

Board of Selectmen's Meeting Minutes
Tuesday, November 22, 2022
Sessions Conference Room – Town Hall (Hybrid Via Zoom)
6:30PM

The meeting was called to order at 6:30 pm to discuss the following agenda items.

- Item 1. Approval of the Call of the Public Hearing & Town Meeting (12/6/2022)
- Item 2. Appointment of Assistant Town Clerk
- Item 3. Review & Approval of NAGE Discretionary Day
- Item 4. Review & Approval of Minutes
- Item 5. Operations Update

In attendance were First Selectman Dan Jerram (in person), Selectman Alesia Kennerson, and Selectman Laura Garay. Kathryn Boughton also attended.

With regard to Item 1. First Selectman Jerram distributed (via email prior to the meeting) the proposed "Call" for Special Town Meeting to be held on December 6, 2022. Jerram gave a review of the proposed call indicating that six of the seven items on the proposed call were related to the sale of the Water and Sewer System to Aquarion Water Company.

Kennerson indicated that we should waive the reading of the Call as there was no public at the meeting. Garay asked if the Call would be recorded with the minutes. Jerram indicated that the "Call" just allows for the "posting" of the meeting so that the meeting could be legally held. It is not the actual resolutions and meeting materials. Jerram noted that a majority of the Board had to sign the Call for the meeting to go forward. Kennerson questioned if emailed signatures would suffice? Jerram said yes. Jerram then read portions of the call offering the following summary:

Items 1 & 2 were "public hearings" related to Connecticut Cities and Town Development Act that allowed smaller statutory towns to grant tax abatements. Item 1 was classified as the "Enabling" resolution while Item 2 was the "Implementing" resolution. Jerram stated that holding a Public Hearing was required by state statute and that the Call of the Meeting was guided by Town Counsel Roraback. Items 3 & 4 were basically the same as Items 1 & 2, however, then the towns people could entertain a motion to approve the specific resolutions. Item 5 was the approval of a Right of Way Easement from the Pine Meadow Farms Homeowners Association for access to maintain the public utilities (water and sewer) within the Pine Meadow Farms development on Route 44. The development had been originally approved by a court stipulated agreement, but the maintenance easements were never granted to the town roughly 20 years ago. Jerram further stated that it was a technical oversight at the time and that we were just "cleaning up" old business. Item 6 was a revision to the Water Pollution Control Authority (WPCA) ordinance that would take place after the consummation of the sale to Aquarion. After the sale, the WPCA would have three duties: vote to establish the sewer service area (because there is no statute that allows private companies to do that), mandate sewer connections and make recommendations to the Board of Selectmen on line extension (both water and sewer). Item 7 was the only item on the agenda that was not WPCA related. This item has to do with implementing an "Open Burning" ordinance.

After reviewing the documentation, a motion was made by Kennerson, seconded by Garay to approve the proposed call as presented. Jerram noted that the approval allowed Mrs. Hayward to

post the meeting and that the corresponding documents that were on file in either the Town Clerks office or the Selectmen's office could be modified up to the date of the meeting. The motion passed unanimously.

With regard to Item 2. First Selectman Jerram indicated that Appointment of the Assistant Town Clerk was a "new thing" brought on by the implementation of the ordinance to appoint our Town Clerk. In years past, the elected Town Clerk would appoint the Assistant Town Clerk. Now, with the approval of the new ordinance that took effect in January 2021, the Board of Selectmen is now the appointing agency. Jerram noted that Sharon Zordan was our current assistant and was doing a great job and she had requested that we formalize the appointment that wasn't completed with the appointment of Lynn Florio in January of 2121. Jerram stated the term would run concurrent with the Town Clerk's appointment through 1/1/2025.

Garay asked if this was a reporting requirement of the Secretary of the State's office? Jerram indicated that he thought that only the Town Clerk was reported to the State, so the appointment was a local recognition but added that Zordan did act as Town Clerk in Florio's absence. After consideration, a motion was made by Kennerson, seconded by Garay to appoint Sharon Zordan as Assistant Town Clerk for a term to expire 1/1/2025. The motion passed unanimously.

With regard to Item 3. First Selectman Jerram indicated that we were in possession of a request for consideration of a proposal from NAGE (the Town Hall Employees Union) to use their Discretionary Holiday day off on Friday December 23 (1/2 day) and Friday December 30 (1/2 day). Jerram noted that there was little business conducted around the holidays and that it didn't impact payroll and that he supported the proposal as presented.

After consideration, a motion was made by Garay, seconded by Kennerson to approval the proposal as presented. The motion passed unanimously.

With regard to Item 4. Minutes were not completed for consideration – so there was no action taken.

With regard to Item 4. Jerram indicated that while our primary goal was to move the Town Meeting material, Mrs. Hayward put the Operations Update to give him a few minutes to discuss recent updates. Jerram noted that the election was completed successfully on November 8th and that he was thankful to all poll workers for the long days work. He added that there was one recount for the 8th District Senate seat. The recount confirmed the victory of Lisa Seminara who would take over for the retiring Senator Witkos. Locally Representative Mark Anderson won reelection as did Attorney Jim Steck who would replace the retiring Judge Michael Magistralli.

Jerram also indicated that the Neighbors to Neighbors Committee had reviewed the application for grant funding (\$5,000) to Pleasant Valley Children's Center and made a recommendation to the Selectmen to approve it. After discussion, a motion was made by Kennerson to approve the ARPA Grant application for Pleasant Valley Children's Center in the amount of \$5,000, seconded by Garay. The motion passed unanimously.

Jerram also noted the passing of former Selectmen Bill Marchand whose funeral service was held earlier in the day at St. Paul's Church. The Selectmen recalled his years of local service. He was a Selectman from 2003 to 2009, but like so many other local residents did many years of service on other Boards & Commissions especially Regional Refuse Disposal District #1.

Jerram noted the upcoming holiday activities. Garay wished all a Happy Thanksgiving.

As there was no other business to attend to, a motion made by Kennerson, seconded by Garay, to adjourn at 6:57pm. The motion was passed unanimously.

Respectfully Submitted,

Dan Jerram, First Selectman