

**New Hartford Public Schools  
Policy Subcommittee Meeting Minutes  
Special Virtual Meeting via ZOOM  
July 30, 2020 @ 11:00 am**

In attendance: Brian Murphy, Kelly O'Dell Longhi, Heather Tomala, Mary Stempien

**A. Review Draft Plan for the Operations of Schools During COVID-19 Pandemic**

Brian Murphy opened the meeting at 11:00 a.m. He stated the purpose of this meeting is to review these temporary policies that will temporarily amend and supersede those inconsistent District policies during the current pandemic. The Connecticut Association of Boards of Education and our Board attorney have recommended these policy changes. Brian emphasized that it is paramount of the District to ensure the safety of students and staff and that all decisions and recommendations will be made in consultation with local health officials (Farmington Valley Health District) and other State and local authorities..

New Hartford's Reopening Plan includes three different plans based on prevailing health conditions. The First Plan allows for the full reopening with in person learning. If there is a surge in the spread of the virus, the second plan calls for hybrid learning. In this case, students will be in school part of the week and participate in Distance Learning part of the week. If there is a significant surge in the spread of the virus, all students will participate in full Distance Learning.

Purpose of this document is to put forth protocols for In-Person Classes. Topics reviewed in this policy include: Basic Hygiene, Personal Protection (Including Masks and Face Coverings), Social Distancing and Physical Spacing/Setup, Meals and Cafeterias, Student Transportation, Cleaning and Disinfecting, Restroom Protocols, Training, Notice and Compliance, Closing of Schools and Distance Learning, Medical Inquiries and Testing, Response to COVID-19 Incident, Staying Home When Ill, Leaves of Absence for Employees, Employee Offsite Meetings and Travel, Visitors to District/School Facilities, Anti-Harassment and Non-Discrimination, and Special Student Populations and Student Needs.

The Policy Subcommittee then reviewed the policy and made several changes and recommendations. This policy will be presented to the Board of Education at their Special Meeting on Tuesday, August 4, 2020.

Kelly O'Dell Longhi made a motion to approve the Draft Policy of Operations of Schools During COVID-19 Pandemic. Second by Mary Stempien. Unanimous.

**B. Adjournment**

Brian adjourned the meeting at 12:02 p.m.

Janet Terenzi  
Recording Secretary