

**Town of New Hartford
Commission on Aging Regular Meeting
Town Hall 530 Main Street
Wednesday September 4, 2019 @ 6:30pm**

AGENDA

Members Present: Laura Garay, Karen Gauthier, Kathy White, Penny Miller

Absent: Donna Howard, Karen Kuhl, Christine Ringuette

Meeting called to order at 6:59pm with a quorum.

- I. **Public Comment-**
No Public Comment made.
- II. **Filling the COA Secretary Position-**
Matter will be discussed at the next meeting.
- III. **Approval of June 19, 2019 Special Meeting Minutes-**
Matter to be taken up at the next meeting.
- IV. **Alternate Vacancy/Take Possible Action-**
The Chair had spoken to someone regarding our Alternate vacancy. Matter to be put on agenda for the next meeting. The COA asked if the Senior Director would mention vacancies in the Senior Newsletter.
- V. **Senior Center Programming Update/Diane Barrett-**
Diane Barrett was not present at this meeting.
- VI. **COA Housing Survey Draft Review/Take Possible Action-**
The Housing Needs Survey was reviewed by the COA again. The chair advised the COA that the document was forwarded to consultant, Lesley Higgins-Biddle for review. Chair will provide feedback at the next meeting.

VII. **Senior Resource Guide Work Group Update-**
Penny Miller and Karen Gauthier to work on electronic changes.

VIII. **Other Business –**
There was discussion about several senior newspaper articles, New Hartford Day, scheduling a Senior Forum, and changing the date for the December meeting from December 4 to December 5, 2019.

A Motion to change the December meeting date to December 5 was made by Kathy White and seconded by Karen Gauthier. Motion unanimously approved. Motion carries.

IX. **Adjourn**
A Motion to Adjourn was made by Kathy White and seconded by Penny Miller. The motion was unanimously approved. Motion carries.

Meeting adjourned at 8:05pm.

Next Meeting scheduled for Wednesday October 2, 2019 at 6:30pm.

Respectfully Submitted By:

Laura Garay, Chair