I. WPCA – Third Party Management – The “As Is” Proposal

Budget – Water & Sewer (Utilize Standard Budget Template For I, II)
   Previous (5) year Actual Performance
   Operating Expenses – Including All 3\textsuperscript{rd} Party Services
   History & Future Revenue Projections – 5 year
   Capital Appropriations – major projects, 5 years

Planned Approach To The Business (What is anticipated/targeted by calendar and its cost)
   Rate Analysis For The 5 year forward period (include Introduction of Betterment Fees)
   Detail of Construction Projects
   Planned Maintenance Program

Highlight Challenges – Financial & Non-Financial – Plans For:
   Updated Ordinances & Regulations
   Collection Bad Debt
   Financial Assistance Program
   Debt Servicing
   Repayment of Existing Bonded Indebtedness
   New Proposed Indebtedness – Grants & Loans
   Septage Acceptance

Regulatory
   Outstanding Issues With Regulatory Entities (if any)
   Copies of Standard Report filed with DEEP & Feds
      Discharge Monitoring
      Operating Report
      Nutrient Analysis Report
      Permit
      Nitrogen Credits

II. Town Fiscal, Employment & Operational Control

Budget – Water & Sewer (Find Model Budget Templates)

   Personnel & Benefits
   Operating Expenses – including any 3\textsuperscript{rd} party Services that can’t be met by Town resources

DEB-Rev#1(10-23-12)
Evaluation Taskforce
(Activities Executed)

Revenue Projections – 5 year
Capital Appropriations – Major Projects

Planned Approach To The Business (What is anticipated/targeted by calendar and cost

Rate Analysis For The 5 year Period (includes Betterment Fees)
Detail of Construction Projects
Maintenance Program

Challenges – Financial & Non-Financial – Plans For:
Updated Ordinances & Regulations
Collection Bad Debt
Financial Assistance Program
Debt Servicing
Repayment of Existing Bonded Indebtedness
New Indebtedness – Grants & Loans
Septage Acceptance

III. - Sale (or) Lease Of Assets To A Third Party

Update the Annual Report Of Clean and Waste Water as submitted to DPUC & DEEP

Determination of “the right to sell (or) lease” based upon any constraints of the USDA, Clean Water Fund, DEEP, (or) DPUC, Department of Public Health, Town of New Hartford or by any Regulations and or State Statutes that would prevent same.

Prepare Recommendation For BOS

Resolution:

The Clean & Wastewater Taskforce recommends that the BOS pursue to its natural conclusion the option of the sale of clean & wastewater assets under conditions favorable to the Town of New Hartford and sewer and water ratepayers.
**Evaluation Taskforce**  
*(Activities Executed)*

Yet To Be Executed

- Prepare a Letter Of Interest for examination by interested parties with an accompanying – Definition of Saleable Property

Research Values

Screen/Qualify Responses

Seek Necessary Approvals

Create a Term Sheet – Basic structure of any Deal
(Pending conditions deemed acceptable to the parties)