

Standlift Cove Authority Regular Meeting
Monday, September 12, 2022 at 5:30 pm
Standlift Cove

1. Call meeting to order At 5:35 pm, Penny Miller called the meeting to order. Commission members in attendance: Penny Miller, Erik Perotti, Wil Wesley and Melissa Roy. Brian Grant arrived at 6:19 pm. Public input: Eileen Andryzeck & Tracey Benham

2. Approval of Minutes

A motion was made by Mr. Perotti to approve the minutes of the August 29, 2022 meeting. Second by Ms. Miller.

Motion passed

3. Personnel – survey, etc.

End of season survey was given to employees and out of 21 employees surveyed, only 12 responded. A result of a little more than 50% response rate.

A discussion was held regarding the survey.

- We will need to address staff approaching their supervisors should there be an issue with another staff member. Waiting until the survey to mention issues is not helpful and prompt addressing is needed in some matters.
- More lifeguards are needed for next year. The commission will need to look at the pay to make sure we are competitive with other local pools/rec areas.
- Discussion regarding training on certification. Mr. Perotti will reach out to Bill Houle to see exactly what certification is needed and the possibility to develop a training class in the late spring to certify Lifeguards. How long will the certification class run? We also discussed an incentive of possibly reimbursing guards who stay for the whole season. This will be revisited in the future as retention and certifications are necessary. Mr. Perotti is also looking into swim lesson training.
- Discussed the 8 hour shift for lifeguards. Staff felt that 8 hours was too long so we will shorten it for next year. American Red Cross recommends 5 hours but we have not found actual state requirements. We will look into this over the winter.
- Discussed breaks and will look into what the recommended break times for lifeguards. Ms. Miller will look to see what Brodie does for breaks/hours.
- Discussed the possibility of hiring a program director to oversee both the lifeguard and supervisor positions. Will revisit in the spring.
- Discussed the approachability of the commission and what can we do to allow staff to be able to reach out to us if they have an issue. All commission members have access to the Standlift Cove email; it was recommended anyone having issues reach out there first. Not all commission members are in the supervisor or lifeguard Group Me.
- Discussion of the supervisors and roles. Where they should be located during the day. Will review overlap time to discuss with new shift supervisors. Will also need to address uninterrupted meal breaks for supervisors for next year.

4. Maintenance –

Discussed guard stand and how hot it is during the summer. Possibly replacing composite boards with regular decking. Discussed the outdoor green rug or fabric- possibly trying it out in the spring. Mr. Wesley suggested that we try a suggestion to see if it works- inexpensive suggestions first.

Discussed patching the road. Waiting to hear back from Barkhamsted about when the work will start. We allotted the funds in the spring to purchase the patch materials. The town needs to finish their projects then they are able to patch the road as needed.

Tree trimming- Waiting to get some quotes. Mr. Perotti recommended someone he knows who is insured and can do it for a reasonable price. Ms. Miller also has a person who would be interested. There are quite a few trees which are not producing leaves and have had several limbs fall during the season. For the safety of the patrons and staff they should be removed.

5. Supplies –

- Bullhorn- current bullhorn is in its box for the winter. Will need a second one in the spring.
- Second guard umbrella so there is a spare.
- Metal trash cans are rusted completely through. The cans that hold the ashes are not in decent condition. Ms. Miller will replace 4 of the trash cans for this season. ‘
- Ms. Miller will order 2 umbrellas and 4 sand anchors (twisted plastic anchors)
- Ms. Roy will work on the rules signs from the back of the lifeguard stand during the winter.
- Dock supplies- possibly looking at having someone build new docks. We will need to replace it soon.

6. Public Comment

- Discussion was made regarding closing of the cove for weather reasons.
 - The Cove Commission will err on the side of caution when closing the Cove for weather related reasons.
 - The Supervisors will reach out to the Commission if there is any question of closing the cove early. (i.e.-threat of storms)
- Discussion additional training regarding staff and using phones during work hours.

8. Adjournment

A motion was made by Mr. Grant to adjourn at 6:59. Second by Ms. Miller. Unanimous

Respectfully submitted,

Melissa Roy
Stanclift Cove Authority
Secretary