Mr. Butler called the meeting to order at 7:00PM.

The agenda was modified to take Agenda Item 4.D. Election – Chairman, Vice Chairman ahead of 1. Approval of Minutes.

1. ELECTION OF CHAIRMAN, VICE CHAIRMAN:
MOTION: Mr. Toro, Ms. Pobuda second, to defer the election of chairman and vice chairman to the January meeting; unanimously approved.

2. APPROVAL OF MINUTES – NOVEMBER 4, 2021:
MOTION: Mr. Toro, Ms. Pobuda second, to approve the November 4, 2021 Minutes as recorded; unanimously approved.

3. FINANCIAL REVIEW:
A. November, YTD.
The financial summaries had been emailed to board members ahead of the meeting.

B. Lien Placements & Collections.
Mr. Butler reported that no additional liens were filed since his last report but anticipated at least one additional lien to be likely. He also reported that for the second month, there have been no payments received from the collection agency.

4. OPERATIONS REPORTS:
A. Water – Torrington Water Company.
It was noted that members had received a report previously from Torrington Water Company.

B. Sewer – Aquarion Water Company.
It was noted that members had received a report previously from Aquarion Water Company.

C. Dam Status.
Mr. Butler reported a phone call was received from the Department of Energy and Environmental Protection (DEEP) within two days of their receipt of a letter from First Selectman Dan Jerram. He noted that a conference call was planned for 9AM on December 9th for Mr. Jerram, Mr. Marsh, and himself with employees of the dam division.

D. FOG Issue – River Run Condominium & Prospect Street Wet Well.
Mr. Butler reported being alerted by Aquarion Water Company Superintendent Bill Embelton on November 24th about issues with fats, oils, and grease (FOG) at the River Run development. He reminded the board that this was the fourth incident with FOG, noting that there had been an instance in November of 2016 and two separate instances in February, 2021. Mr. Butler noted
that River Run had not been held accountable the first time there was an issue but noted that the February incidents had been paid for by the association. Mr. Embleton had relayed to Mr. Butler that American Rooter had been immediately contracted upon discovery of the most recent issue in an effort to stave off similar outcomes. Mr. Butler noted that the cost for American Rooter will be forwarded to the River Run Association. He read aloud a draft of a letter to the River Run Association that he intended to forward along with a copy of the invoice for the November remediation. In that letter, he advised them that the WPCA intended to enforce Section A(9) of the regulations that requires a remediation plan be implemented within 30 days that is subject to a fine of $500 per day until such time that the association has taken the necessary steps to correct the significant problem.

MOTION: Mr. Marsh, Mr. LeClaire second, to enforce the provisions of the FOG regulations; unanimously approved.

Mr. Butler reminded the board about the various instances where it had appeared that grease was being dumped at the head end of Prospect Street. He noted that the area was camerea ahead of the wetwell to determine who was putting grease into the system. Mr. Butler reported that there was evidence of who that was and that he would be consulting with Attorney Willis about the reimbursement from the property owner. He expected to return to this board in January with a similar letter, noting that the cost over the years from that location was likely in excess of $10K.

5. ALL OTHER BUSINESS TO COME BEFORE THE WPCA:
A. 2022 Meeting Dates.
The board approved the following dates for their regular meetings.

- January 6, 2022
- February 3, 2022
- March 3, 2022
- April 7, 2022
- May 5, 2022
- June 2, 2022
- July 7, 2022
- August 4, 2022
- September 1, 2022
- October 6, 2022
- November 3, 2022
- December 1, 2022
- January 5, 2023

MOTION: Mr. LeClaire, Mr. Toro second, to approve the regular meeting schedule as presented; unanimously approved.

The agenda was modified to take up discussion of Member Reappointments ahead of Fire Department Request – River Access.

B. Member Reappointments.
Mr. Butler reported that after confirming with each, he forwarded a request that the Board of Selectmen reappoint members Wes Marsh and Polly Pobuda.

Mr. Toro questioned whether the seat vacated by Mary Beth Greenwood would be filled. Mr. Butler urged the board to consider candidates for replacement.

C. Fire Department Request – River Access.
Mr. Jerram reminded Mr. Jerram that the fire department had been at a meeting recently requesting the support of this board for access to the Farmington River. This board had agreed that access should be available to the fire department, according to Mr. Butler. Mr. Jerram
noted that the fire department had used the river in two places in battling the fire at the New Hartford House. He explained that a driveway down to the Farmington River needs engineered plans and permits from the Inland Wetlands Commission and for any activity exceeding 2000 square feet, likely from the United States Army Corp. of Engineers (USACOE). Mr. Jerram indicated there was no resistance to doing that but explained that it was neither an easy nor quick process. As an example, work slated for the Cedar Lane bridge has been delayed by at least two months as that permit is sought. He noted that the UACOE will not sign off on the work until the state Department of Energy and Environmental Protection signs off. Mr. Butler questioned whether the process has begun on behalf of the fire department. Mr. Jerram indicated that it had not. Mr. Butler questioned what was needed to get that underway. Mr. Jerram indicated that funds were necessary to be allocated for this. Ms. Pobuda relayed how the fire department had handled gaining access during the last big fire.

Mr. Butler indicated that he would communicate to Chief Mark Worsman that what the fire department needs for access should be communicated to the Board of Selectmen.

**MOTION:** Mr. Toro, Mr. LeClaire second, to adjourn at 7:39PM; unanimously approved.

Respectfully submitted,
Pamela A. Colombie
Recording Clerk