

To: General Public
CC: New Hartford Town Hall, Barkhamsted Town Hall, Stanclift Cove Authority Board Members
From: Carlene Jerram, Chair
Time: Wednesday, May 30, 2018, 6:00pm
Location: New Hartford Town Hall

Stanclift Cove Authority Special Meeting Minutes:

Attendees: Eileen Andyzeck, Mike Kinsley, Penny Miller, Andy Motes, Doug Simpson, Jennifer Choquette, Randy Miller, Carlene Jerram

- Call Meeting to order 6:10pm
- Review/approve outstanding meeting minutes
 - 14 April minutes, 17May minutes reviewed; Doug Simpson made a motion to accept as presented, Andy Motes seconded; All in favor
- Old Business
 - Budget 2018 proposed
 - Doug Simpson made a motion to accept budget as amended. Andy Motes seconded; all in favor
 - Audit - tabled
 - Staffing – needed two more lifeguards – Penny
 - Staff meeting June 9 at lunchtime to review duties, policies, etc
 - Still need two lifeguards – reaching out via social media
 - Clean up days on 9-10 June good opportunities for community service work for kids in Ag program and CCD, etc; Eileen posted at the school
 - Pre-Season Prep Updates
 - Rescue board ordered
 - Payroll concern – it is the understanding of the supervisors that payroll cannot be made prior to July 1 – is this true? If yes, why?
 - AED – now at ambulance barn for inspection; will order battery as needed
 - Need shovels/tools – to buy steel rakes, leaf rakes, round point shovels; Doug Simpson will donate wheel barrel
 - Mowing – Doug Simpson made a motion to hire Josh Roy for \$50/mow for mowing every other week from 10Jun through September 1. Mike Kinsley seconded; All in favor
 - Building
 - MDC – requires a formal request per Jim Randozzo; Doug

June 4, 2018

- Barkhamsted and NH Bdg inspectors - Contractor needs a CT license
- Contractor needs specific insurance rider
- Building inspector Barkhamsted – new bdg needs design improvements for current code - ADA access and changing room; hurricane code; Jerry Waters 860.379.7946
- Barkhamsted will make improvements to parking area; add milling; and screened material will be moved to around Pavillion for leveling and to avoid tripping hazard (exposed roots)
- Brochure – Penny
 - Swim lessons private \$20/.5hour; \$5 to instructor per lesson in addition to their hourly rate
- Stickers – Penny
 - Stickers sales recording page - Mike to take picture and send to Penny
- New Business
 - Staff Responsibilities – review and update docs; Eileen to review
- Correspondence
- Motion to adjourn made by Andy Motes, Doug Simpson second; all in favor
- Adjourn 8:05pm

Next Meeting June 6at 8pm New Hartford Town Hall

Respectfully Submitted,
Carlene H Jerram
31 May 2018