

**New Hartford Public Schools
Town of New Hartford, CT
Board of Education
Regular Meeting Minutes
Tuesday November 15, 2016 @
7:00pm
Antolini School – Media Center**

Present: Josh Adams, Jen Benaitis, Karl Hermonat, Penny Miller, Mary Misiorski, Pat Spaziani, Stacie Cull, Cindy Duval, Jen Zenuh, Superintendent Brian Murphy.

Absent: None

Chair to Open Meeting: Chairman Jen Benaitis called the meeting to order at 7:00pm.

Old Business:

Superintendent Report:

1. **Evacuation Drills Update** - Superintendent Murphy updated the Board on the successful evacuation drills conducted over the last several weeks and added that they provide meaningful recommendations to the staff for future drills.
2. **Administrative Review of Child Nutrition Program** - Superintendent Murphy apprised the Board of an upcoming Administrative Review of the district's *Child Nutrition Program*. This review occurs every 3 years and will take place April 18-20, 2017.

Consent Agenda:

1. **Motion** by Pat Spaziani to accept the *Minutes of Oct 4, 2016* and the *Expenditure Report*, second by Josh Adams. All in favor. **Motion passes.**

Curriculum Update:

1. **Progress Reports** – Erika Sacharoka (Director of Curriculum) updated the Board on the revisions to the district's Progress Reports. They were revised last year to reflect teacher's classroom assessments.
2. **Sexual Abuse Awareness Program:** Erika updated the Board on this newly State mandated program. Letters will go out to the parents with a date and time for the parent informational session.

Opportunity for Public Comment:

Glen Phillips (199 East Cotton Hill Road) – expressed concerns about placement of *Opportunity for Public Comment* in our Board Agenda, in addition he asked the Board to consider of making Veterans Day, a day off, for the district children.

New Business:

1. **Board of Education Special Meeting – December 15, 2016:**
Jen Benaitis reminded the Board of an upcoming Special Meeting on December 15th. Jen expressed concern that not all members have responded. Jen strongly urged that each Board member attend. Nick Caruso from CAFE will be present to lead a workshop on the *Roles and Responsibilities* of the New Hartford Board of Education.

2. Board of Education Meeting Schedule Calendar:

The 2017 Board of Education meeting calendar was presented and after some discussion a **Motion** by Josh Adams, 2nd by Pat Spaziani to accept the 2017 Board of Education meeting calendar. Those in favor: Josh Adams, Penny Miller, Jen Benaitis, Karl Hermonat, Staci Cull, Mary Misiorski, Pat Spaziani, Cindy Duval. Those opposed: Jen Zenuh. **Motion passes.**

Reports:

1. **Adhoc Enrollment Projection Committee** – Karl Hermonat updated the Board saying that the report from Milone & MacBroom has been received. This report will be reviewed and discussed at the next Adhoc committee scheduled for November 28th @ 6:30pm in the Antolini School Media Center.
2. **Policy Subcommittee:**
The Policy Subcommittee reported on and reviewed, with the Board, the following Policy and/or Regulations (first reading):
Policy 3520.13 (Student Data Protection and Privacy) – after some discussion, it was decided to have Superintendent Murphy will reach back out to CABA for further clarification.
First reading: *Regulation 5141.204* (Flouride Rinse Program) – discussion about the continuance of the *Swish* program resulted in the agreement that the program would continue this year until currently stocked supplies run out. The Board will revisit this Regulation, upon termination of Swish program, for exclusion from the policy manual.

Adjournment:

Motion by Pat Spaziani, 2nd by Karl Hermonat to adjourn the meeting at 8:12. All in favor
Motion passes

Respectfully submitted,

Mary Misiorski
Secretary for the New Hartford Board of Education