

**New Hartford Water Pollution Control Authority  
TOWN OF NEW HARTFORD, CONNECTICUT  
REGULAR MEETING MINUTES  
Thursday, May 7, 2020 at 7:00 PM  
Held Remotely Via Zoom**

**PRESENT:** Chairman Denton Butler, David Douyard (7:11PM), Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, Joe Toro, and First Selectman Dan Jerram.

**ABSENT:** None.

Mr. Butler called the meeting to order at 7:04PM.

**1. APPROVE MINUTES:**

**A. February 6, 2020.**

**MOTION:** Ms. Pobuda, Ms. Greenwood second, to approve the February 6, 2020 Minutes; Motion approved with Mr. Butler, Ms. Greenwood, Mr. LeClaire, Mr. Marsh, Ms. Pobuda, and Mr. Toro voting in favor.

**2. MONTHLY FINANCIAL REVIEW:**

**A. Quarterly Billing and Debt Service.**

The Board reviewed financials previously emailed to them from Administrative Office Assistant Jill Healey. The Financial Reports reviewed by the Commission and having been available to the public through the WPCA page of the town's website, included the aged payables, the income statement, the account register, and the twelve-month income statement.

Mr. Butler reminded the Board that at the two-week benchmark, receivables were reported as \$5500 versus a typical ensuing two-week billing where the amount is usually \$35K, noting a decline of 84%. He updated the Board through the 30-day mark, noting that \$45K was received against a typical benchmark of \$70K, for a differential of \$24K or 34%. Mr. Butler offered no other conclusions but to note that it was a slower pay than usual.

Mr. Butler reported that the April account for water did not reflect a larger usage above normal, noting it was less than 100,000 additional gallons.

Mr. Butler indicated that he would be in contact with Torrington Water Company to review the policy of not turning off any customers and would not levy late fees or interest payments for any customers that had worked out a payment plan.

The income statement was reviewed with Mr. Butler pointing out what appeared to be a positive cash flow. He noted that this does not reflect the obligation of debt payments which for the same ten-month period would total \$169K. He pointed out that had those debt payments been made, the WPCA would reflect a deficit of \$143K.

Ms. Greenwood questioned the non-routine charges for April. Mr. Butler referenced the copper sampling that had been done.

**3. OPERATIONS REPORTS SEWER & WATER (AWC/TWC):**

**A. Aquarian Water Company.**

The Board reviewed the operations report from Aquarian Water Company previously emailed. Ms. Greenwood questioned whether any additional jet motor pumps will be necessary. Mr. Butler noted that they will likely be rehabbed in the future.

Mr. Butler reported an initiative underway by MIT, a sewage analysis, as a means of ascertaining the degree to which COVID-19 is prevalent in a given community. He noted that due to the size of the system in New Hartford, it was deemed too small for this study.

**B. Torrington Water Company.**

The Board reviewed the Torrington Water Company report previously emailed to them. Mr. Toro questioned the one water-shutoff reflected in the report and whether it was done prior to this Board making the decision to delay all shutoffs. Mr. Butler indicated that he did not believe this to be as a result of non-payment.

**4. OTHER BUSINESS/CORRESPONDENCE TO COME BEFORE THE WPCA:**

Referencing a recent Board of Selectmen meeting, Ms. Greenwood questioned what the First Selectman was referring to when he spoke about providing allowances to WPCA customers. Mr. Jerram spoke about the policy of no-interest for customers who had payment plans. He reported that the Selectmen had adopted a low-interest plan according to State guidelines during the COVID-19 pandemic. He noted that the WPCA will receive a letter via email seeking their input to the Board of Selectmen regarding the handling of past due accounts during the pandemic. Mr. Butler noted that Torrington Water Company is currently waiving late fees for any customer who has established a payment plan with them.

**MOTION:** Ms. Pobuda, Mr. Toro second, to adjourn at 7:34PM; unanimously approved.

**Respectfully submitted,**

**Pamela A. Colombie  
Recording Clerk**