

Special Board of Selectmen's Meeting Minutes
Tuesday, September 13, 2016
Sessions Conference Room – Town Hall
6:00PM

The meeting was called to order at 6:15 pm to discuss the following agenda items.

- Item 1. Line Item Transfer (Highway to Capital) – Forklift Purchase
- Item 2. 2016 General Government proposed line item transfers
- Item 3. Constitution Week Proclamation

In attendance were First Selectman Dan Jerram, Selectman Alesia Kennerson, and Selectman Laura Garay.

With regard to Item 1. First Selectman Jerram described the poor condition of the existing forklift owned by the DPW. It has not run for months and is not OSHA certified. When the issue was brought to the First Selectman by Highway Foreman Spencer, Jerram informed Spencer that we could not “just buy” another. We could lease in the interim, but all capital purchased had to be purchased with approval of the Board of Finance. Jerram informed the Board of Selectmen that for the past two months we had been leasing a unit with an option to purchase at \$9,000. There was a motion made by Kennerson, seconded by Garay to approve a transfer of \$9,000 from Highway Department (Catch Basin Cleaning/Street Sweeping line) to Capital for the purchase. A discussion followed. Kennerson questioned why so much money remainder in the line item. Jerram responded that it was a light winter and not much sand was spread on the roads. Garay questioned which budget year we were taking the money from. Jerram responded 2015-2016. The deal was signed in June 2016 and we've been renting for \$500 per month since then. After a lengthy discussion, the motion was passed unanimously and referred to the Board of Finance. Jerram stated that the DPW employees will be very happy as the unit appears perfect for their use.

With regard to Item 2. First Selectmen Jerram distributed a document outlining the proposed line item transfers proposed by the town's bookkeeper (that included the previously discussed and approved forklift). After a lengthy discussion, a motion was made by Kennerson, seconded by Garay to approve the transfers that totaled \$187,249.33. Further discussion followed. Jerram noted that no departments were overspent. The transfers being proposed were line items overspent within departments that were covered internally from other lines in the same department (as permitted by statute). The Selectman (Garay and Kennerson) questioned specific lines in detail. After the discussion – all members voted in favor of the motion (see attached).

With regard to Item 3. There was a motion made by Garay, seconded by Kennerson to approve the Constitution Week Proclamation presented by First Selectman Jerram. Jerram noted that we have been recognizing the Constitution for many years in New Hartford. After a short discussion, the motion was passed unanimously (see attached).

As there was no other business to attend to, a motion made by Garay, seconded by Kennerson, to adjourn at 6:48pm. The motion was passed unanimously.

Respectfully Submitted,

Dan Jerram, First Selectman