PRESENT: Chairman Denton Butler, David Douyard, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

ABSENT: None.

Mr. Butler called the meeting to order at 7:05PM.

The December 2, 2021 Minutes should include the following modifications:

1. Mr. Butler informed the members of the potential home construction at 560 Main Street and the hardship issues regarding water and sewer connections. Consensus of the members was to recommend that a well be allowed and required sewer connection should be built on the site.
2. Mr. Butler indicated the WPCA would be issuing a Request for Qualifications and the selection process to be followed in retaining engineering services associated with the WPCA’s ongoing needs in system expansion of Pine Meadow.
3. Chairman Butler also noted the investigation of water and sewer lines at North Congregational Church and parish house had determined that separate lines exist for the buildings but they share a common water supply line.

MOTION: Mr. LeClaire, Mr. Marsh second, to approve the December 2, 2021 Minutes as amended; Motion passed with Mr. Butler, Mr. LeClaire, Mr. Marsh, Ms. Pobuda, and Mr. Toro being in favor while Mr. Douyard abstained.

The March 3, 2022 Minutes should include the following modifications:

1. Mr. Toro’s name was misspelled and should read, “Mr. Toro”.

MOTION: Mr. LeClaire, Mr. Toro second, to approve the March 3, 2022 Minutes as amended; unanimously approved.

2. FINANCIAL REVIEW – MARCH – YTD COLLECTIONS PROGRAM – UPDATE:
Mr. Butler queried whether each board member had received the financial summary provided by Erin Phalen ahead of this meeting. They indicated that they had.

Mr. Butler reminded the Board that no capital projects have been undertaken excepting immediate problems.

Mr. Butler reported collecting under $500 on users who were final bills who had both left the system and left the area. Collection matters are being pursued with Mr. Butler reporting two “handfuls” of shutoffs over the past week. He noted that despite a $90 fee incurred for a shutoff along with a $90 fee to turn water back on, shut-offs tend to result in payment being received.

Mr. Butler indicated that there were several delinquent accounts that he intends to continue to pursue including a debt of $2600 for a previous restaurant on Main Street prior to it closing as a
result of the building being destroyed through a fire. He requested that anyone with information on the whereabouts of that proprietor share that with him.

Mr. Butler reported the claims pending on the accounts that had F.O.G. violations on various Main Street properties have not been paid yet.

Ms. Pobuda questioned the status on the matter wherein Ms. Phalen had instructed Torrington Water Company to resume service to a water customer. Ms. Pobuda questioned whether Ms. Phalen had received payment on this account, noting that typically those payments are made to Torrington Water Company directly. Mr. Butler was unsure the exact circumstances.

3. OPERATIONS REPORTS:
A. Water – Torrington Water Company.
The WPCA reviewed an operations report from Torrington Water Company as they typically do each month.

B. Sewer – Aquarian Water Company.
Mr. Butler reported having received a call from Operator Bill Embleton noting that there was no reserve pump for the Route 219 station. Mr. Butler noted that he had thought one of the pumps taken from this location was to be repaired but Mr. Embleton had indicated the pump was not repairable. Mr. Embleton noted that he had been advised that there was a 15-16 week lead time for a pump, according to Mr. Butler. He had recommended that Mr. Embleton order a pump at once at an estimated cost of $8900 plus shipping. No vote was taken as the cost was at this point only an estimate, according to Mr. Butler.

4. ASSET SALE UPDATE:
No business discussed.

5. CALL FOR RATE HEARING - REVIEW OF POSSIBLE DATES:
Mr. Butler provided the board with information received from Attorney Matt Willis as he had advised that a public hearing is always necessary for any type of rate change, even when it involved lowering the rates.

6. ALL OTHER BUSINESS APPROPRIATE TO COME BEFORE THE WPCA:
A. Senior Housing Project.
Noting that the application had been withdrawn, Mr. LeClaire shared his observations that the site appeared to be actively being cleared. Mr. Butler noted that the clearing was being done by the current owner.

B. Resolve of 510/506 Main Street - Sewer Lateral Connection
Mr. Butler provided information about a shared lateral connection situation between the properties identified as 506 Main Street and 510 Main Street. He read aloud a draft of a letter prepared for the owners of 506 Main Street, indicating that it had already been reviewed by Attorney Willis. It was noted that a public hearing was necessary for this matter as well as one for North Congregational Church. The board discussed potential dates. Discussion ensued regarding whether a public hearing would continue to be necessary if the owner of 506 Main Street agreed to connect on their own.

It was agreed to schedule all three public hearings for 6:00PM on the same evening of the next regular meeting, Thursday, May 6, 2022 at in the 2nd floor conference room at Town Hall.
Mr. Butler updated the board regarding the new construction at 560 Main Street, which he characterized as fraught with complications, noting the two lanes of highway that the owner/developer needs to go through along with an unidentified storm drain. He read aloud a letter of support to the Department of Public Health encouraging a waiver for connecting to the public water supply.

C. Potential Cyber Attack(S) Notification – Department of Public Health.
Mr. Butler read an excerpt from Lori Mathieu of the State of Connecticut Department of Public Health regarding mitigating threats posed by the Russian state-sponsored cyber actors. He shared his response, too.

MOTION: Mr. LeClaire, Mr. Douyard second, to adjourn at 8:03PM; unanimously approved.

Respectfully submitted,
Pamela A. Colombie
Recording Clerk