

Hand outs WPCA Meeting June 4, 2020

WPCA Aged Payables

WPCA Account Register May 1, 2020 – June 30, 2020

WPCA Aged Payables as of June 30, 2020

WPCA Income Statement

WPCA Income Statement 12 month

WPCA Meeting Minutes May 7, 2020

Torrington Water Company Report May 2020

**WPCA
Aged Payables**

Account Balance	\$79,680.82	TWC Pymts 4/2/2020-present	\$116,492.35
Outstanding Invoices	\$30,432.11	Total TWC Bills	\$140,441.98

<u>Outstanding Invoices</u>	<u>Amount</u>	<u>Invoiced</u>	<u>Due Date</u>
USABlueBook	\$274.39	5/12/2020	6/11/2020
Paine's	\$55.09	5/23/2020	6/17/2020
Hydrotec	\$3,467.00	5/20/2020	6/19/2020
	\$3,910.27	5/20/2020	6/19/2020
Frontier	\$223.04	5/27/2020	6/22/2020
Eversource	\$6,932.52	4/23/2020	6/22/2020
	\$6,947.48	5/22/2020	7/21/2020
TWC	\$8,622.32	5/15/2020	6/29/2020

<u>Debt Service</u>			
Debt Service/USDA Tanks (Electronic Funds Transfer)	\$9,008.00	6/27/2020	
Debt Service/Prospect St.	\$4,221.15	7/16/2020	
Debt Service/Water sys. Im.	\$32,141.00	7/19/2020	
	<u>\$45,370.15</u>		

<u>*Debt Service/WWTP,</u>	\$16,536.77	quarter pymts	8/1/2017	11/1/2017	2/1/2018	5/1/2018
<u>USDA Modified Town Loan</u>	\$16,536.77	quarter pymts	8/1/2018	11/1/2018	2/1/2019	5/1/2019
	\$30,111.75	quarter pymts	8/1/2019	11/1/2019	2/1/2020	5/1/2020
	\$3,250.00	quarter pymts	8/1/2019	11/1/2019	2/1/2020	5/1/2020
						suspended payments

*By vote of the Board of Selectmen policy was changed to reflect a suspension of discounted payments retroactive from 8/1/2017 to FYE 2021.

NEW HARTFORD WPCA
Account Register
For the Period From May 1, 2020 to Jun 30, 2020
1050-002 - NW Checking

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			48,577.05
5/1/20	5/1/20	Deposit	NHWPCA Customers	5,482.85		54,059.90
5/6/20	5/6/20	Deposit	NHWPCA Customers	384.28		54,444.18
5/13/20	5/13/20	Deposit	NHWPCA Customers	70.00		54,514.18
5/14/20	4493	Withdrawal	Paine's Inc		55.09	54,459.09
5/14/20	4494	Withdrawal	Frontier Communications		223.14	54,235.95
5/14/20	4495	Withdrawal	M.R Koether		1,358.89	52,877.06
5/14/20	4496	Withdrawal	EVERSOURCE		7,404.10	45,472.96
5/14/20	4497	Withdrawal	Addison Electric		191.33	45,281.63
5/18/20	5/18/20	Deposit	NHWPCA Customers	27,931.51		73,213.14
5/20/20	5/11/20	Deposit	NHWPCA Customers	14,332.73		87,545.87
5/20/20	5/20/20	Deposit	NHWPCA Customers	5,122.74		92,668.61
5/26/20	4498	Withdrawal	Frontier Communications		512.00	92,156.61
5/26/20	4499	Withdrawal	Torrington Water		8,622.32	83,534.29
5/26/20	4500	Withdrawal	Phoenix Environmental Lab, I		623.00	82,911.29
5/26/20	4501	Withdrawal	USA Blue Book		514.77	82,396.52
5/26/20	4502	Withdrawal	Aquarion Water Company		17,443.00	64,953.52
5/26/20	4503	Withdrawal	Torrington Water		2,323.98	62,629.54
5/26/20	5/26/20	Deposit	NHWPCA Customers	7,500.18		70,129.72
5/28/20	5/28/20	Deposit	NHWPCA Customers	8,915.57		79,045.29
6/1/20	6/1/20	Deposit	NHWPCA Customers	635.53		79,680.82
			Total	70,375.39	39,271.62	

NEW HARTFORD WPCA
Aged Payables
As of Jun 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
EVER EVERSOURCE	51286325022,, 51527282057,, 51711382085,, 51638772053,, 51900282013,, 51924282049,, ""51286325022 ""51527282057 ""51711382085 <<51638772053> <<51900282013> <<51924282049>		4,524.67 48.39 49.86 153.65 809.54 1,361.37	4,335.86 48.94 50.51 167.83 862.46 1,466.92		4,335.86 48.94 50.51 167.83 862.46 1,466.92 4,524.67 48.39 49.86 153.65 809.54 1,361.37
EVER EVERSOURCE			6,947.48	6,932.52		13,880.00
FRON Frontier Communications	>>8603795935123 >>8607380431092 <<8607380724121		145.74 38.65 38.65			145.74 38.65 38.65
FRON Frontier Communications			223.04			223.04
Hydro Hydrotec Incorporated (203) 264-6700	2650 2651		3,467.00 3,910.27			3,467.00 3,910.27
Hydro Hydrotec Incorporated			7,377.27			7,377.27
Paines Paine's Inc	3049548		55.09			55.09
Paines Paine's Inc			55.09			55.09
TW Torrington Water	ROUTINE MAY 2		8,622.32			8,622.32
TW Torrington Water			8,622.32			8,622.32
USABlueBk USA Blue Book	234776		274.39			274.39
USABlueBk			274.39			274.39

NEW HARTFORD WPCA
Aged Payables
As of Jun 30, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
USA Blue Book						
Report Total		23,499.59	6,932.52			30,432.11

NEW HARTFORD WPCA
Income Statement
For the Twelve Months Ending June 30, 2020

	Current Month		Year to Date	
Revenues				
PAYMENTS RECEIVED	\$ 70,375.39	100.00	\$ 595,426.71	99.27
Water Connection Fee	0.00	0.00	2,363.97	0.39
Sewer Connection Fee	0.00	0.00	500.00	0.08
Other Income	0.00	0.00	1,513.68	0.25
	<u>70,375.39</u>	<u>100.00</u>	<u>599,804.36</u>	<u>100.00</u>
Total Revenues				
Cost of Sales				
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>70,375.39</u>	<u>100.00</u>	<u>599,804.36</u>	<u>100.00</u>
Expenses				
ROUTINE SERVICES -WATER	8,622.32	12.25	93,662.03	15.62
Electricity/Water	2,170.91	3.08	24,875.94	4.15
Phone/Communications	512.00	0.73	5,632.00	0.94
Returned Check Fees	0.00	0.00	40.00	0.01
Non-Routine Water	2,323.98	3.30	32,346.91	5.39
Treatment Sup/Water	0.00	0.00	6,414.88	1.07
Licenses & Permits	0.00	0.00	1,249.58	0.21
DEBT SERVICE-WATER	0.00	0.00	32,141.00	5.36
TWP ROUTINE - SEWER	17,443.00	24.79	190,349.00	31.74
Equipment-Preventive Maint.	0.00	0.00	1,247.15	0.21
Electricity/Sewer	4,776.57	6.79	56,664.06	9.45
Telephone/Communications	223.04	0.32	2,597.93	0.43
Plant Supplies/Sewer	789.16	1.12	11,126.37	1.85
Sludge Hauling&Cleaning	0.00	0.00	4,582.50	0.76
Non-Routine Sewer	7,377.27	10.48	30,634.32	5.11
Fuel/Sewer	0.00	0.00	414.20	0.07
Chemicals	0.00	0.00	3,687.72	0.61
Lab Services/sampling	0.00	0.00	8,654.50	1.44
permit/sewer	0.00	0.00	1,802.50	0.30
Misc Sewer	0.00	0.00	1,420.00	0.24
Office Exp/Sup - Sewer	0.00	0.00	35.00	0.01
Paines	55.09	0.08	654.60	0.11
Plant Equipment	0.00	0.00	7,956.14	1.33
Prospect Street	0.00	0.00	4,365.60	0.73
130K loan	0.00	0.00	13,000.00	2.17
Admin Staff and Office Expense	0.00	0.00	20.00	0.00
Legal & Prof Fees/Water & Sewe	0.00	0.00	3,531.20	0.59
	<u>44,293.34</u>	<u>62.94</u>	<u>539,105.13</u>	<u>89.88</u>
Total Expenses				
Net Income	<u>\$ 26,082.05</u>	<u>37.06</u>	<u>\$ 60,699.23</u>	<u>10.12</u>

NEW HARTFORD WPCA
Income Statement - 12 Periods
For July 1, 2019 through June 30, 2020

	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12
Revenues												
PAYMENTS RECEIVED	87,368.72	51,809.86	19,428.11	85,173.69	51,385.87	24,911.11	70,109.50	74,333.53	13,175.99	47,354.94	69,739.86	635.53
Water Connection Fee	0.00	0.00	0.00	0.00	0.00	2,363.97	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Connection Fee	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	1,438.00	0.00	75.68	0.00	0.00	0.00	0.00	0.00
Total Revenues	87,368.72	51,809.86	19,428.11	85,173.69	52,823.87	27,775.08	70,185.18	74,333.53	13,175.99	47,354.94	69,739.86	635.53
Cost of Sales												
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	87,368.72	51,809.86	19,428.11	85,173.69	52,823.87	27,775.08	70,185.18	74,333.53	13,175.99	47,354.94	69,739.86	635.53
Expenses												
ROUTINE SERVICES - WATER	8,453.25	8,453.25	8,453.25	8,453.25	8,453.25	8,453.25	8,453.25	8,622.32	8,622.32	8,622.32	8,622.32	0.00
Electricity/Water	1,923.92	1,999.29	1,931.93	2,113.35	2,202.34	2,503.75	2,617.57	2,724.30	2,359.20	2,329.38	2,170.91	0.00
Pioneer/Communications	512.00	512.00	512.00	512.00	512.00	512.00	512.00	512.00	512.00	512.00	512.00	0.00
Returned Check Fees	0.00	20.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non-Routine Water	895.93	2,054.00	3,676.06	5,153.47	3,996.56	1,685.99	3,320.00	1,397.48	0.00	7,643.44	2,333.98	0.00
Treatment Supp/Water	0.00	1,173.16	0.00	1,747.24	0.00	0.00	1,747.24	0.00	1,747.24	0.00	0.00	0.00
Licenses & Permits	470.00	0.00	0.00	0.00	0.00	0.00	779.58	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE - WATER	32,141.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWP ROUTINE - SEWER	16,935.00	16,935.00	16,935.00	17,443.00	17,443.00	17,443.00	17,443.00	17,443.00	17,443.00	17,443.00	17,443.00	0.00
Equipment-Preventive Maint.	0.00	0.00	0.00	1,247.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity/Sewer	4,539.39	4,444.77	4,468.83	4,565.02	5,185.76	6,313.33	6,148.19	6,574.16	5,044.90	4,603.14	4,776.57	0.00
Telephone/Communications	229.23	229.38	259.92	231.76	262.18	262.45	225.61	225.61	225.61	223.14	223.04	0.00
Plant Supplies/Sewer	3,436.08	4,853.90	471.73	202.78	601.73	476.90	294.09	0.00	0.00	0.00	789.16	0.00
Sludge Hauling/Cleaning	0.00	763.75	0.00	0.00	763.75	763.75	0.00	763.75	763.75	763.75	0.00	0.00
Non-Routine Sewer	2,696.18	854.63	579.95	473.75	290.68	472.40	9,353.25	4,784.34	3,444.93	3,406.94	7,377.27	0.00
Fuel/Sewer	0.00	0.00	0.00	414.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Chemicals	0.00	0.00	787.46	1,822.96	0.00	0.00	0.00	0.00	1,077.30	0.00	0.00	0.00
Lab Services/sampling	748.00	1,471.50	678.00	748.00	1,216.00	673.00	563.00	1,201.00	733.00	623.00	0.00	0.00
permits/sewer	1,722.50	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc Sewer	0.00	0.00	0.00	0.00	0.00	700.00	0.00	0.00	0.00	720.00	0.00	0.00
Office Exp/Sup - Sewer	0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Paines	108.02	54.01	54.01	54.01	54.01	55.09	55.09	7,956.14	55.09	55.09	55.09	0.00
Plant Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prospect Street	4,365.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
130K loan	0.00	6,500.00	0.00	0.00	0.00	6,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin Staff and Office Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00
Legal & Prof Fees/Water & Sewer	0.00	0.00	0.00	1,209.20	2,023.00	0.00	37.00	225.00	0.00	0.00	0.00	0.00
Total Expenses	79,176.10	50,398.64	38,843.14	46,411.14	43,004.36	46,814.91	51,748.87	52,504.19	38,928.34	46,982.20	44,293.34	0.00
Net Income	8,192.62	1,411.22	(19,415.03)	36,762.55	9,819.61	(19,039.83)	18,436.31	21,829.34	(25,752.35)	372.74	25,446.52	635.53

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, May 7, 2020 at 7:00 PM
Held Remotely Via Zoom**

PRESENT: Chairman Denton Butler, David Douyard (7:11PM), Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, Joe Toro, and First Selectman Dan Jerram.

ABSENT: None.

Mr. Butler called the meeting to order at 7:04PM.

1. APPROVE MINUTES:

A. February 6, 2020.

MOTION: Ms. Pobuda, Ms. Greenwood second, to approve the February 6, 2020 Minutes; Motion approved with Mr. Butler, Ms. Greenwood, Mr. LeClaire, Mr. Marsh, Ms. Pobuda, and Mr. Toro voting in favor.

2. MONTHLY FINANCIAL REVIEW:

A. Quarterly Billing and Debt Service.

The Board reviewed financials previously emailed to them from Administrative Office Assistant Jill Healey. The Financial Reports reviewed by the Commission and having been available to the public through the WPCA page of the town's website, included the aged payables, the income statement, the account register, and the twelve-month income statement.

Mr. Butler reminded the Board that at the two-week benchmark, receivables were reported as \$5500 versus a typical ensuing two-week billing where the amount is usually \$35K, noting a decline of 84%. He updated the Board through the 30-day mark, noting that \$45K was received against a typical benchmark of \$70K, for a differential of \$24K or 34%. Mr. Butler offered no other conclusions but to note that it was a slower pay than usual.

Mr. Butler reported that the April account for water did not reflect a larger usage above normal, noting it was less than 100,000 additional gallons.

Mr. Butler indicated that he would be in contact with Torrington Water Company to review the policy of not turning off any customers and would not levy late fees or interest payments for any customers that had worked out a payment plan.

The income statement was reviewed with Mr. Butler pointing out what appeared to be a positive cash flow. He noted that this does not reflect the obligation of debt payments which for the same ten-month period would total \$169K. He pointed out that had those debt payments been made, the WPCA would reflect a deficit of \$143K.

Ms. Greenwood questioned the non-routine charges for April. Mr. Butler referenced the copper sampling that had been done.

3. OPERATIONS REPORTS SEWER & WATER (AWC/TWC):

A. Aquarian Water Company.

The Board reviewed the operations report from Aquarian Water Company previously emailed. Ms. Greenwood questioned whether any additional jet motor pumps will be necessary. Mr. Butler noted that they will likely be rehabbed in the future.

Mr. Butler reported an initiative underway by MIT, a sewage analysis, as a means of ascertaining the degree to which COVID-19 is prevalent in a given community. He noted that due to the size of the system in New Hartford, it was deemed too small for this study.

B. Torrington Water Company.

The Board reviewed the Torrington Water Company report previously emailed to them. Mr. Toro questioned the one water-shutoff reflected in the report and whether it was done prior to this Board making the decision to delay all shutoffs. Mr. Butler indicated that he did not believe this to be as a result of non-payment.

4. OTHER BUSINESS/CORRESPONDENCE TO COME BEFORE THE WPCA:

Referencing a recent Board of Selectmen meeting, Ms. Greenwood questioned what the First Selectman was referring to when he spoke about providing allowances to WPCA customers. Mr. Jerram spoke about the policy of no-interest for customers who had payment plans. He reported that the Selectmen had adopted a low-interest plan according to State guidelines during the COVID-19 pandemic. He noted that the WPCA will receive a letter via email seeking their input to the Board of Selectmen regarding the handling of past due accounts during the pandemic. Mr. Butler noted that Torrington Water Company is currently waiving late fees for any customer who has established a payment plan with them.

MOTION: Ms. Pobuda, Mr. Toro second, to adjourn at 7:34PM; unanimously approved.

Respectfully submitted,

**Pamela A. Colombie
Recording Clerk**



Torrington Water Company

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Phone # (860)489-4149
Fax # (860)496-7889
www.torringtonwater.com

NEW HARTFORD WPCA Monthly Report May 2020

Total System Production

In May the Town's two wells produced a total of 2,718,431 gallons for an average of 87,692 gallons per day (gpd). The Diversion Permit limit is a maximum of 454,000 gpd. A total of 158.50 gallons of sodium hydroxide (caustic acid) was used and 31 gallons of hypochlorite was used.

Black Bridge Well Production and Operations

In May the Black Bridge Well was on-line for 8 days and produced a total of 705,631 gallons for an average of 88,204 gallons per day gpd.

Pine Meadow Well Production and Operations

In May the Pine Meadow Well was on-line for 31 days and produced a total of 2,012,800 gallons for an average of 64,929 gallons per day gpd.

Quality and Treatment

During the month all state and federal treatment standards were met. On June 3, 2020 the May Treatment Plant Effluent Monitoring and Reporting Forms for Black Bridge and Pine Meadow were electronically submitted to CT Department of Public Health (CTDPH). Client copies are submitted with this monthly report. The two Routine Monthly Bacteriological and Physical Parameter Samples were collected on May 13, 2020. A table containing a summary of these routine monthly monitoring results are available upon request.

Distribution System

Blackbridge PH analyzer probe broken

Call Before You Digs – (3)

Work Order Report

See Attached

Meter Reading/Billing

Termination Notices will be sent on 6/4/2020

Accounts Receivable

The month end account summary is as follows:

Current	\$ 20,966.24
31 to 60 days	\$ 0.00
61 to 90 days	\$ 368.73
91 days and over	\$ 26,692.90

- 2 accounts are on a payment plan.

**STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH
DRINKING WATER SECTION**

TREATMENT EFFLUENT MONITORING AND REPORTING FORM

1. Public Water System (PWS) Information:
PWS ID:
PWS Name:
City/Town:

2. Compliance Information:
Water System Facility ID:
Month: Year:
Certified Operator:

3. Analytical Results:

Day	Status ¹	Chlorine Residual (mg/L)	pH (pH units)	Phosphate (mg/L)	Fluoride (mg/L)	Day	Status ¹	Chlorine Residual (mg/L)	pH (pH units)	Phosphate (mg/L)	Fluoride (mg/L)
1	Online		7.33			17	Online		8.1		
2	Online		7.36			18	Online		7.5		
3	Online		7.27			19	Online		7.45		
4	Online		7.31			20	Online		7.37		
5	Online		7.25			21	Online		6.91		
6	Online		7.48			22	Online		7.34		
7	Online		7.54			23	Online		7.38		
8	Online		6.91			24	Online		7.33		
9	Online		7.58			25	Online		8.4		
10	Online		7.5			26	Online		7.34		
11	Online		6.98			27	Online		7.31		
12	Online		7.43			28	Online		7.44		
13	Online		7.8			29	Online		7.37		
14	Online		7.32			30	Online		8.4		
15	Online		7.7			31	Online		7.23		
16	Online		7.64								

4. Summary Information (Check all summary types that are applicable regardless of Status):

Summary Type	Treatment Summary Name	Monitoring Requirements			Highest Daily Reading	Monthly Average	Lowest Daily Reading	Level Compliance (Y/N) ⁴
		Number of Days		Compliance (Y/N) ³				
		Required ²	Completed					
<input type="checkbox"/>	CHLR Monthly Chlorine Log							
<input checked="" type="checkbox"/>	PHRD Monthly pH Log	30	30	Y	8.4	7.46	6.91	
<input type="checkbox"/>	PHOS Monthly Phosphate Log							
<input type="checkbox"/>	FLRD Monthly Fluoride Log							

¹ Status indicates a Water System Facility was offline on any particular day of the month. Fill with "offline" when applicable.
² The Number of Samples Required is contingent on the number of days the Water System Facility or treatment process was online. If the facility or treatment process was not online but monitoring is normally required Number of Days Required = "0" and the Summary Type must be checked.
³ The M&R (Monitoring & Reporting) Complied field is an indicator ensuring Number of Samples Taken ≥ Number of Samples Required.
⁴ The Level Complied field is an indicator ensuring that the Highest and Lowest Readings are within required ranges for treatment effluents. Operating Limits are provided in the current Schedule of Water Quality Monitoring Requirements.

**STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH
DRINKING WATER SECTION**

TREATMENT EFFLUENT MONITORING AND REPORTING FORM

1. Public Water System (PWS) Information:

PWS ID:

PWS Name:

City/Town:

2. Compliance Information:

Water System Facility ID:

Month: Year:

Certified Operator:

3. Analytical Results:

Day	Status ¹	Chlorine Residual (mg/L)	pH (pH units)	Phosphate (mg/L)	Fluoride (mg/L)	Day	Status ¹	Chlorine Residual (mg/L)	pH (pH units)	Phosphate (mg/L)	Fluoride (mg/L)
1	Offline					17	Offline				
2	Offline					18	Offline				
3	Offline					19	Offline				
4	Offline					20	Online	0	7.31		
5	Offline					21	Online	0.77	6.74		
6	Online	0	7.36			22	Offline				
7	Online	0.45	7.23			23	Offline				
8	Offline					24	Offline				
9	Offline					25	Offline				
10	Offline					26	Offline				
11	Offline					27	Online	0.99	7.18		
12	Online	0.66	7.23			28	Online	0.94	7.33		
13	Online	0.79	7.18			29	Offline				
14	Offline					30	Offline				
15	Offline					31	Offline				
16	Offline										

4. Summary Information (Check all summary types that are applicable regardless of Status):

Summary Type	Treatment Summary Name	Monitoring Requirements			Highest Daily Reading	Monthly Average	Lowest Daily Reading	Level Compliance (Y/N) ⁴
		Number of Days		Compliance (Y/N) ³				
		Required ²	Completed					
<input checked="" type="checkbox"/> CHLR	Monthly Chlorine Log	8	8	Y	0.99	0.58	0	
<input checked="" type="checkbox"/> PHRD	Monthly pH Log	8	8	Y	7.36	7.20	6.74	
<input type="checkbox"/> PHQS	Monthly Phosphate Log							
<input type="checkbox"/> FLRD	Monthly Fluoride Log							

- 1 Status indicates a Water System Facility was offline on any particular day of the month. Fill with "offline" when applicable.
- 2 The Number of Samples Required is contingent on the number of days the Water System Facility or treatment process was online. If the facility or treatment process was not online but monitoring is normally required Number of Days Required = "0" and the Summary Type must be checked.
- 3 The M&R (Monitoring & Reporting) Complied field is an indicator ensuring Number of Samples Taken ≥ Number of Samples Required.
- 4 The Level Complied field is an indicator ensuring that the Highest and Lowest Readings are within required ranges for treatment effluents. Operating Limits are provided in the current Schedule of Water Quality Monitoring Requirements.

TORFINGTON WATER COMPANY
 WORK ORDER STATUS REPORT

ORDER TYPE	BOOK	ACCOUNT CUSTOMER	SERVICE	SEQ	OPER	ISSUE-DATE	APPT-DATE	APPT-TIME
			STATUS		SRV BY	COMPL-DATE	COMPL-TIME	SERVICE ADDRESS
			REVIEWED STATUS		CNCL BY	CANCEL-DATE	CANCEL-TIME	PHONE 1
					REVW BY	REVIEW-DATE	REVIEW-TIME	PHONE 2
								CREATED-DATE
								CREATED-TIME
								TECHNICIAN

85364 83 783044000 WATER 1 HS 05-01-2020 4
 GENERAL ROSENSTEIN*JACOB 16 05-01-2020 FOX RUN LN 56*3
 COMPLETED 860-469-2011 860-806-4342
 NOT REVIEWED 05-01-2020 12:26:58
 COMMENTS: RECEIVED SEC DEP, CHANGED THE ACCT FROM JACOB ROSENSTEIN, 16 TAYLOR
 RD, BARKHAMSTED, CT 06063 - DIANE MOORE, 3 FOX RUN LANE, NEW HARTFORD,
 CT 06057
 JOB DESCRIPTION
 99 MISCELLANEOUS COMPLAINTS

85372 83 783205000 WATER 1 CR 05-04-2020
 GENERAL JOHNSON*ZACHARY EG 05-04-2020 COTTAGE ST*32
 COMPLETED 860-751-4920
 NOT REVIEWED 05-04-2020 12:00:53
 JOB DESCRIPTION
 79 CHECK SER LINE FOR WATER LINE PROTECTION
 RESOLUTION COMMENTS: HEARD WHAT SOUNDED LIKE COULD BE A FAINT LEAK ON OUTSIDE SILLCOCK. CC
 UNDER SIDEWALK. NEED TO LISTEN ON SERVICE INSIDE. CALLED L/M FOR
 CUSTOMER TO CALL TO SET UP APPOINTMENT

85373 83 783386000 WATER 1 CR 05-04-2020
 GENERAL RANKIN*MATTHEW EG 05-05-2020 PROSPECT ST*57
 COMPLETED 860-951-8875
 NOT REVIEWED 05-04-2020 12:02:25
 JOB DESCRIPTION
 79 CHECK SER LINE FOR WATER LINE PROTECTION
 RESOLUTION COMMENTS: LISTENED ON OUTSIDE SILLCOCK NO LEAKS HEARD AT THIS TIME

85427 83 783393500 WATER 1 HS 05-13-2020
 GENERAL LAMBERT*BONNIE 16 05-13-2020 FESEPOIR PD BLDG 1 UN 3(TAP)*130
 COMPLETED 860-238-6305
 NOT REVIEWED 05-13-2020 13:24:13
 COMMENTS: CUSTOMER PASSED AWAY, CHANGED THE ACCT FROM FRANK TO BONNIE
 JOB DESCRIPTION
 99 MISCELLANEOUS COMPLAINTS

85458 83 783366000 WATER 1 JH 05-18-2020
 GENERAL FONDO*RONALD 56 05-18-2020 WICKETT ST*74
 COMPLETED 860-496-7253 860-801-2540
 NOT REVIEWED 05-18-2020 13:28:21
 COMMENTS: CHANGE BILLING ADDRESS FRO PO BOX 71 PINE MDE CT TO 64 LA VILLA WAY,
 FT. PIERCE FL 34951
 JOB DESCRIPTION
 99 MISCELLANEOUS COMPLAINTS
 RESOLUTION COMMENTS: DONE

85467 83 783368000 WATER 1 JH 05-20-2020
 GENERAL YOUNG*BRIAN 56 05-20-2020 BLACKBRIDGE RD(TBP)*11
 COMPLETED 000-0000
 NOT REVIEWED 05-20-2020 10:10:25
 COMMENTS: CHANGE BILLING ADDRESS FROM 11 BLACKBRIDGE PD TO PO BOX 37 PINE MDW CT
 JOB DESCRIPTION
 99 MISCELLANEOUS COMPLAINTS
 RESOLUTION COMMENTS: DONE

TORRINGTON WATER COMPANY
 WORK ORDER STATUS REPORT

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 U04030 CR
 06-03-2020 10:48:37

ORDER TYPE	BOOK	ACCOUNT CUSTOMER	SERVICE	SEQ	OPER	ISSUE-DATE	APPT-DATE	APPT-TIME	SERVICE ADDRESS	PHONE 1	PHONE 2	TECHNICIAN
			STATUS		SRV BY	COMPL-DATE	COMPL-TIME					
			REVIEWED STATUS		CNCL BY	CANCEL-DATE	CANCEL-TIME			CREATED-DATE	CREATED-TIME	
B5474 GENERAL	83	783072000 PMFHA*	WATER	1	HS	05-22-2020	05-26-2020	2:00PM 3:00PM	RIDGE VIEW TER*	860-371-7722	860-480-9257	
			ISSUED NOT REVIEWED							05-22-2020	12:49:38	
			COMMENTS: PLEASE REINSTALL METER FROM WINTER STORAGE JAMIE HILL 860-826-9218 WILL MEET WITH YOU									
			JOB DESCRIPTION 16 REINSTALL METER									

WORK ORDER COUNT TOTALS:

ISSUED:	1
COMPLETED:	6
CANCELLED:	0
GENERAL:	7
MOVE IN:	0
MOVE OUT:	0
NEW SERVICE:	0
SHUT-OFF:	0
RECONNECT:	0
CHANGEOUT:	0
RE-READ:	0
MISCELLANEOUS:	0
REVIEWED:	0
NOT REVIEWED:	7

JCB CODE COUNT TOTALS:

CODE	DESCRIPTION	COUNT
16	REINSTALL METER	1
79	CHECK SER LINE FOR WATER LINE PROTECTION	2
99	MISCELLANEOUS COMPLAINTS	4