

Stanclift Cove Authority Meeting Minutes

Regular Meeting, New Hartford Town Hall

Monday June 3, 2019 at 6:30pm

1. Call meeting to order- At 6:43pm Andy Motes called the meeting to order.

Attendees; Andy Motes, Penny Miller, Jennifer Choquette, Eric Perotti, Michael Kinsley, Eileen Andryzeck and Don Stein.

2. Changes to Agenda –

- a) Penny made a motion to move Public Comment to #3, Andy seconds, all agree. Eric abstains.
- b) Jenn suggested adding executive session to the agenda.

3. Public Comment –

- a) Don Stein questioned whether we had received the required items for the roof replacement (i.e. building permit, insurance, etc.). Insurance was submitted to the Town of Barkhamsted and they approved it. Don will check to see if the permit was approved today. Don will see if MDC has signed off on the roof replacement as well.
- b) Don Stein will get with Dan Jerram to ask about the difference in town contributions (Barkhamsted pays \$6,500 annually and New Hartford pays \$6,000 annually).
- c) Don asked why there wasn't a second dock on the water. The commission informed Don that the dock and ladder needed repairs. There isn't enough time to get the repairs done before the start of the season, so the small dock will go back out.
- d) Don mentioned stump grinding and tree removal talks and requested that the commission gets a professional to the cove to assess the trees and stumps before removing any trees or stumps. Mike will call a professional that he knows to see if he can come in and cut the trees down before the season begins. He will also see if he can get pricing.
- e) Don is also going to have the Town of Barkhamsted mow the grass at the entrance of the cove and along the road leading to the beach area.

4. Approval of minutes from May 6, 2019 – Penny made a motion to approve the meeting minutes, Mike seconds, all agree. Eric abstains.

5. Staffing –

- a) Eileen discussed the staffing issues and the upcoming guard training. 9am to 11am Saturday June 8th is our guard refresher course. Starting at 11am June 8th is the new guard certification. The certification will take approximately 4 to 5 days. Bill will coordinate with the trainees the schedule for training.

- b) Eileen expressed concerns about having too many guards and not being able to give them as many hours as they were expecting.
 - c) Penny will get new hire forms to Eileen for the employees to fill out.
6. Equipment –
- a) Board is repaired and back at the cove for use.
 - b) Eileen was given all the flyers and paperwork for opening weekend, except the sticker sales forms.
 - c) Hardware – Andy will buy bolts, washers and nuts for the new boat rack.
 - d) The cove needs a new lawn mower. Andy will buy one. He will also buy safety glasses for mowing. Andy is going to rent a rototiller as well.
 - e) Penny will bring safety supplies to the cove this weekend and give to Eileen to stock up. Penny will buy Lysol cleaner, wasp spray, paper towels and toilet paper.
 - f) Andy discussed purchasing t-shirt for the guards and supervisors. Andy will research prices and availability.
7. Properties and facilities –
- a) Dumpster and septic companies have been called.
 - b) Andy will spray the poison ivy this week.
 - c) Andy requested that we change the combination on the lock on the gate. New code was given to Penny, so she can inform the proper personnel about the change.
8. Correspondence – Will be discussed in executive session.
9. Executive Session – Penny made a motion to go into executive session at 7:53 pm and she invited Eileen and Eric to join the session. Andy seconds. All agree. Penny made a motion to come out of executive session at 8:09pm. Andy seconds. All agree.
10. Adjourn – Andy made a motion to adjourn the meeting at 8:34pm. Jenn seconds. All agree. Eric abstains.

Submitted on 6/9/19
Jennifer Choquette, Secretary