

Town of New Hartford  
Commission on Aging Special Meeting Minutes  
Town Hall 530 Main Street  
Thursday January 8, 2020 6:30 PM

**Members Present:**

Laura Garay, Penny Miller, Christine Ringuette, Karen Gauthier

**Guest:** Senior Center Director, Robin Buzzi Present

**Members Absent:** Kathy White

Meeting called to order at 6:31 PM

**Public Comment:**

No members of the public present

**Approval of Minutes for October 2, 2019 meeting**

Motion by Christine Ringuette, Second by Karen Gauthier

Minutes approved my unanimous vote.

**Nominations for Chairman / Secretary**

Karen Gauthier nominated Laura Garay for Chairman, Seconded by Christine Ringuette. Paper ballot voting. Results; Laura Garay elected unanimously,. Motion carries.

Karen Gauthier volunteered to assume duties of Secretary.

**Old Business**

Chairman Laura Garay met with First Selectman Dan Jerram regarding approval of senior housing survey and distribution within the next two weeks. Survey results to be returned prior to next meeting. Christine Ringuette to write the introduction. Laura Garay to oversee survey results.

Karen Gauthier to complete Senior resource guide prior to distribution.

2020 Meeting Schedule approved.

Motion by Penny Miller, Seconded by Karen Gauthier to approve calendar.

Approval was unanimous.

January 8, 2020	6:30 PM
February 5, 2020	6:30 PM
March 4, 2020	6:30 PM
April 1, 2020	6:30 PM
May 6, 2020	6:30 PM
June 3, 2020	6:00 PM
September 2, 2020	6:30 PM
October 7, 2020	6:30 PM
November 4, 2020	6:30 PM
December 7, 2020	6:00 PM
January 6, 2021	6:30 PM

### **New Business**

The chair was advised of Karen Kuhl's resignation December 2019. New Hire Robin Buzzi, has assumed the position as Senior Center Director replacing Diane Barrett. Robin, was welcomed to the COA meeting. The COA offered encouragement and support in her new position.

### **Adjournment**

A motion was made by Penny Miller and Seconded by Christine Ringuette to adjourn. Motion carried. Adjournment at 7:42 PM.

Respectfully Submitted by:  
Karen Gauthier, Secretary