

**Town of New Hartford
Commission on Aging Regular Meeting
Town Hall 530 Main Street
Wednesday March 6, 2019 @ 6:30pm**

Members Present: Kathy White, Karen Gauthier, Christine Ringuette, Laura Garay, Penny Miller, Karen Kuhl

Members of the Public Present: Donna Howard

Meeting was called to order at 6:33pm with a quorum.

I. Public Comment, No Public Comment made.

II. Discussion with Potential Vacancy Candidates/ Possible Action

New Hartford Resident, Donna Howard, was present to express her interest in becoming a member of the COA. Donna Howard has been a past member of the COA. A discussion ensued.

A motion was made by Karen Gauthier to recommend Donna Howard to fill a regular vacancy on the COA to the Board of Selectmen and was seconded by Karen Kuhl. Motion was approved unanimously; motion carries.

III. COA Housing Survey Work Group

The COA reviewed the sample housing survey received from Lesley Higgins-Biddle previously distributed by the Town of Sherman. Many suggestions were made to make modifications to the survey.

There was discussion about whether or not to survey only senior housing needs. Discussion supported an expansive survey that would consider all housing needs for New Hartford.

The COA also discussed ways in which to distribute the survey to promote the most resident responses.

The Chair will comprise a draft survey and discuss any remaining questions with Lesley Higgins-Biddle for our next meeting.

Karen Kuhl left meeting at 7:54pm.

IV. Approval of January 9, 2019 Meeting Minutes

A motion to approve the minutes was made by Karen Gauthier and seconded by Christine Ringuette. The minutes were unanimously approved; motion carries.

V. Adjourn

A motion to adjourn was made by Penny Miller and seconded by Kathy White. Motion unanimously approved. Motion carries.

Meeting adjourned at 8:19pm.

Next meeting scheduled for Wednesday April 3, 2019 at 6:30pm.

Respectfully Submitted By,

Laura Garay, Chair

