. The newsletter from Supt. Murphy is now being distributed through the town's email system as long as you have signed up to receive those notices. Possibly having a BOE Facebook page and doing a live broadcast of our meetings. Ms. Miller suggested that we also include the committees we are all on. Mr. Buzzi said that we need to get our business out in front of the townspeople.

Mr. Goff said according to our policy, subcommittees are to be formed after our first regularly scheduled meeting in December or as needed. He feels we need to do this now rather than after the summer.

MOTION by Goff to form the Community Relations and Outreach Sub-committee, effective immediately. Seconded by Miller.

There will be a maximum of 4 members on the sub-committee.

Unanimous

A motion was made to create the charge of the new sub-committee.

MOTION by Buzzi - to charge the newly formed Community Relations and Outreach Sub-committee with community involvement and to better improve and solicit community input for the operation of the New Hartford Public Schools. Seconded by Odell Longhi.

Unanimous

Superintendent Evaluation / Executive Session

MOTION by Miller to enter Executive Session at 7:49 pm for the purpose of discussion the Superintendent's evaluation and invite Superintendent Murphy to join us. Seconded by Buzzi.

Unanimous

MOTION by Miller to exit Executive Session at 8:40 pm. Seconded by Hermonat.

Unanimous

MOTION by Miller to extend Superintendent Murphy's contract by one year. Seconded by Cull.

Unanimous

MOTION by Goff to increase Superintendent Murphy's salary by 2% for the 2019-2020 fiscal year. Seconded by Hermonat.

Unanimous

Reports - Policies are available through the Superintendent's Office.

Review Policy 5141.21 (Administering Medication) - second reading by Ms. Cull.

MOTION by Cull to approve the regulation - R5141.21 (Administering Medication). Seconded by Buzzi.

Unanimous

MOTION by Goff to approve Policy 5141.21 (Administering Medication). Seconded by Hermonat.

Unanimous

Review Policy 4212.42 (Drug and Alcohol Testing for School Bus Drivers / Qualification for School Bus Drivers) – second reading by Ms. Cull.

MOTION by Klepps to approve Policy 4212.42 (Drug and Alcohol Testing for School Bus Drivers / Qualification for School Bus Drivers). Seconded by Cull.

Unanimous

MOTION: by Miller to adjourn at 8:46 pm. Seconded by Cull.

Unanimous

Respectfully submitted,

Penny Miller
Secretary
New Hartford Board of Education

Available for viewing at the Town Clerk's office:
2018-2019 Budget Transfers
Furniture Order
Thank you from Ms. Callaway's 6th Grade Class
Letter from Mary Ellen Levesque re: Spec. Ed Teacher