

Stanclift Cove Authority
Regular Meeting
New Hartford Town Hall
Monday, February 4, 2019

Attendees: Penny Miller, Spencer Monroe, Carissa Sherwood, Jenn Choquette, Mike Kinsley, Andy Motes, Eileen Andryzeck

1.) Meeting Called to order 6:40

2.) Changes to Agenda

- Spencer requests discussing items 10 and 11 at beginning of meeting.

3.) Meeting time

- Confirm future meetings scheduled for 6:00 pm

4.) Approval minutes

- 10/22
- Penny Motions to approve. Jenn seconds
- Minutes approved unanimously

5.) Roof

- Penny motions to hire BC West to replace roof for the cost of \$4760 as per quote provided in the color forrest green.
 - Carissa Seconds
 - All in favor, motion passed

6.) Lifeguard Training

- Eileen To Speak to Bill about lifeguard training and refresher course
- Tentative dates 6/10-6/14

7.) New Hires

8.) Changes to brochure

- No Changes

9.) Date for Clean Up

- 6/8

10.) Audit

- Per recommendation of King and King, Spencer suggests written commission approval for purchases before payment.
- Two signatures on payroll
- Specificity to limit Miscellaneous as a line item

- Requests copies of reports in advance of meetings
 - Spencer Motions to require invoices signed by either Penny Miller or Andy Motes before all pay outs
 - Mike seconds, All agree and motion passes
 - Spencer Motions that all reports pertaining to the Cove financials are public information.
 - Jenn seconds
 - Penny abstains
 - All else agree, motion passes

11.) Treasurers Report

- Commission questions line item Bookkeeping software. Penny will inquire
- Spencer offers suggestion of allocating a set dollar amount to a capital expense fund protected from general operating expense. To be discussed further.
- Mike offers suggestion to put money into fixing the road, adding topsoil and stumpgrinding. To be discussed further

12.) Items to be ordered

- All first aid
- All sanitation products
- New supervisor tent

13.) Shed

- No new information

14.) Gift Certificate

- Penny requests a Stanclift Cove resident pass to be donated to the New Hartford Educational fund Penny Auction.
- All agree
- If non resident wins pass they must pay the difference between resident and non resident pass

15.) Public Comment

- None

16.) Correspondence

None

17.)Adjourn

- Penny Motions to adjourn at 8:40
- Carissa Seconds
- All in favor, motion passed adjourn at 8:40

Respectfully Submitted
Carissa Sherwood

