

Stanclift Cove Authority
Regular Meeting - @ New Hartford Town Hall
6 PM – October 5, 2023

Minutes

Attendance: Erik Perotti, Brian Grant, Aaron Jack, Paul Sutter & Melissa Roy. Absent: Penny Miller

Call to order

Meeting was called to order 5:59 by Erik Perotti

Approval of Minutes:

Minutes for the meeting on 8/24 Motion to approve by Mr. Jack, Seconded by Mr. Grant-
Approved by all.

Minutes for the meeting on 7/13 Motion to approve by Mr. Erik Perotti, Seconded by Ms. Roy.-
Approved by all.

Public Comment:

None

Financials

Financials were sent out prior to the meeting. We do not have enough funds to give bonuses to staff this year.

ARPA:

ARPA funds (\$5,000) were approved by Barkhamsted to use towards planting trees at the Cove.

Discussion about how many trees this would cover and if we wanted to purchase additional trees above this amount. The commission agreed to keep the purchase to whatever the amount will cover.

Mr. Jack also suggested marking out where we would like the trees placed so that should we want to build a gazebo or put a sun shade in the future we will not have issues.

Dock Removal:

10/25 is the scheduled date for Regatta to come and move and inspect the docks.

Communication:

Communication was made between Ms. Miller and Mr. Stein regarding ARPA funds.

Personnel:

Ms. Miller had shared previously that she is interested in keeping Jack on as our waterfront director. This is in agreement with the rest of the board.

Mr. Sutter has a proposal about the structure for next year:

Radically increase lifeguard wage

Decrease the amount of supervisors

Change the name of Supervisors to Staff so there to eliminate confusion.

Ms. Roy suggested adding additional staff during the weekends and holidays to make sure there is adequate coverage.

Ms. Roy also suggested having the waterfront director absorb the duties of head lifeguard to cut down on the confusion between the positions.

Mr. Jack suggested making a Time off process for guards/staff. It seems like there were too many staff requesting and being granted weekends off which made it difficult to have adequate staff.

Guests - Holidays

Many issues with too many guest passes being issued on major holidays/big weekends. This left paying members not able to have access to parking spots or the beach. A suggestion was to limit it to 10 parking spaces and when it is full then guests are not allowed. We will revisit this in the spring.

Anything else to come before the board:

Ms. Roy saw the gates were open today so she went down to check it out. MDC was there with someone inspecting the well pump. The company who had hit it has been trying to get it fixed. Parts were ordered but they cannot get someone to come out and do the work. MDC took a peek to see if it is something they can fix. They are working to solve the problem. Said it should be up and running by the 2024 season. MDC also said that we should have the well water inspected again as it may be potable now. Once working, It should be inspected yearly.

Mr. Sutter wanted to know if alcohol was allowed at the Cove if it was in conjunction with an after hours event with no children allowed. We will research this more during the winter months to see if we can obtain permission for a special event.

Discussion of possibly using another person to certify guards for next year.

Ms. Roy began the creation of an Operations/ Policy Manual. She would like the commission members to check it out during the winter months. This manual will house all things Stancliff Cove related including duties/policies and procedures. We will be revisiting it at the January meeting to make sure that all of our policies are listed. It is available on the Google drive for Commission members to edit as needed.

A reminder was given by Ms. Roy that a vote will need to take place in January for the positions of secretary, treasurer and chairperson.

Employee Surveys:

All Commission members should review the surveys from this year in the google drive.

Meeting adjourned at 6:51 by Mr. Perotti and seconded by Ms. Roy.

Respectfully submitted,
Melissa Roy
Secretary
Stanclift Cove Authority