

Special Board of Selectmen's Meeting Minutes

Monday, April 10, 2023

The meeting was called to order by First Selectman Jerram at 7:20 pm to discuss the following agenda items.

- Item 1. Set Time, Date, Manner of Annual Budget Meeting; removing Item Number 1 to take to referendum
- Item 2. Set Time, Date, Manner of Annual Town Meeting; removing Item Number 2 to take to referendum
- Item 3. Review of Annual Budget Meeting – adjustments to budget if necessary
- Item 4. Request for Tax Refunds
- Item 5. Public Comment on Agenda Items Only
- Item 6. Approval of Minutes

In attendance were First Selectman Dan Jerram, Selectman Alesia Kennerson, and Selectman Laura Garay.

Prior to beginning the meeting, First Selectman Jerram indicated that the Town was having some “tech” issues so there would be no ZOOM broadcast for the meeting. He added that our contractor would be in Town Hall on Wednesday and the issue should be resolved shortly.

With regard to Item 1. First Selectman Jerram described the timing of the budget process indicating that the last step in the process is setting the Annual Budget Meeting and then the Annual Town Meeting. A motion was made by Kennerson, seconded by Garay to approve the call as presented. The Board briefly discussed the “call” noting that by approving the call, the language would automatically move the vote on the Annual Budget (Fiscal 2023-2024) to referendum on May 2, 2023. Jerram noted that voting would be at the usual polling places, but this year hours for voting would run from 10AM to 8PM. All members voted in favor of the motion.

With regard to Item 2. First Selectman Jerram indicated that this was really a “continuation” of Item 1 and that the Annual Town Meeting would occur immediately after the Budget Meeting. A motion was made by Garay, seconded by Kennerson to approve the call of the Annual Town Meeting as presented. The Board briefly discussed the “call” noting that by approving the call, the language would automatically move the ARPA appropriation vote on the budget to referendum on May 2, 2023. Kennerson reminded the Board of the proposed language the Board would recommend to the Board of Finance classifying the ARPA appropriation in the same fashion as a capital expenditure so that any unspent balances could be transfer by the Board of Finance upon receiving a recommendation by the Board of Selectmen. All members voted in favor of the motion.

With regard to Item 3. First Selectmen Jerram informed the Selectmen that there was a small issue with regard to the draft budget as proposed. One of the Town Employees has informed the Town of his intent to join the town's health insurance plan effective July 1. This was an unbudgeted \$24,000 expenditure. Jerram indicated that we needed to find some savings prior to the Board of Finance meeting on Tuesday, April 11, 2023 when they would vote to approve the budget so that it was accurate. Jerram added that overcoming a small deficit could be done easily, but it gets very hard when you have an unbudgeted shortfall in excess of \$20,000.

A motion was made by Kennerson, seconded by Garay to add \$25,000 to health insurance line (page 4), reduce Resident State Trooper line \$25,000 (page 7), reduce Regional Refuse Disposal District line \$10,000 (page 11), and reduce West Hill Lake Association line \$3,000 (page 15) for a total net reduction of \$13,000. The Board generally indicated that it was unlikely that a new police officer would be in place on July 1 or that the hypothetical officer would be paid at top scale (which the line item estimated was based on), so the number could be reduced without loss of service. The Selectmen also briefly discussed the possibility of hiring another local Police officer (also called a Constable). The Board also discussed RRDD#1 indicating that they had thought the town would receive an increase, but no updated information was provided so last years assessment would stand. With Regard to West Hill Pond, the noted the fact that the Board was giving them \$10,000 in ARPA funds. After further discussion, all members voted in favor of the motion.

With regard to Item 4. A motion was made by Garay, seconded by Kennerson to approve the tax refunds as recommended by the Tax Collector (total of nine) All members voted in favor of the motion.

Grand List Year 2021:

Matthew Aiello	Motor Vehicle	331.34
Caleb and Helen Cutler	Real Estate	21.30
James Dangelo	Motor Vehicle	51.06
Gordon Hines	Real Estate	16.94
Dale Ibitz	Motor Vehicle	99.64
Nissan Infiniti LLC	Motor Vehicle	239.46
Alexa Marks	Motor Vehicle	324.77
VCFS Auto Leasing	Motor Vehicle	133.36
VCFS Auto Leasing	Motor Vehicle	599.07

With regard to Item 5. There was no public comment.

With regard to Item 6. The Board reviewed the March 7, 2023 and March 13, 2023 Selectmen Meeting Minutes. A motion was made by Kennerson to approve the March 7, 2023 minutes as amended (changing on page 1 to “We pay a financial advisor” and changing the end of paragraph 2 from \$60,000 to \$65,000). The motion was seconded by Garay. All members voted in favor of the motion.

Another motion was made by Kennerson to approve the March 13, 2023 minutes as presented, seconded by Garay. All members voted in favor of the motion.

As there was no other business to attend to, a motion made by Garay, seconded by Kennerson, to adjourn at 8:46pm. The motion was passed unanimously.

Respectfully Submitted,


Dan Jerram, First Selectman

*Attachments: (available upon request from the Town Clerk)
Call of The Annual Budget Meeting/Notice of Referendum
Call of the Annual Town Meeting/Notice of Referendum*

NOTICE OF ANNUAL BUDGET MEETING – APRIL 18, 2023
NOTICE OF REFERENDUM – MAY 2, 2023

The Board of Selectmen of the Town of New Hartford, CT hereby notifies all electors and citizens entitled to vote in Town Meetings in said Town of New Hartford, Connecticut that the Annual Budget Meeting will be held on Tuesday, April 18, 2023 at 7:00 pm in the Senior Center Meeting Room of the New Hartford Town Hall, 530 Main Street, in New Hartford for the following purposes:

1. To consider and act upon the Town Budget recommended by the Board of Finance for the fiscal year beginning July 1, 2023.
2. Pursuant to Section 7-7 of the General Statutes of Connecticut, Revision of 1958, as amended, to adjourn said budget meeting at its conclusion and to submit Item number 1 on the call of this meeting to be voted upon using voting tabulators on Tuesday, May 2, 2023 between the hours of 10:00 a.m. and 8:00 p.m. Electors residing in the Voting District #1 shall vote at the New Hartford Town Hall, 530 Main Street in New Hartford. Electors residing in the Voting District #2 shall vote at the South End Fire House, 20 Antolini Road in New Hartford. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling places. Absentee ballots will be available from the Town Clerk, 530 Main Street, New Hartford, CT and will be counted at their respective polling places. The question to be voted upon shall be placed on the ballots as: "Shall the Budget of the Town of New Hartford including General Government, New Hartford Board of Education and Capital Expenditures, recommended by the Board of Finance for the fiscal year commencing July 1, 2023, be accepted?"

Voters approving the question will vote "Yes" and those opposing the question will vote "No."

Dated at New Hartford, CT this 10th day of April, 2023

Daniel V. Jerram, First Selectman

Laura Garay, Selectman

Alesia Kennerson, Selectman

Lynn Florio, Town Clerk

TOWN OF NEW HARTFORD
NOTICE OF ANNUAL TOWN MEETING
TUESDAY, APRIL 18, 2023
NOTICE OF REFERENDUM
TUESDAY, MAY 2, 2023

The Board of Selectmen of the Town of New Hartford, CT hereby notifies all electors and citizens entitled to vote in Town Meetings in said Town of New Hartford, that the Annual Town Meeting will be held on Tuesday, April 18, 2023, immediately following the close of the Annual Budget Meeting which begins at 7:00 PM in the Senior Center/Meeting Room of the New Hartford Town Hall, 530 Main Street, in New Hartford, CT for the following purposes:

- 1.) To elect a member to the Stanclift Cove Authority; term to expire June 30, 2026
- 2.) To consider and act upon the recommendations made by the Board of Finance regarding appropriations to be made utilizing the American Rescue Plan Act (ARPA) funds totaling \$984,400.00.
- 3.) Pursuant to Section 7-7 of the General Statutes of Connecticut, Revision of 1958, as amended, to adjourn said Annual Town Meeting at its conclusion and to submit Item number 2 on the call of this meeting to be voted upon using voting tabulators on Tuesday, May 2, 2023 between the hours of 10:00 a.m. and 8:00 p.m. Electors residing in the Voting District #1 shall vote at the New Hartford Town Hall, 530 Main Street in New Hartford. Electors residing in the Voting District #2 shall vote at the South End Fire House, 20 Antolini Road in New Hartford. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling places. Absentee ballots will be available from the Town Clerk, 530 Main Street, New Hartford, CT and will be counted at their respective polling places. The question to be voted upon shall be placed on the ballots as: "Shall the appropriations totaling \$984,400.00 utilizing funds received through the American Rescue Plan Act as recommended by the Board of Finance be accepted?" Voters approving the question will vote "Yes" and those opposing the question will vote "No."

Dated at New Hartford, CT this 10th day of April, 2023

Board of Selectmen

Daniel V. Jerram, First Selectman

Alesia Kennerson, Selectman

Laura Garay, Selectman

