

Water Pollution Control Authority (WPCA)

January 7, 2021

HAND-OUTS

Minutes – November 5, 2020

December 3, 2020

Financial Updates –

WPCA Update

Aged Payables

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WPCA Income Statement

Income Statement – 6 months

Operations Report -

Aquarion Water Company – December 2020

Torrington Water Company – December 2020

**New Hartford Water Pollution Control Authority  
TOWN OF NEW HARTFORD, CONNECTICUT  
REGULAR MEETING MINUTES  
Thursday, November 5, 2020 at 7:00 PM  
Held Remotely Via Zoom**

**PRESENT:** Chairman Denton Butler, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

**ABSENT:** David Douyard.

Mr. Butler called the meeting to order at 7:00PM.

**1. APPROVE MINUTES - SEPTEMBER 3, 2020 AND OCTOBER 1, 2020:**

**MOTION:** Ms. Greenwood, Mr. Toro second, to approve the September 3, 2020 regular meeting minutes; unanimously approved.

**MOTION:** Mr. Marsh, Ms. Greenwood second, to approve the October 1, 2020 regular meeting minutes; Motion passed with Mr. Butler, Ms. Greenwood, Mr. Marsh, Ms. Pobuda, and Mr. Toro voting in favor while Mr. LeClaire abstained.

**2. FINANCIAL RESULTS – OCTOBER FY 20-21 UPDATE:**

The Board reviewed the receivables previously provided to them via email. Ms. Greenwood questioned the invoice from CDM Smith. Mr. Butler explained that it had been an old invoice from August of 2018. He noted that it had been reviewed and the work had been verified.

Ms. Greenwood questioned whether the FY20 numbers had been finalized yet. Mr. Butler explained that he had requested the accountants to score up the balance sheet and not put in the debt service payments, explaining that they had mistakenly been put in despite no debt service payments having been made. He noted that a depreciation allowance had been shown. Mr. Butler explained that as a tax-exempt entity, he had questioned why a depreciation allowance was being shown against their assets. He indicated that he would email a follow-up on these matters.

Mr. Butler reported that the WPCA had not been making the \$3250 quarterly debt service payments. As a result, it would appear that the WPCA is running with a slight surplus although \$7500 in repair expenses had been occurred since the October meeting.

**3. DISPOSITION OF AGED RECEIVABLES – COLLECTION PROGRAM UPDATE:**

Mr. Butler reported that a letter had been sent to accounts over ninety days. Collection had been made on two accounts in the approximate amount of \$330, according to Mr. Butler.

**4. OPERATIONS REPORTS SEWER (AWC) & WATER (TWC):**

The Board reviewed operations reports from Aquarian Water Company and the Torrington Water Company that had been previously emailed. Mr. Butler reported four meters had been replaced which will likely be reflected in non-routine charges of \$450 to \$500 each on the next billing.

Mr. Butler reviewed the problem with the back-flow meter that was included in the AWC report.

**5. OTHER BUSINESS/CORRESPONDENCE TO COME BEFORE THE WPCA:**

**A. Customer Request for Relief – Excessive Water Use.**

Mr. Butler read aloud a communication from the owner of 510 Main Street requesting relief from an exceptionally high bill that he believed stemmed from a disgruntled former tenant who purposely ran up the bill. In the interest of full disclosure, Mr. Butler explained that the owner was the plumber of this Board.

Mr. Toro objected to providing relief, explaining that he believed it sets a bad precedence. Mr. Marsh recalled the Board having received similar requests and a policy having been set. Mr. Butler explained that it had been a practice, not a policy.

The consensus of the Board was to defer a decision on providing relief while Mr. Butler would suggest that the property owner pay at least the amount of his regular charges in the interim.

**B. Asset Evaluation Team – Update.**

Mr. Butler reported that there were thirty-two attendees at the last public information session held via ZOOM. He noted that the Planning and Zoning Commission approved the CGS§8-24 referral at their last meeting. Mr. Butler noted that two motions were approved: one to approve the sale and the other to authorize the pursuit of the Pine Meadow sewer line. He noted that the Board of Finance would be reviewing the matter at their November 10, 2020 meeting.

**C. Water Valve – Report - Immediate Actions Taken.**

Mr. Butler reminded the Board that Hydris Control had been hired to evaluate the valves and water lines at well waterheads. He indicated that he would forward to the Board the one-page report including the items that should be addressed immediately. Mr. Butler explained that the most critical item needing to be addressed was to repair the green sand filter.

**MOTION:** Mr. Marsh, Mr. Toro second, to authorize an amount not to exceed \$9K to repair the green sand filter; unanimously approved.

**D. MIU – Miscellaneous Industrial Users - Change in Administration.**

Mr. Butler reported that he had received an email from Ann Straut of the Department of Energy and Environmental Protection providing an advisory that the State was delegating to the WPCA their Miscellaneous Industrial User program. He noted that the program in New Hartford will only involve one user: the brewery. Having work experience with the operation of wastewater plants, Mr. LeClaire indicated that the oversight may extend to industrial users with septic systems. Mr. Butler requested that Mr. LeClaire consult with the operators at Aquarian in this regard.

**6. POSSIBLE EXECUTIVE SESSION – POTENTIAL FOR CUSTOMER LITIGATION:**

**MOTION:** Mr. Toro, Mr. LeClaire second, to enter into Executive Session for the purpose of a discussion of potential customer litigation; unanimously approved.

The Board entered into Executive Session at 7:48PM and exited at 8:15PM.

**MOTION:** Ms. Greenwood, Mr. Douyard second, to adjourn at 8:16PM; unanimously approved.

Respectfully submitted,  
Pamela A. Colombie  
Recording Clerk

**New Hartford Water Pollution Control Authority  
TOWN OF NEW HARTFORD, CONNECTICUT  
REGULAR MEETING MINUTES  
Thursday, December 3, 2020 at 7:00 PM  
Held Remotely Via Zoom**

**PRESENT:** Chairman Denton Butler, David Douyard, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

**ABSENT:** None.

Mr. Butler called the meeting to order at 7:00PM.

**1. APPROVE MINUTES – NOVEMBER 5, 2020 REGULAR MEETINGS:**

The November 5, 2020 regular meeting minutes should include the following changes:

The *Motion to Approve* the October Minutes was seconded by Ms. Greenwood.

The *Motion to Adjourn* the meeting was seconded by Mr. Toro.

The approval of the November 5, 2020 Regular Meeting Minutes was deferred to the January, 2021 regular meeting.

**2. FINANCIAL RESULTS – NOVEMBER FY20-21 UPDATE:**

Mr. Butler reminded the Board that they should have received by email the financial update from Administrative Office Assistant Jill Healey in advance of the meeting. Ms. Greenwood questioned whether the charges associated with one of the phone lines had been resolved. Mr. Butler confirmed that it had been resolved but not to his satisfaction. He noted that the phone line in question had been tracked as being one leading into a town-owned home on West Hill Road which had been demolished. Mr. Butler explained that an appeal had been filed with Frontier Communications, but it had been denied. He relayed the difficulties of dealing with this utility company. Mr. Butler explained that the Board can expect to see monthly reports where there are, at times, two telephone bills included and others where there will be none. He noted that he has authorized Ms. Healey to pay the phone bills as soon as they come in because of the oddities of their billing cycles.

Mr. Butler noted the revenues for the close of FY20 as \$638,944.41 with the expenses being \$971,618.50, noting that they were 152% of the revenues. He pointed out that the net loss was \$332,674.09. Mr. Butler noted that he had already communicated to First Selectman Dan Jerram that the audit has given credit for debt payments not made. Mr. Butler indicated that he has also questioned why the audit continues to reflect a depreciation allowance, despite the WPCA being a non-taxable entity.

**3. DISPOSITION OF AGED RECEIVABLES – COLLECTION PROGRAM UPDATE:**

Mr. Butler reported that \$2750.93 has been collected through the contracted collection agency. He noted that the collection agency reports that the debts placed with them will soon be entering Phase II, which is what they characterize as a "last chance letter". He reminded the Board that only those debts which are final bills have been placed with the collection company.

**4. OPERATIONS REPORTS SEWER (AWC) & WATER (TWC):**

The Board reviewed operations reports from Aquarian Water Company and The Torrington Water Company (TWC) that had been previously emailed. Mr. Butler noted that he had already advised TWC that they had not included the water monitoring reports or the customer notes that

are usually forwarded. He indicated that he would forward the same as soon as he received them.

Mr. Butler reported failures of metering and measuring equipment with an estimated repair of less than \$1K which he noted he had authorized the expenditure for replacement of those items by TWC.

**5. OTHER BUSINESS/CORRESPONDENCE TO COME BEFORE THE WPCA:**

**A. DPH Sanitary Survey.**

Mr. Butler reported a tri-annual sanitary review had been completed on Monday, November 30, 2020. He indicated that there were no surprises with this review. Mr. Butler reminded the Board that the WPCA was cited at the time of the last survey for failing to have easements in place for seven septic systems that fall within a 200' radius of WPCA well houses. He anticipated that same citation being received with this review.

**B. Asset Evaluation Team – Update (P&Z and BOF).**

Mr. Butler updated the Board regarding the resolution that had been put before the Board of Finance relative to the sale of the Town's water assets. He indicated that a better resolution has since been drafted and expected to answer any questions various finance board members had. The Asset Evaluation Team (AET) is scheduled to appear before the Board of Finance again on December 8, 2020, according to Mr. Butler.

**C. Water Valve – Status.**

Mr. Butler noted that following the last meeting and the concerns with the green sand, there has since been a new concern with the hatches on the filtering and backwash tank. He indicated that an engineer should review and determine whether there is something that directly applies to the filters.

**D. Customer Water Quality Complaint.**

Mr. Butler noted that a glowing report had been received regarding the quality of water and indicated that he had been advised that the WPCA has no further obligation to do anything further relative to the complaint.

Ms. Greenwood questioned the status of the customer with the very high bill as discussed at the November meeting. Mr. Butler noted that his research indicated that a practice had been adopted and that he relayed to the customer that there was not any consideration that could be provided by the WPCA based on the practice in place.

Ms. Pobuda questioned the lease on the water tanks at MDC. Mr. Butler recalled that there was an additional thirty-five years but would research further. Ms. Pobuda recalled language in the agreement wherein the tanks could not be sublet. Mr. Butler indicated that it would not be a problem.

**E. Meeting Calendar – 2021.**

The meetings continue to be the first Thursday of each month.

**MOTION:** Ms. Pobuda, Mr. Toro second, to adopt the proposed 2021 calendar; unanimously approved.

**MOTION:** Mr. Douyard, Ms. Greenwood second, to adjourn at 7:31PM; unanimously approved.

**Respectfully submitted,  
Pamela A. Colombie (Recording Clerk)**

WPCA UPDATE  
1/7/2021

**WPCA  
Aged Payables**

Account Balance	\$54,285.72	TWC Pymts 10/8/2020-present	\$170,599.39
Outstanding Invoices	\$34,972.38	Total TWC Bills	\$183,239.36

<u>Outstanding Invoices</u>	<u>Amount</u>	<u>Invoiced</u>	<u>Due Date</u>
Eversource	\$7,303.18	12/23/2020	2/21/2021
Torrington Water Routine	\$8,622.32	12/14/2020	1/28/2021
TWC N/R	\$77.32	12/18/2020	2/1/2021
Aquarion Water Company	\$17,792.00	1/4/2021	2/18/2021
	\$850.31	1/4/2021	2/18/2021
DPH, 50% due on 3/1/21	\$327.25	11/1/2020	3/1/2021

**Debt Service**

<b><u>*Debt Service/WWTP,</u></b>	\$16,536.77	quarter pymts	8/1/2017	11/1/2017	2/1/2018	5/1/2018
<b><u>USDA Modified Town Loan</u></b>	\$16,536.77	quarter pymts	8/1/2018	11/1/2018	2/1/2019	5/1/2019
	\$16,536.77	quarter pymts	8/1/2019	11/1/2019	2/1/2020	5/1/2020
	\$3,250.00	quarter pymts	8/1/2019	11/1/2019	2/1/2020	5/1/2020
			8/1/2020	11/1/2020		
			8/1/2020	11/1/2020		
						suspended payments

\*By vote of the Board of Selectmen policy was changed to reflect a suspension of discounted payments retroactive from 8/1/2017 to FYE 2021.

1/7/2021

NEW HARTFORD WPCA  
 Aged Payables  
 As of Jan 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
AWCNR Aquarion Water Company	#52	850.31				850.31
		850.31				850.31
AWCNR Aquarion Water Company		850.31				850.31
AWCRoutine Aquarion Water Company	52	17,792.00				17,792.00
		17,792.00				17,792.00
AWCRoutine Aquarion Water Company		17,792.00				17,792.00
DPH State of CT Department of Publ	PWS202100077				327.25	327.25
					327.25	327.25
DPH State of CT Department of Publ					327.25	327.25
EVER EVERSOURCE	/51286325022		4,820.12			4,820.12
	/51527282057		48.16			48.16
	/51711382085		50.06			50.06
	/51638772053		239.17			239.17
	/51900282013		869.38			869.38
	/51924282049		1,276.29			1,276.29
EVER EVERSOURCE			7,303.18			7,303.18
TW Torrington Water	routine work dec 2		8,622.32			8,622.32
			8,622.32			8,622.32
TW Torrington Water			8,622.32			8,622.32
TWNR Torrington Water	Backflow Testing		77.32			77.32
			77.32			77.32
TWNR Torrington Water			77.32			77.32
Report Total		18,642.31	16,002.82		327.25	34,972.38

1/7/2021

NEW HARTFORD WPCA

Aged Payables

As of Jan 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

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Vendor ID	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
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Vendor						
Contact						
Telephone 1						

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NEW HARTFORD WPCA  
Account Register  
For the Period From Dec 1, 2020 to Jan 31, 2021  
1050-002 - NW Checking

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			76,736.99
12/1/20	12/1/20	Deposit	NHWPCA Customers	40,890.04		117,627.03
		Deposit	NHWPCA Customers	64.62		117,691.65
		Deposit	other income	848.00		118,539.65
12/2/20	12/2/20	Deposit	NHWPCA Customers	145.00		118,684.65
12/3/20	12/3/20	Deposit	NHWPCA Customers	3,854.44		122,539.09
12/8/20	12/8/20	Deposit	NHWPCA Customers	682.92		123,222.01
12/9/20	12/9/20	Deposit	NHWPCA Customers	616.04		123,838.05
12/10/20	12/10/20	Deposit	NHWPCA Customers	2,255.54		126,093.59
12/10/20	4592	Withdrawal	USA Blue Book		384.80	125,708.79
12/10/20	4593	Withdrawal	Paine's Inc		56.82	125,651.97
12/10/20	4594	Withdrawal	Frontier Communications		238.59	125,413.38
12/10/20	4595	Withdrawal	Aquarion Water Company		17,792.00	107,621.38
12/10/20	4596	Withdrawal	Aquarion Water Company		1,226.08	106,395.30
12/10/20	4597	Withdrawal	Torrington Water		8,622.32	97,772.98
12/10/20	4598	Withdrawal	Torrington Water		3,065.77	94,707.21
12/10/20	4599	Withdrawal	REM Industrial Solutions		455.00	94,252.21
12/14/20	12/14/20	Deposit	NHWPCA Customers	275.02		94,527.23
12/15/20	12/15/20	Deposit	NHWPCA Customers	589.65		95,116.88
12/16/20	12/16/20	Deposit	NHWPCA Customers	344.57		95,461.45
12/21/20	12/21/20	Deposit	NHWPCA Customers	1,006.96		96,468.41
12/22/20	12/22/20	Deposit	NHWPCA Customers	96.72		96,565.13
12/23/20	12/23/20	Deposit	NHWPCA Customers	1,309.51		97,874.64
12/23/20	4600	Withdrawal	Brian Young		75.42	97,799.22
12/24/20	4601	Withdrawal	Aaron Associates of CT, Inc.		2,366.00	95,433.22
12/24/20	4602	Withdrawal	Tower Generator Service LLC		944.87	94,488.35
12/24/20	4603	Withdrawal	Phoenix Environmental Lab, I		1,216.00	93,272.35
12/24/20	4604	Withdrawal	Fire Equipment Headquarters		395.45	92,876.90
12/24/20	4605	Withdrawal	Torrington Water		4,475.81	88,401.09
12/24/20	4606	Withdrawal	King, King and Associates, CP		1,950.00	86,451.09
12/24/20	4607	Withdrawal	Advanced Equipment Inc.		844.00	85,607.09
12/24/20	4608	Withdrawal	Savol		1,747.24	83,859.85
12/24/20	4609	Withdrawal	Aquarion Water Company		17,792.00	66,067.85
12/24/20	4610	Withdrawal	Aquarion Water Company		554.25	65,513.60
12/24/20	4611	Withdrawal	Frontier Communications		512.00	65,001.60
12/28/20	12/28/20	Deposit	NHWPCA Customers	1,507.33		66,508.93
12/29/20	12/29/20	Deposit	NHWPCA Customers	388.45		66,897.38
12/31/20	12/31/20	Deposit	NHWPCA Customers	898.25		67,795.63
12/31/20	Bounced Check	Other	Bounced Check, Jennifer Male		268.40	67,527.23
12/31/20	Bounced Check	Other	Bounced Check, Jennifer Male		20.00	67,507.23
1/4/21	1/4/21	Deposit	NHWPCA Customers	85.12		67,592.35
1/7/21	4612	Withdrawal	Hydrus Control Solutions Inc.		4,092.75	63,499.60
1/7/21	4613	Withdrawal	E. Kenneth Krohner, Jr.		871.00	62,628.60
1/7/21	4614	Withdrawal	Paine's Inc		56.82	62,571.78
1/7/21	4615	Withdrawal	Frontier Communications		238.59	62,333.19
1/7/21	4616	Withdrawal	EVERSOURCE		6,692.47	55,640.72
1/7/21	4617	Withdrawal	REM Industrial Solutions		455.00	55,185.72
1/7/21	4618	Withdrawal	M.E.CARROLL & SONS LL		900.00	54,285.72
			Total	55,858.18	78,309.45	

NEW HARTFORD WPCA  
Income Statement - 12 Periods  
For July 1, 2020 through June 30, 2021

1/7/2021  
pg 1

	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6
<b>Revenues</b>						
PAYMENTS RECEIVED	\$ 80,164.15	70,857.88	8,951.65	61,544.99	58,796.97	54,581.24
Lien Balances paid	0.00	1,065.19	2,130.38	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	848.00
<b>Total Revenues</b>	<b>80,164.15</b>	<b>71,923.07</b>	<b>11,082.03</b>	<b>61,544.99</b>	<b>58,796.97</b>	<b>55,429.24</b>
<b>Cost of Sales</b>						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	<b>80,164.15</b>	<b>71,923.07</b>	<b>11,082.03</b>	<b>61,544.99</b>	<b>58,796.97</b>	<b>55,429.24</b>
<b>Expenses</b>						
ROUTINE SERVICES - WATER	8,622.32	8,622.32	8,622.32	8,622.32	8,622.32	8,622.32
Electricity/Water	1,911.18	1,731.62	1,657.09	1,728.78	1,944.11	2,145.67
Phone/Communications	512.00	512.00	512.00	341.33	512.00	512.00
Returned Check Fees	0.00	0.00	0.00	0.00	0.00	20.00
Non-Routine Water	3,061.45	1,035.14	1,681.43	4,145.21	3,065.77	6,124.13
Treatment Sup/Water	0.00	1,747.24	1,747.24	0.00	0.00	1,747.24
Licenses & Permits	470.00	0.00	0.00	0.00	327.25	0.00
DEBT SERVICE-WATER	32,141.00	0.00	0.00	0.00	0.00	0.00
TWP ROUTINE - SEWER	17,443.00	17,443.00	17,443.00	17,792.00	17,792.00	17,792.00
Electricity/Sewer	4,839.43	4,344.72	4,186.30	4,012.86	4,748.36	5,157.51
Telephone/Communications	234.47	236.06	234.47	237.60	238.59	238.59
Plant Supplies/Sewer	0.00	482.93	1,376.94	613.53	384.80	0.00
Sludge Hauling&Cleaning	0.00	763.75	0.00	763.75	763.75	0.00
Non-Routine Sewer	3,720.00	650.74	8,352.45	3,829.07	2,170.95	8,063.45
Fuel/Sewer	0.00	356.70	0.00	11.27	0.00	0.00
Chemicals	1,086.29	0.00	0.00	0.00	0.00	0.00
Lab Services/sampling	949.00	1,261.00	748.00	623.00	1,116.38	0.00
permit/sewer	1,722.50	0.00	0.00	0.00	0.00	0.00
Misc Sewer	0.00	0.00	2,860.00	0.00	0.00	844.00
Paines	113.64	56.82	56.82	56.82	56.82	56.82
W/W/TP Short-lived assets	0.00	0.00	0.00	59.56	0.00	0.00
Prospect Street	4,221.15	0.00	0.00	0.00	0.00	0.00
Admin Staff and Office Expense	0.00	0.00	120.00	0.00	0.00	0.00
Legal & Prof Fees/Water & Sewe	37.00	600.00	0.00	0.00	0.00	1,950.00
<b>Total Expenses</b>	<b>81,084.43</b>	<b>39,844.04</b>	<b>49,598.06</b>	<b>42,837.10</b>	<b>42,959.10</b>	<b>53,273.73</b>
<b>Net Income</b>	<b>\$ (920.28)</b>	<b>32,079.03</b>	<b>(38,516.03)</b>	<b>18,707.89</b>	<b>15,837.87</b>	<b>2,155.51</b>

For Management Purposes Only



1/7/2021

NEW HARTFORD WPCA  
Income Statement  
For the Six Months Ending December 31, 2020

	Current Month		Year to Date	
<b>Revenues</b>				
PAYMENTS RECEIVED	\$ 54,581.24	98.47	\$ 334,896.88	98.81
Lien Balances paid	0.00	0.00	3,195.57	0.94
Other Income	848.00	1.53	848.00	0.25
Total Revenues	55,429.24	100.00	338,940.45	100.00
<b>Cost of Sales</b>				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	55,429.24	100.00	338,940.45	100.00
<b>Expenses</b>				
ROUTINE SERVICES - WATER	8,622.32	15.56	51,733.92	15.26
Electricity/Water	2,145.67	3.87	11,118.45	3.28
Phone/Communications	512.00	0.92	2,901.33	0.86
Returned Check Fees	20.00	0.04	20.00	0.01
Non-Routine Water	6,124.13	11.05	19,113.13	5.64
Treatment Sup/Water	1,747.24	3.15	5,241.72	1.55
Licenses & Permits	0.00	0.00	797.25	0.24
DEBT SERVICE-WATER	0.00	0.00	32,141.00	9.48
TWP ROUTINE - SEWER	17,792.00	32.10	105,705.00	31.19
Electricity/Sewer	5,157.51	9.30	27,289.18	8.05
Telephone/Communications	238.59	0.43	1,419.78	0.42
Plant Supplies/Sewer	0.00	0.00	2,858.20	0.84
Sludge Hauling&Cleaning	0.00	0.00	2,291.25	0.68
Non-Routine Sewer	8,063.45	14.55	26,786.66	7.90
Fuel/Sewer	0.00	0.00	367.97	0.11
Chemicals	0.00	0.00	2,202.67	0.65
Lab Services/sampling	0.00	0.00	4,797.00	1.42
permit/sewer	0.00	0.00	1,722.50	0.51
Misc Sewer	844.00	1.52	3,704.00	1.09
Paines	56.82	0.10	397.74	0.12
WWTP Short-lived assets	0.00	0.00	59.56	0.02
Prospect Street	0.00	0.00	4,221.15	1.25
Admin Staff and Office Expense	0.00	0.00	120.00	0.04
Legal & Prof Fees/Water & Sewe	1,950.00	3.52	2,587.00	0.76
Total Expenses	53,273.73	96.11	309,596.46	91.34
Net Income	\$ 2,155.51	3.89	\$ 29,343.99	8.66



**NEW HARTFORD WATER POLLUTION CONTROL AUTHORITY**  
**Monthly Summary Detail**  
**December 2020**

- Daily and weekly effluent samples collected by Aquarion Water Company (AWC) were in compliance with the respective federal and state permit limits. AWC is awaiting the laboratory results for the December 30<sup>th</sup> sampling event.
- Sludge thickening operations included two trucks hauling sludge off-site during the month: one on December 2<sup>nd</sup> and one on December 31<sup>st</sup>. Higher flows this month caused more solids to accumulate in the sludge handling process. A fill hose broke while filling truck. We replaced it with one of our spare hoses. We currently have one spare left.
- A decant pump we use for our sludge process failed. We ordered a back up pump. The back up pump was received on December 30<sup>th</sup>.
- There was one call out to WPCF after normal work hours. On December 5<sup>th</sup> Telephone communications to the WPCF auto dialer was lost and had to be restored. Frontier came out and was able to restore communication. The problem was on their end, a service card had to be replaced.
- Disc filter #1 motor was installed and test run on December 24<sup>th</sup>. Addison Electric was here to assist AWC operator with the electrical.
- On December 15<sup>th</sup> the plant generator failed the weekly test run. Tower Generator came out and found low coolant level due to a bad radiator hose. Radiator hose was changed, coolant topped off, and generator returned to normal service. They also replaced the radiator cap with a higher PSI rating.
- The snow blower that was taken to the shop for a tune-up and starter repair was picked up on December 9<sup>th</sup>.
- AWC operators cleaned the influent channel of leaves and grit.
- On December 18<sup>th</sup> snow removal at the WPCF and pump stations was completed.
- The contingency Pandemic Action Plan continues to be implemented by AWC.
- The average (total) flow from the WPCF during December was 0.046 million gallons per day (MGD) and the estimated (total) volume of wastewater treated was 1.411 MG.
- A total of 9 CBYD responses were completed during the month.

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NEW HARTFORD WPCA  
Monthly Report  
December 2020

**Total System Production**

In December the Town's two wells produced a total of 2,370,800 gallons for an average of 76,477 gallons per day (gpd). The Diversion Permit limit is a maximum of 454,000 gpd. A total of 122 gallons of sodium hydroxide (caustic acid) was used and 34 gallons of hypochlorite was used.

**Black Bridge Well Production and Operations**

In December the Black Bridge Well was on-line for 7 days and produced a total of 677,300 gallons for an average of 96,757 gallons per day gpd.

**Pine Meadow Well Production and Operations**

In December the Pine Meadow Well was on-line for 31 days and produced a total of 1,770,800 gallons for an average of 57,123 gallons per day gpd.

**Quality and Treatment**

During the month all state and federal treatment standards were met. On January 6, 2021 the December Treatment Plant Effluent Monitoring and Reporting Forms for Black Bridge and Pine Meadow were electronically submitted to CT Department of Public Health (CTDPH). Client copies are submitted with this monthly report. The two Routine Monthly Bacteriological and Physical Parameter Samples were collected on December 10, 2020. A table containing a summary of these routine monthly monitoring results are available upon request.

### **Distribution System**

Call Before You Digs – (5)

Brad Small (Hydrus Control) rebuilt 8" valve in 219 pit and cleaned out 4". He also rebuilt spare 3" flow rate control valve in Blackbridge Pump Station. The 3" valve will replace the existing 4".

### **Work Order Report**

See Attached

### **Meter Reading/Billing**

Water Bills will be sent January 7, 2021

### **Accounts Receivable**

The month end account summary is as follows:

Current	\$( 5,118.67)
31 to 60 days	\$25,379.89
61 to 90 days	\$ 0.00
91 days and over	<u>\$34,401.17</u>
	\$54,662.39

- 4 accounts are on a payment plan.