Town of New Hartford Water Pollution Control Authority Regular Meeting April 1, 2021

HAND OUTS

Minutes - March 4, 2021

Financial Reports:

Aged Payables
Income Statement
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Income Statement – 12 months

Aquarion Water Company Operations Report – March 2021

New Hartford Water Pollution Control Authority TOWN OF NEW HARTFORD, CONNECTICUT REGULAR MEETING MINUTES Thursday, March 4, 2021 at 7:00 PM Held Remotely Via Zoom

PRESENT: Chairman Denton Butler, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, Joe Toro, and First Selectman Dan Jerram.

ABSENT: David Douyard.

Mr. Butler called the meeting to order at 7:04PM.

1. APPROVE MINUTES – February 4, 2021:

The February 4, 2021 Minutes ought to include the following modifications:

The portion of text in the third paragraph that reads, "...Mr. Marsh questioned the charge for..." should instead read, "...Ms. Greenwood questioned the charge for..."

MOTION: Ms. Pobuda, Ms. Greenwood second, to approve the February 4, 2021 Minutes as amended; unanimously approved.

MOTION: Mr. Toro, Mr. Marsha second, to approve the January 7, 2021 Minutes; unanimously approved.

2. FINANCIAL RESULTS - February FY 20-21 Update

A. Aged Receivables & Revenue Report.

Mr. Butler reported that the newly hired Assistant Bookkeeper Erin Phalen had forwarded to him the aged receivables and revenue report and will see that the rest of the Board receives it, too. He noted that there was currently \$82K in revenues and \$33,405 in payables pending. He noted that outstanding payables include the grinder pumps at Prospect Street and the intersection of Route 44 and the Route 219 wet well.

3. OPERATIONS REPORTS SEWER (AWC) & WATER (TWC):

The Board reviewed operations reports from Aquarian Water Company and The Torrington Water Company (TWC) that had been previously emailed.

Ms. Greenwood questioned the notation regarding the recycling of 78,000 gallons of decant and the avoidance of hauling twelve trucks off site. Mr. Butler indicated that this would be attributable to seasonal events with the weather and organics. He explained that the holding capacity on the sludge is very limited.

4. OTHER BUSINESS/CORRESPONDENCE TO COME BEFORE THE WPCA: A. FOG Incidents.

Mr. Butler updated the Board regarding the FOG incidents at 200 Main Street. He reminded the Board that the Association had their first incident in 2016 at which time this Board absorbed the cost. He noted that he had advised the president of the Association of the cost for these incidents as a sum of \$3,405. The president of the association had confirmed that the association would be honoring the cost for the repairs, according to Mr. Butler.

Mr. Butler reported that a Hach dissolve oxygen meter had failed, and the plant had secured a loan as to not have done so could have resulted in a fine. Mr. Butler also sought approval for a

\$750 expenditure to camera a section of the Main Street sewer. He explained that a potential buyer of 599 Main Street had inquired about the sewer connection and after his reviewing all the maps and documents, there was too much conflicting information not to camera the area. Mr. Butler explained that cameraing will allow a determination to be made as to what was in the area, whether what is there is in a condition in which it would accept effluent so that it could be processed at the plant, and if it is connected to what was done when the sewers were moved into the sidewalk in that area. Mr. Butler also sought approval for an expenditure to power wash the wet well at the intersection of Routes 219 and 44 prior to the installation of the grinder pump.

Ms. Pobuda questioned whether there was a chance of failure due to the pressure of power washing. Mr. Butler indicated that he did not think so.

MOTION: Mr. Marsh, Mr. Toro second, to approve an expenditure not to exceed \$1800 for replacement of the Hach dissolve oxygen meter, \$750 to camera Main Street, and \$1500 to power wash the wet well prior to the installation of a grinder pump; unanimously approved.

B. WPCA Water Main Claim.

Mr. Butler reported that earlier in the afternoon on the date of this meeting, he had received a release form from Eversource, confirming their acceptance of responsibility for the water main break at Wickett Street.

C. Asset Sale - Discussion.

Mr. Butler reported a mailer that will be forwarded by Aquarian ahead of the referendum on the sale of the assets.

Mr. Butler relayed experiences he has had with numerous residents, noting that he had discovered that many of these individuals opposing the sale have not been informed with accurate facts. Mr. Marsh countered that in his discussion with his neighbors on the south side of town, many are planning to approve the sale of the town's water assets. He agreed that much of what has been put out opposing the sale offer no viable solutions to the proposal and fail to realize how significant the problems are. Mr. Toro noted that social media reveals the many misconceptions that are out there. He praised Selectman Alesia Kennerson for attempting to share facts. Ms. Greenwood reported receiving inquiries from people questioning what the proposal was all about, explaining that often with referendums, voters are not informed despite efforts to get the message out. She noted that it is a very complicated matter. Ms. Pobuda noted that she has referred many people to the Town's website to gain more information. Mr. LeClaire indicated that he has advised people he has met to do the same. Mr. Jerram indicated that he has spoken with many, many residents, too.

MOTION: Ms. Pobuda, Ms. Greenwood second, to adjourn at 7:46PM; unanimously approved.

Respectfully submitted, Pamela A. Colombie Recording Clerk

WPCA Aged Payables

	Account Balance Outstanding Invoices		\$91,062.41 \$23,098.32	TWC Pymts Total TWC Bills	3/19/2021 - 3	3/25/2021	\$6,265.78 \$165,262.00
Outstanding Invoices	Addison Electric New Hartford Liens & Releases Frontier Eversource Momar Tower Generator TWC Routine TWC NR Veolia	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Amount 312.00 200.00 512.00 8,507.27 823.23 1,244.00 8,622.32 1,350.00 1,527.50 23,098.32	Invoiced 3/10/2021 3/15/2021 3/15/2021 2/23/2021 3/4/2021 3/1/2021 3/15/2021 3/15/2021 3/9/2021		Due Date 4/10/2021 Jpon Receipt 4/8/2021 4/1/2021 4/4/2021 Jpon Receipt 4/15/2021 4/9/2021	
*Debt Service/WWTP, USDA Modified Town Loan	\$16,536.77 \$16,536.77		.,	8/1/2017 8/1/2018	11/1/2017 11/1/2018	2/1/2018 2/1/2019	5/1/2018 5/1/2019
	\$16,536.77 \$3,250.00			8/1/2019 8/1/2019 8/1/2020 8/1/2020	11/1/2019 11/1/2019 11/1/2020 11/1/2020 uspended paym	2/1/2020 2/1/2020 2/1/2021 2/1/2021	5/1/2020 5/1/2020

^{*}By vote of the Board of Selectmen policy was changed to reflect a suspension of discounted payments retroactive from 8/1/2017 to FYE 2021.

NEW HARTFORD WPCA Income Statement For the Nine Months Ending March 31, 2021

D		Current Month			Year to Date	
Revenues PAYMENTS RECEIVED	\$	16,232.11	100.00	\$	496,337.42	99.19
Lien Balances paid	Ψ	0.00	0.00	Ψ	3,195.57	0.64
Other Income		0.00	0.00		848.00	0.17
Total Revenues		16,232.11	100.00		500,380.99	100.00
Cost of Sales						
Total Cost of Sales	1	0.00	0.00		0.00	0.00
Gross Profit		16,232.11	100.00	,	500,380.99	100.00
Expenses						
ROUTINE SERVICES -WATER		8,622.32	53.12		77,600.88	15.51
Electricity/Water		0.00	0.00		22,668.03	4.53
Phone/Communications		512.00	3.15		4,454.01	0.89
Returned Check Fees		0.00	0.00		20.00	0.00
Non-Routine Water		3,195.00	19.68		36,059.84	7.21
Treatment Sup/Water		0.00	0.00		6,988.96	1.40
Licenses & Permits		0.00	0.00		797.25	0.16
Misc Water		0.00	0.00		3,100.00	0.62
DEBT SERVICE-WATER		0.00	0.00		32,141.00	6.42
TWP ROUTINE - SEWER		17,792.00	109.61		159,081.00	31.79
Electricity/Sewer		0.00	0.00		33,221.79	6.64
Telephone/Communications		0.00	0.00		1,912.32	0.38
Plant Supplies/Sewer		281.29	1.73		3,139.49	0.63
Sludge Hauling&Cleaning		1,527.50	9.41		6,873.75	1.37
Non-Routine Sewer		2,531.00	15.59		46,665.77	9.33
Fuel/Sewer		0.00	0.00		728.23	0.15
Chemicals		1,939.61	11.95		4,142.28	0.83
Lab Services/sampling		0.00	0.00		7,254.00	1.45
permit/sewer		0.00	0.00		1,722.50	0.34
Misc Sewer		0.00	0.00		3,704.00	0.74
Paines		0.00	0.00		511.38	0.10
WWTP Short-lived assets		0.00	0.00		59.56	0.01
Prospect Street		0.00	0.00		4,221.15	0.84
Admin Staff and Office Expense		200.00	1.23		320.00	0.06
Legal & Prof Fees/Water & Sewe	2	0.00	0.00		2,587.00	0.52
Total Expenses		36,600.72	225.48	=	459,974.19	91.92
Net Income	\$	(20,368.61)	(125.48)	\$	40,406.80	8.08

NEW HARTFORD WPCA

Account Register
For the Period From Mar 1, 2021 to Mar 31, 2021
1050-002 - NW Checking

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			59,661,55
3/2/21	3/2/21	Deposit	NHWPCA Customers	1,156,68		60,818.23
		Deposit	NHWPCA Customers	1,607.95		62,426.18
		Deposit	NHWPCA Customers	540.15		62,966.33
3/8/21	3/8/21	Deposit	NHWPCA Customers	1,545,54		64,511.87
		Deposit	NHWPCA Customers	397.00		64,908.87
		Deposit	NHWPCA Customers	471.24		65,380,11
3/9/21	3/19/21	Deposit	NHWPCA Customers	200 00		65,580.11
		Deposit	NHWPCA Customers	150.00		65,730,11
		Deposit	NHWPCA Customers	68 96		65,799.07
		Deposit	NHWPCA Customers	210.18		66,009.25
		Deposit	NHWPCA Customers	590.60		66,599,85
		Deposit	NHWPCA Customers	3,028.03		69,627.88
3/19/21	3/19/2021	Deposit	NHWPCA Customers	303.18		69,931,06
3/23/21	3/23/21	Deposit	NHWPCA Customers	4,904.62		74,835.68
3/24/21	3/24/21	Deposit	NHWPCA Customers	681.37		75,517.05
		Deposit	NHWPCA Customers	376.61		75,893.66
3/29/21	4661	Withdrawal	Addison Electric	3,0,0.	312.00	75,581 66
3/29/21	4661V	Withdrawal	Addison Electric		-312.00	75,893 66
3/29/21	4662	Withdrawal	Town of New Hartford Town		200.00	75,693.66
3/29/21	4662V	Withdrawal	Town of New Hartford Town		-200 00	75,893.66
3/29/21	4663	Withdrawal	Frontier Communications		512.00	75,381,66
3/29/21	4663V	Withdrawal	Frontier Communications		-512.00	75,893.66
3/29/21	4664	Withdrawal	EVERSOURCE		8,507,27	67,386,39
3/29/21	4664V	Withdrawal	EVERSOURCE		-8,507.27	75,893,66
3/29/21	4665	Withdrawal	Momar		823.23	75,070,43
3/29/21	4665V	Withdrawal	Momar		-823.23	75,893.66
3/29/21	4666	Withdrawal	Tower Generator Service LLC		1,244.00	74,649.66
3/29/21	4666V	Withdrawal	Tower Generator Service LLC		-1,244 00 -1,244 00	75,893.66
3/29/21	4667	Withdrawal	Veolia Water North America		1,527.50	
3/29/21	4667V	Withdrawal	Veolia Water North America		-1,527.50 -1,527.50	74,366-16 75,893-66
3/29/21	4668	Withdrawal				
3/29/21 3/29/21	4668V	Withdrawal	Torrington Water Torrington Water		1,350.00	74,543.66
3/29/21 3/29/21	4669	Withdrawal	Torrington Water Torrington Water		-1,350.00	75,893.66
3/29/21 3/29/21	4669V		9		8,622,32	67,271,34
3/29/21	4670	Withdrawal Withdrawal	Torrington Water Momar		-8,622.32	75,893.66
3/29/21					823.23	75,070,43
3/29/21 3/29/21	4671 4672	Withdrawal	Addison Electric		312.00	74,758.43
		Withdrawal	Veolia Water North America		1,527.50	73,230.93
3/29/21	4673	Withdrawal	Tower Generator Service LLC		1,244.00	71,986.93
3/29/21	4674	Withdrawal	Town of New Hartford Town		200.00	71,786.93
3/29/21	4675	Withdrawal	Frontier Communications		512.00	71,274.93
3/29/21	4676	Withdrawal	Torrington Water		1,350.00	69,924.93
3/29/21	4677	Withdrawal	Torrington Water		8,622.32	61,302.61
3/29/21	4678	Withdrawal	EVERSOURCE		8,507.27	52,795.34
			Total	16,232.11	23,098.32	

NEW HARTFORD WPCA Income Statement - 12 Periods For July 1, 2020 through June 30, 2021

	P	eriod 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12
Revenues PAYMENTS RECEIVED	S	80,164,15	70,857.88	8.951.65	61,544,99	58,796,97	54,796,44	64,959.23	80,034.00	16,232.11	0.00	0.00	0.00
Lien Balances paid	2	0.00	1,065.19	2,130,38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income		0.00	0.00	0.00	0.00	0.00	848.00	0.00	0.00	0.00	0.00	0.00	0.00
Other medine		0,00	0.00	0,00	0.00	0,00	040,00	0,00	0,00	0,00	0,00	0,00	0.00
Total Revenues		80,164,15	71,923_07	11,082.03	61,544.99	58,796.97	55,644,44	64,959.23	80,034,00	16,232,11	0.00	0,00	0.00
Cost of Sales													
Total Cost of Sales		00,0	0,00	0,00	0.00	0,00	0,00	0.00	0.00	0.00	0.00	0,00	0.00
Gross Profit		80,164.15	71,923.07	11,082.03	61,544.99	58,796.97	55,644.44	64,959.23	80,034,00	16,232,11	0.00	0,00	0.00
Expenses													
ROUTINE SERVICES -WATER		8,622.32	8,622,32	8,622,32	8,622.32	8,622,32	8,622,32	0.00	17,244 64	8,622,32	0.00	0.00	0.00
Electricity/Water		1,911.18	1.731.62	1,657,09	1.728.78	1.944.11	2,145.67	0.00	11,549 58	0.00	0.00	0.00	0.00
Phone/Communications		512.00	512.00	512.00	341.33	512.00	512.00	0.00	1,040 68	512.00	0.00	0.00	0.00
Returned Check Fees		0.00	0.00	0,00	0.00	0.00	20,00	0.00	0.00	0.00	0.00	0.00	0_00
Non-Routine Water		3,061.45	1,035,14	1,681,43	4,145.21	3,065.77	9,180.67	0.00	10,695 17	3,195.00	0.00	0.00	0.00
Treatment Sup/Water		0.00	1,747 24	1,747,24	0.00	0.00	1,747.24	0.00	1,747.24	0.00	0.00	0.00	0_00
Licenses & Permits		470.00	0.00	0.00	0.00	327.25	0.00	0_00	0.00	0_00	0_00	0_00	0_00
Misc Water		0.00	0.00	0.00	0_00	0.00	0.00	0.00	3,100,00	0.00	0.00	0.00	0.00
DEBT SERVICE-WATER		32,141.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWP ROUTINE - SEWER		17,443.00	17,443,00	17,443.00	17,792.00	17,792,00	17,792.00	17,792.00	17,792.00	17,792.00	0.00	0.00	0.00
Electricity/Sewer		4,839.43	4,344.72	4,186.30	4,012.86	4,748.36	5,157,51	0.00	5,932,61	0.00	000	0.00	0.00
Telephone/Communications		234.47	236,06	234.47	237.60	238,59	238,59	0.00	492,54	0.00	0.00	0.00	0.00
Plant Supplies/Sewer		0.00	482,93	1,376.94	613.53	384,80	0.00	0.00	0,00	281,29	0,00	0,00	0.00
Sludge Hauling&Cleaning		0_00	763.75	0.00	763,75	763,75	0.00	0_00	3,055.00	1,527.50	0.00	0.00	0_00
Non-Routine Sewer		3,720.00	650.74	8,352.45	3,829.07	2,170.95	8,063.45	850,31	16,497.80	2,531.00	0.00	0.00	0_00
Fuel/Sewer		0_00	356.70	0_00	11.27	0.00	0.00	0.00	360,26	0.00	0,00	0.00	0.00
Chemicals		1,086.29	0.00	0.00	0.00	1,116,38	0.00	0.00	0.00	1,939.61	0,00	0.00	0.00
Lab Services/sampling		949.00	1,261.00	748.00	623.00	1,216,00	673.00	0.00	1,784.00	0.00	0,00	0.00	0.00
permit/sewer		1,722.50	0.00	0.00	0.00	0.00	0,00	0.00	0.00	0.00	0,00	0.00	0.00
Misc Sewer		0.00	0.00	2,860.00	0.00	0.00	844.00	0.00	0.00	0.00	0,00	0.00	0.00
Paines		113.64	56,82	56,82	56.82	56.82	56.82	0.00	113.64	0.00	0,00	0.00	0.00
WWTP Short-lived assets		0.00	0.00	0,00	59.56	0.00	0_00	0,00	0.00	0.00	0.00	0_00	0.00
Prospect Street		4,221.15	0_00	0.00	0_00	0_00	0_00	0.00	0.00	0.00	0.00	0.00	0.00
Admin Staff and Office Expense		0.00	0_00	120.00	0_00	0_00	0_00	0.00	0,00	200.00	0.00	0.00	0.00
Legal & Prof Fees/Water & Sewe		37,00	600_00	0.00	0_00	0.00	1,950_00	0.00	0,00	0.00	0.00	0.00	0,00
Total Expenses		81,084,43	39,844,04	49,598,06	42,837,10	42,959,10	57,003.27	18,642,31	91,405,16	36,600.72	0,00	0.00	0.00
Net Income	(S	920.28)	32,079.03	(38,516.03)	18,707,89	15,837.87	(1,358.83)	46,316.92	(11,371.16)	(20,368,61)	0,00	0.00	0,00



Monthly Summary Detail March 2021

- Daily and weekly effluent samples collected by Aquarion Water Company (AWC) were in compliance with the respective federal and state permit limits. AWC is awaiting the laboratory results for the March 31st sampling event.
- Sludge thickening operations included two trucks hauling sludge off-site during the month: one on March 12th and one on March 26th. As the weather warms up we need to increase the transfer of solids from the SBRs to the waste holding tanks to increase available solids storage within the SBRs. Doing so limits our holding capacity which will require more trucks but is needed in the change of seasons. On a positive note we did recycle 92,000 gallons of decant from solids separation in our holding tanks which eliminated the need for hauling an additional 14 trucks off-site.
- No collection system or WPCF call-outs after normal work hours occurred during the month.
- AWC operators cleaned the two effluent ultra screen Disk Filters, and flushed out all UV channels in preparation of this coming disinfection season which starts on April 1st.
- Plant water system was flushed out and put in service. The system was drained and isolated for the winter to prevent freezing of pipes.
- On March 8th American Rooter cleaned 219 pump station wet well of FOG in preparation of new pump install.
- On March 9th Blake Mechanical installed new pump at 219 pump station, the pump was wired by Addison Electrical.
- On March 15th AWC operator noticed during 219 pump station check that new pump was tripped out and would not reset. Addison Electrical was called to check electrical. The pump was believed to be jammed. Blake Mechanical was called to pull the pump. On March 16th Blake Mechanical pulled pump at 219 pump station. The pump was jammed with a 4 inch safety pin from the crane on their boom truck which fell in wet well during installation of the pump. Blake Mechanical is accepting all responsibility, will repair pump and reinstall at no cost.
- The contingency Pandemic Action Plan continues to be implemented by AWC.
- The average (total) flow from the WPCF during March was 0.046 million gallons per day (MGD) and the estimated (total) volume of wastewater treated was 1.411 MG.
- A total of 26 CBYD responses were completed during the month.