

**Board of Selectmen
Special Meeting
July 5, 2018**

MINUTES

Present: First Selectman Dan Jerram, Selectman Alesia Kennerson, Selectman Eric Claman, Members of the Public Bill Ferrigno, Arnie Helt, Laura Garay (in at 7:15); Administrative Assistant Christine Hayward.

First Selectman Jerram called the meeting to order at 7:05 PM. He noted that this was a special meeting and therefore only items that appeared on the agenda could be discussed.

Discussion of Special Town Meeting items and possible dates:

First Selectman Jerram informed the Board that the Planning and Zoning Commission had made a recommendation at their June 27, 2018, meeting to approve acceptance of Flanders Crossing as a town road once the remaining 5 trees are planted as required to fulfil the conditions of the subdivision approval. Mr. Jerram stated that since the town holds a road bond account for this road, it was his intent to use a portion of the remaining funds in the account to purchase and install the trees so that this road can be accepted before too long. He noted that the residents have been very patient with this matter and the town needs to step in to be sure that all conditions are met so that the road can become a town maintained roadway. The Selectmen agreed to this course of action.

In addition to road acceptance, there is a need to elect members to the Stanclift Cove Authority and this special town meeting could have that agenda item on it as well.

The Selectmen discussed possible dates for a special town meeting and decided that August 16 would be the target date.

It was also noted that the Board of Selectmen meeting scheduled for July 24 would be cancelled as two of the Board members would be away and a quorum would not be possible. A Special Meeting of the Board of Selectmen will be called for July 31, 2018.

Discussion regarding recategorization of Capital Funds (woodchipper to tractor plus utility trailer):

Mr. Jerram announced that the 46 year old lawn tractor at Brodie has ceased operating. This was an unexpected failure, but it does not make sense to pump money into it to fix it. He would like to seek approval from the Board to use existing unspent capital funds (from a prior year) to purchase a new lawn tractor plus trailer (used to haul the tractor). He stated that there are funds remaining that had been set aside for the purchase of a wood chipper in 2014-2015. The woodchipper was not purchased due to the fact that it had extensive repairs performed and is now functioning well. The need is not there at this time to purchase a wood chipper; however, there is a need for a new lawn tractor. He sought permission to recategorize the funds and earmark them for a lawn tractor, pending the approval of the Board of Finance. He stated that he recognized that the Board of Finance would have the final approval of such a transfer of use of funds.

Selectman Claman questioned how a recategorization of capital funds differs from line item transfers.

First Selectman Jerram explained that when a capital budget is approved, the use of the funds is specific—items are clearly identified and authorization is for a specific appropriation. The Board of Finance has the authority to allow for a change in the use of the funds but the appropriation remains as was approved. Additionally, capital funds can roll over from year to year. Unused capital funding continues to accrue.

The Selectmen discussed the tractor and trailer with both Selectmen asking the First Selectman to be sure to obtain a few quotes prior to approaching the Board of Finance.

MOTION: by Kennerson to authorize the First Selectman to purchase a multi purpose lawn tractor plus utility trailer using 2014-2015 woodchipper Capital funding pending approval from the Board of Finance; seconded by Claman.

Unanimous.

Request for authorization of disposal of town owned property (vehicles):

First Selectman Jerram informed the Board of Selectmen that the Highway Superintendent has presented him with 2 quotes for truck purchases. One of the trucks is an F550 with a purchase price of \$52,650.64 (under budget, but there will be additional expenses for accessories) and an F350 for \$34,958 with trade in allowances which keeps it within budget. Mr. Jerram requested that the Selectmen authorize the use of 3 older vehicles that are no longer in service due to various conditions as tradeins towards the purchase of the F350.

Jerram noted that the trade ins suggested to be used are the 2006 Chevy that has a cracked frame and is rusted and is considered to be beyond repair plus the 2004 former Land Use vehicle which has also been deemed to require costly repairs and is considered unsafe to drive and also the 2006 F550 which has a blown transmission and a cracked head. Selectman Claman asked the First Selectman who is responsible for making recommendations regarding what gets purchased (gas versus diesel) and what gets sold (repairable versus not). The First Selectman replied that consultation with staff such as the mechanic and members of the highway crew who have the firsthand knowledge and experience with such matters guides the process. He then brings the recommendations forward for discussion and approval. Jerram stated that he would also ask the Selectmen to consider the authorization to dispose of a 1998 International Truck as an auction item on Gov Deals, the online auction site that the town has used with success in the past.

MOTION: by Kennerson to authorize the First Selectman to sell the 1998 International on Gov Deals; seconded by Claman.

Jerram noted that this is oldest truck in the fleet of vehicles.

Unanimous.

MOTION: by Kennerson to authorize the First Selectman to use the 2006 Chevy C 1500, the 2006 Ford F550 and the 2004 Chevy Blazer to be used as trade in vehicles toward the purchase of an F350; seconded by Claman.

Unanimous.

Appointment to fill a vacancy on the Commission on Aging:

First Selectman Jerram stated that a recommendation has been received from the Commission on Aging Chair Laura Garay to appoint Kathy White to fill a vacancy on the Commission on Aging.

MOTION: by Kennerson to appoint Kathleen White to fill a vacancy and serve as a member of the Commission on Aging, term to expire December 31, 2020; seconded by Claman.

Mr. Jerram stated that Kathy will be a great addition to the Commission.

Unanimous.

Request for Tax Refunds:

\$8.39 to James Magadini due to adjustment made due to sale of vehicle; \$12.71 to Raymond Brewer due to overpayment; \$18.32 to James Magadini for Olivia Rizza due to adjustment made due to sale of vehicle; \$37.03 to Acar Leasing Ltd due to sale of vehicle.

MOTION: by Kennerson to approve the Tax Refunds as presented by the Tax Collector; seconded by Claman.

Unanimous.

Correspondence:

Mr. Jerram stated that he was in receipt of a letter written to him from the Farmington River Watershed Association expressing their concern with a building located at 170 Main Street that they felt was located within the 100 foot set back. Mr. Jerram noted that the location of the foundation was approved over 10 years ago and the foundation has been in since that approval. He showed the Selectmen a map that showed that there is a very small corner of the foundation that may be within the setback, but the majority of the building is not included in that area. There is a shed that currently is within the setback, but it has been discussed at P&Z meetings that the location is temporary and plans are for it to be moved once there is a formal site plan approval by the commission. Jerram noted that he was presenting this as information only due to the fact that the Selectmen have no jurisdiction over zoning matters.

Opportunity for Public Comment on Agenda Items only:

Laura Garay thanked the Selectmen for their action regarding the appointment of Kathy White to the Commission on Aging.

MOTION: by Kennerson to adjourn at 7:41 pm; seconded by Claman.

Respectfully Submitted,

Christine Hayward, Administrative Assistant