

Board of Selectmen
Regular Meeting February 23, 2021

HAND OUTS

Capital Project List –Approved and in Progress

Capital Project List – 5 year plan

Farmington Valley Health District – request for additional funding

Capital Project List 2020-2021 - Approved in Process

1.	Large Plow Truck	95,000.00	Replace Older Plow Truck. (Payment 1 of 2) \$95,000 payment due in July
2.	Technology	10,000.00	Recurring-used every year. Spent \$0 - on tech
3.	Town Hall Equip.	0.00	Electric Charging Station(s) @ Town Hall
4.	Town Hall Equip.	25,000.00	Equipment Upgrades and Furniture Replacement Spent \$8,000 - on heat pumps and Cooling tower is coming
5.	Recreation Dept.	35,000.00	General Park Improvements. Spent \$54,081.17 - on Field House repairs & new roof (paint coming) + Scout Cabin repairs, new roof and paint and Berkshire Hall repairs and paint job (had some carryover).
6.	Garage Equipment	140,000.00	Replace Road Side Mower Spent \$118,820.25 - tractor in stock
7.	Downtown Imp.	30,000.00	Sidewalks & Lighting @ \$30,000. Spent \$3,850 - waiting on DOT approval on Route 219 project
8.	Brodie Septic	<u>50,000.00</u>	Remove Cesspools and Install modular bathroom(s) Design nearly completion (Grant Received)
		<u><u>385,000.00</u></u>	

3/9/2020

Garage Requests:

Large Plow Payment	95,000.00	Second payment of two
Skid Steer	51,000.00	Replace dead unit
Pickup Truck	30,000.00	Replace 2005 DARE pick-up truck F-250
Mini Excavator	75,000.00	Upgrade Existing Mini to larger unit
	<u><u>251,000.00</u></u>	

Annual Avg for Cap over the past 5 years = \$366,000

2016	\$405,000
2017	\$370,000
2018	\$300,000
2019	\$370,000
2020	\$385,000
	<u><u>1,830,000.00</u></u>

Capital Project List 2021-2022 - Proposed - Year 1

1.	Large Plow Truck	95,000.00	Replace Older Plow Truck.	(Payment 2 of 2)
2.	Technology	10,000.00	Recurring-used every year.	
3.	Town Hall Equip.	25,000.00	Equipment Upgrades and Furnishings	
3.	Town Hall Equip. from 2020	10,000.00	Electric Charging Station(s) @ Town Hall	
5.	Recreation Dept.	35,000.00	General Park Improvements.	
6.	Rails to Trails	30,000.00	Phase 2 of Trail Development	
7.	Garage Equipment from 2022	51,000.00	Replace inoperable skid steer.	
8.	Garage Equipment	75,000.00	Replace older mini-excavator.	
9.	Garage Equipment	30,000.00	Replace older pick up truck (DARE - 2005 F-250).	
10.	Downtown Imp.	30,000.00	Sidewalks & Lighting @ \$30,000.	
11.	Bridge Work	50,000.00	Additional Funding for Cedar & Steele Rd	

441,000.00

2/17/2021

Capital Project List 2022-2023 - Proposed - Year 2

1.	Large Plow Truck	95,000.00	Replace Older Plow Truck. (Payment 1 of 2)
2.	Technology	20,000.00	Recurring-used every year.
3.	Town Hall Equip.	80,000.00	Replaces furnace at Town Hall w/redundant system.
4.	Recreation Dept.	50,000.00	General Park Improvements.
5.	Garage Equipment from 2021	55,000.00	Replace Diesel Fuel Storage Tank @ Garage
6.	Downtown Imp.	30,000.00	Sidewalks & Lighting @ \$30,000.
7.	Bridge Work	50,000.00	Continued work on Local Bridges to conform to State Assessments (ongoing).
8.	Garage Equip.	45,000.00	Wood Chipper to replace older (1997) Vermeer.
9.	Police Car	55,000.00	Replace 2012 Taurus Interceptor (oldest)
10.	Town Garage	50,000.00	Sinking Fund for Future Aquisition of Land and Cost of Improvements for New Town Garage Expense is 1 of 3.

530,000.00

2/17/2021

Capital Project List 2023-2024 - Proposed - Year 3

1.	Large Plow Truck	95,000.00	Replace Older Plow Truck. (Payment 2 of 2)
2.	Town Hall Equip.	95,000.00	Replace existing underground oil tank @ Town Hall. \$25k demo - \$70k replace & connect
3.	Storage Garage	100,000.00	4 bay storage garage at Antolini for yard equipment.
4.	Technology	20,000.00	Recurring-used every year.
5.	Town Hall Equip.	40,000.00	General Upkeep of Town Hall
6.	Recreation Dept.	50,000.00	General Park Improvements.
7.	Downtown Imp.	30,000.00	Sidewalks & Lighting @ \$30,000.
8.	Pedestrian Bridge	150,000.00	Links to New Development @ Hurley (Grant App) Payment 1 of 2)
10.	Revaluation	50,000.00	Five Year Statistical Reval.
11.	Town Garage	50,000.00	Sinking Fund for Future Aquisition of Land and Cost of Improvements for New Town Garage Expense is 2 of 3.

585,000.00

2/17/2021

Capital Project List 2024-2025 - Proposed - Year 4

1.	Large Plow Truck	95,000.00	Replace Older Plow Truck. (Payment 1 of 2)
2.	Technology	20,000.00	Recurring-used every year.
3.	Town Hall Equip.	20,000.00	General Improvements.
4.	Town Hall Equip.	80,000.00	Replace Town Hall Roof.
5.	Recreation Dept.	50,000.00	General Park Improvements.
6.	Box Culvert from 2021	40,000.00	Replaces Box Culvert @ Stub Hollow & Bruning
6.	Garage Equipment	80,000.00	Excavator for drainage projects. (or replace existing 2002 JD 410G back hoe)
7.	Garage Equipment	35,000.00	Used Paving Box, Compactor for Tractor, Curber, etc.
8.	Route 44 Water Line	75,000.00	Fire Protection for Route 44 (Payment 1 of 2)
9.	Downtown Imp.	30,000.00	Sidewalks & Lighting @ \$30,000.
10.	Town Garage	50,000.00	Sinking Fund for Future Aquisition of Land and Cost of Improvements for New Town Garage Expense is 3 of 3.
11.	Pedestrian Bridge	150,000.00	Links to New Development @ Hurley (Grant) (Payment 1 of 2)

725,000.00

2/16/2021

Capital Project List 2025-2026 - Proposed - Year 5

1.	Large Plow Truck	95,000.00	Replace Older Plow Truck. (Payment 2 of 2)
2.	Technology	20,000.00	Recurring-used every year.
3.	Town Hall Equip.	20,000.00	General Improvements.
4.	Utilitiy Pick Up Truck	60,000.00	Replaces F-550 (2014).
5.	Recreation Dept.	50,000.00	General Park Improvements.
6.	Wash Bay From 2022	100,000.00	Provides Wash Option for Town Vehicles (pending results of study)
7.	Garage Equipment From 2021	145,000.00	Replace 2nd Front Loader 444H
8.	Route 44 Water Line	75,000.00	Fire Protection for Route 44 (Payment 2 of 2)
9.	Downtown Imp.	30,000.00	Sidewalks & Lighting @ \$30,000.
10.	Police Car	55,000.00	Replace 2015 Taurus Interceptor (next oldest)
11.	Pedestrian Bridge	150,000.00	Links to New Development @ Hurley (Grant) (Payment 2 of 2)

800,000.00

2/17/2021



Farmington Valley Health District

95 River Road, Suite C • Canton, CT 06019 • Phone (860) 352-2333 • Fax (860) 352-2542

Avon • Barkhamsted • Canton • Colebrook • East Granby • Farmington • Granby • Hartland • New Hartford • Simsbury

January 21, 2021

Chief Elected/Appointed Officials:

I am writing to you in my capacity as Chairman of the Board of Directors of the Farmington Valley Health District. First, I want to thank all of you for your unwavering support of the District. The FVHD has proven to be a durable and successful example of regional cooperation. Under the leadership of the Director of Health, Jennifer Kertanis, the District staff has worked tirelessly over the last ten months to meet the public health challenges posed by the pandemic. We owe them our thanks and gratitude.

While still working to address its other statutory responsibilities, the District has managed to conduct hundreds of additional hours of contact tracing and addressed other responsibilities related to the pandemic. Notably, the District has been on the front lines of interpreting and explaining the scientific data and assisting administrators, business owners and others as they make decisions regarding their specific operations.

As we pivot to the vaccination rollout phase, an assessment of the District's ability to meet its obligations with its current resources is necessary. The FVHD adopted budget for FY 21, developed before COVID, was \$ 1,513,281. As you likely know, the largest source of funding for the FVHD is the per capita grant from the member Towns which, for FY 21, was about \$711,185.

The Board of Directors approved several budget amendments at its October meeting. The largest was in the amount of \$176,000 which is the first of three years of funding through the \$20mm allocated to the State of Connecticut through the CDC Epidemiology and Laboratory Capacity Grant. This funding is being used to pay overtime and hire additional staff. However, the resources provided by this grant are insufficient to support the District through the vaccination phase of the pandemic.

At my request, the Director of Health has developed a staffing plan that we feel is necessary to support the needs of the District over the next 28 weeks. I have attached a chart that provides the detail and cost of this plan. As you will see, our proposal is that each member town pay a surcharge based on population.

Before bringing this plan to the FVHD Board of Directors, we would like to discuss it with the chief elected and/or appointed officials of the member Towns. This is a preliminary plan and we welcome your suggestions and input. To that end, my office will be in contact with you to schedule a meeting so Jennifer and I can provide additional detail and answer questions.

Again, thank you for your support of the District and we look forward to talking with you.

Sincerely,

Brandon Robertson
Chairman, Board of Directors, FVHD
Town Manager, Town of Avon

Cc: Jennifer Kertanis, Director of Health, FVHD

PERSONNEL	ITEM	COST	IDENTIFIED NEED
1	Contact Tracers - 3 tracers @ 21 hrs/week @ \$25/hr @ 28 weeks	\$ 35,280	Required to conduct contact tracing for all confirmed COVID cases. Contact Tracers must have an understanding of disease transmission, quarantine and isolation requirements, as well as interview and computer skills. FVHD is currently averaging 65-80 new cases each day with 3-4 close contacts per case requiring follow-up. Contact tracing is also critical to the continued operation of schools and local businesses.
2	Clinic Scheduler - 1 scheduler @ 21 hrs/week @ \$25/hr @ 28 weeks	\$ 11,760	Required to assist with coordinating the logistics of upcoming large mass vaccination clinics to contribute to the statewide vaccine distribution effort. Duties will include securing and confirming venues, working with local emergency managers and other groups/individuals regarding event set up and the recruitment, management and coordination of volunteers to staff the clinics.
3	Office Assistant - 1 assistant @ 21 hrs/week @ \$20/hr @ 28 weeks	\$ 9,996	Required to provide support for the FVHD's only administrative staff member. Duties to include answering and directing phone calls, ordering supplies, assisting with management of website and social media channels, and other administrative duties related to COVID response.
4	Data Entry Assistant - 1 assistant @ 21 hrs/week @ \$20/hr @ 28 weeks	\$ 9,996	Required to complete significant data entry work to support vaccination and contact tracing efforts.
5	Overtime - 3 FVHD staff @ 10 wknd clinics @ 8 hrs/clinics @ \$56/hr	\$ 13,440	FVHD estimates at least 10 weekend clinics will be required over a 28 week period to support the effort to vaccinate the general public. Each clinic will require the support of 3 FVHD staff plus a volunteer cohort. (avg hourly rate = \$37*1.5)
SUBTOTAL PERSONNEL		\$ 80,472	\$ 86,628.11 With Taxes
SUPPLIES & EQUIPMENT	ITEM	COST	IDENTIFIED NEED
1	Contact Tracing Supplies	\$ 554	Includes: printing, paper, postage for mailing contact tracing letters; printing of paper forms for contact tracing; filing systems for managing paper files.
2	Technology & Office Equipment	\$ 5,563	Includes: laptops (3 @ \$1,079), cell phones (3 @ \$1,350), headsets (6 @ \$30) for contact tracing staff and filing cabinets (4 @ \$199).
3	Vehicle	\$ -	Van (ideally with lift gate) for moving clinic supplies. Possibly an in-kind loan from a member town?
4	Meals	\$ 12,600	Includes: meals from FVHD staff and volunteers at vaccination clinics. Assumes 3 clinics/week @ \$150/clinic @ 28 weeks
5	Vaccination Clinic Supplies	\$ 8,140	Includes: cost to build out additional vaccination "go-kits" including transport bags/boxes (@ \$1,000) plus cost to refill go-kits with supplies including syringes, band-aids, gauze, hand sanitizer, table covers, sharps containers, tape, etc. (@ \$7,140)
6	Vaccination Clinic Printing	\$ 16,800	Includes: cost of printing vaccine fact sheets which are required to be distributed to all recipients (@ \$200/clinic @ 84 clinics).
SUBTOTAL SUPPLIES & EQUIPMENT		\$ 43,657	
TOTAL ALL CATEGORIES		\$ 130,285	
Per Capita		\$ 1.19371016	
Distribution by Member Town			
TOWN	POPULATION	CONTRIBUTION	
Avon	18,032	\$	21,525
Barkhamsted	3,624	\$	4,326
Canton	10,270	\$	12,259
Colebrook	1,405	\$	1,677
East Granby	5,147	\$	6,144
Farmincton	25,506	\$	30,447
Granby	11,375	\$	13,578
Hartland	2,120	\$	2,531
New Hartford	6,685	\$	7,980
Simsbury	24,979	\$	29,818
TOTAL	109,143	\$	130,285