

**New Hartford Zoning Board of Appeals
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
February 16, 2021 at 7:00 PM
Via ZOOM**

PRESENT: Chairman Mary Lou Rayno, Lew Chappel, Paul Griffin, David Jones, Alternates Art Jackman, and John Wilhelm; and Zoning Enforcement Officer Mike Lucas.

ABSENT: Bert Brander and Keith Schaufler.

Chairman Mary Lou Rayno called the meeting to order at 7:00PM. Mr. Wilhelm was seated for Mr. Brander.

1. PUBLIC HEARINGS:

None.

2. PENDING APPLICATIONS:

None.

3. NEW APPLICATIONS:

None.

4. OTHER MATTERS:

A. Final Review and Vote on By-laws.

Ms. Rayno questioned whether the Board members had all received a draft copy of the Bylaws with the corrections included in yellow highlight. The Board members confirmed that they had. Article II, Section 3 and 4 had the new language "*to act upon*" added. Ms. Rayno reported "*Special Exception*" had been added to Section 7 of Article II.

Referring to Article III, Regular Members, Ms. Rayno explained that the term "*electors*" is consistent with the language contained within the Ordinance, too.

Ms. Rayno reminded the Board that Secretary was being omitted from Article V, Officers. She noted that a Recording Secretary and that position's duties were included as Article VI.

The modifications to Section 8 of Article VIII were reviewed.

Ms. Rayno noted the change of language to Article X, Section 1(c), wherein it clarified that all applications submitted to the Board shall "...furnish all required information..." Additionally, notices to the abutting property owners must be sent via certificate of mailing rather than certified mailing and was corrected in Article X, Section 2.

The Board reviewed the changes made to Section 4(e) of Article XI, as it will now note that no further input from the applicant or public after the closure of the public hearing.

The word "and" was changed to "any" in Section 1 of Article XIII.

MOTION: Mr. Chappel, Mr. Griffin second, to accept the Bylaws as written; unanimously approved.

It was noted that these Bylaws were approved by a majority of the regular members of the Zoning Board of Appeals.

MOTION: Mr. Chappel, Mr. Griffin second, to approve the November 18, 2020 Minutes; unanimously approved.

MOTION: Mr. Chappel, Mr. Griffin second, to adjourn at 7:24M; unanimously approved.

**Respectfully submitted,
Pamela A. Colombie
Recording Secretary**