

**Board of Selectmen
Special Meeting
March 26, 2019**

MINUTES

Present: First Selectman Dan Jerram, Selectman Eric Claman, Member of the Public John Wilhelm; Administrative Assistant Christine Hayward.

First Selectman Jerram called the meeting to order at 6:10 PM.

Appointment to Commission on Aging:

First Selectman Jerram stated that he has received a recommendation from the Commission on Aging to appoint Donna Howard to fill a vacancy as a member on the commission. It was noted that Donna had been a member in the past but had to resign due to other commitments and is now able to return.

MOTION: by Claman to appoint Donna Howard to serve as a member of the Commission filling a vacancy; seconded by Jerram.

Unanimous

Appointment of Municipal Agent for the Elderly:

First Selectman Jerram informed the Board that with the retirement of Jean Barnicoat, the position of Municipal Agent for the Elderly needed to be filled. He stated that Diane Barrett, current Senior Director has done a terrific job since she has taken on the position and she has connected well with the Seniors. It would be his recommendation that she be appointed to serve as the Municipal Agent for the Elderly.

MOTION: by Claman to appoint Diane Barrett to serve as Municipal Agent for the Elderly; term to expire December 31, 2020; seconded by Jerram.

Unanimous

Proposed Line Item Transfer:

First Selectman Jerram stated that the Constable Line item will have excess funds due to a vacancy that was not filled for several months. The police have a need for some additional equipment -- specifically the purchase of some tasers. Resident Trooper Figuerial is in the midst of obtaining quotes and the quote will determine the exact dollar amount. It is anticipated that it will not be more than \$8,000.

MOTION: by Claman to recommend to the Board of Finance to authorize a transfer of funds not to exceed \$8,000 from the Constable line item to Capital Expenditures for the purchase of four (4) tasers for the New Hartford Police Officers; seconded by Jerram.

Unanimous.

Mr. Jerram also mentioned that the Bakerville Library is in need of a new boiler/furnace. They have asked the town for a special appropriation this one time to help them with this capital expense. Jerram noted that their operating budget is not as large as the Beekley Community Library and he would be in favor of supporting this request. He noted that the library does a great job of fundraising and they are always trying to find new ways to generate revenue. This capital expense is best dealt with as a special request rather than being included in their operations request so that it does not carry over as a budgeted request each year. There are additional funds in the Constable line item that could be used for this special request.

MOTION: by Claman to approve a transfer from the Constable Line item to the Bakerville Library line item as a one-time special appropriation in an amount not to exceed \$10,000; seconded by Jerram.

Unanimous.

2019- 2020 Budget:

The Selectmen reviewed the budget once again. Mr. Jerram stated that he had received a request from Fire Marshal Bill Baldwin to increase the Deputy Fire Marshal line item by \$500.00 to allow for funding to be able to pay for wages for a Deputy Fire Marshal when needed. Mr. Baldwin is currently working closely with Deputy Bob Diorio and offering hands on training so that he can be called upon when needed to act in his absence. Claman agreed to this proposed change to be included in the budget. The health insurance line item has been increased by 4%.

A review of the proposed Capital Budget resulted in the Selectmen agreeing to reduce the Village Parking Expansion from \$75,000 to \$50,000. Jerram stated that he had reviewed the project with the Town Engineer and the engineer was comfortable with this reduction.

MOTION: by Claman approve the proposed changes to the 2019-2020 proposed budget reflecting a 1.65% increase in overall expenditures; seconded by Jerram.

Unanimous.

MOTION: by Claman to adjourn at 6:54 PM; seconded by Jerram.

Respectfully Submitted by,

Christine Hayward, Administrative Assistant