

**To:** General Public  
**CC:** New Hartford Town Hall, Barkhamsted Town Hall, Stanclift Cove Authority Board Members  
**From:** Carlene Jerram, Chair  
**Time:** Thursday, March 31, 2016, 6:00pm  
**Location:** New Hartford Town Hall – Jailhouse Door Conference Room

Stanclift Cove Authority Meeting Minutes:

Attendance: Kim Fiducia, Daria Hart, Carlene Jerram, Mike Kinsley, Penny Miller, Doug Simpson, Katherine Boughton, Public

- Meeting called to order 6:02pm
- Review/approve outstanding meeting minutes
  - Motion by Penny Miller to table review of previous meeting minutes until next meeting; second – Daria Hart
  - Motion passed - unanimous
- Old Business
  - Budget proposal
    - The Cove has declining income for the last three years.
    - Daria Hart proposed a budget for 2016; estimated income based on increases in pass prices and approximate number of passes sold historically; expenses include tree maintenance.
    - Motion by Penny Miller to accept the 2016 Stanclift Cove budget as proposed; Second by Doug Simpson
    - Motion passed - unanimous
    - Daria will put budget in the proper format and send to Annie Witte
  - 2016 Flyer approval
    - Daria proposed 2016 Flyer Draft; Board and public reviewed and discussed
    - Motion by Penny Miller to accept the 2016 Stanclift Cove Flyer as amended; Second by Doug Simpson
    - Motion Passed - Unanimous
    - Daria Hart received permission to print in NH Town Hall
    - Motion by Penny Miller to print up flyers and other items in NH Town Hall with Stanclift Cove Authority supplying paper and toner supplies; second by Kim Fiducia
    - Motion passed - Unanimous
  - Staffing
    - Goal to post and accept jobs by 15 April; thus far previous employees have been notified
    - Supervisors - 5 applications received; need at least 4, possibly 5
    - Guards – 4 applications received; need 14
    - Motion by Daria for Carlene Jerram and Penny Miller to evaluate and hire staff for 2016 season with Doug Simpson's help for guard evaluation; Second by Kim Fiducia
    - Motion passed - Unanimous

- Prep for Opening
  - Clean up – Kim contacted Vo Ag and will make a poster for NWR7 to post
    - Mike will help supervise
    - Saturday afternoon target 23 and 30 April, 10am to 3pm
    - Will be open for supporters from towns
  - Storage – back of shed is rotted; possible Eagle Scout project?
  - Drainage – Mike addressing
  - Fire pits – will review for safety; must have solid base
  - Trees – removal and cabling
    - The towns of New Hartford and Barkhamsted are supporting the initial tree removal and maintenance effort - \$12,125 each as follows:
      - Tree removal \$18,050, split \$9,025 per town
      - Tree maintenance \$6,200, split \$3100 per town
      - Through DPW and Weso Tree Service
    - Kim Fiducia and Daria Hart will start working on a planting plan; will consult conservation commissions and arborist about appropriate mix of planting, when and how
  - Need to rescue the small picnic table from the water
- New Business
  - Education Connection Contract
    - Discussion – used about 5 hours last year based on \$330 spend in budget
    - Motion by Daria Hart to approve contract for Educations Connections services not to exceed \$500; amend motion to not to exceed \$400. Second by Penny Miller
    - Motion Passed - Unanimous
  - Bathrooms – Christine from Russ’s Septic approached Kim; offered to do some fundraising to improve bathrooms
    - Ideas to raise funds - Donate from Russ’s jobs, dunk booth at New Hartford Day, other
    - Ideas for improvements: Increase size of bathrooms to include changing areas; repairing the building; walls ventilation, prettier, new skylights, ADA ramp to door
    - Daria indicated we cannot change the building but can repair (cited MDC easement)
    - Need to firm up what they propose to do - Kim
      - Who will make the improvement
      - What do we need to do to be accountable?
      - Add to the Agenda
- Correspondence
  - FALPS (Friends of American Legion and Peoples State Forest)
    - Request the use of Stanclift Cove for the “Friends of American Legion and Peoples State Forests” (FALPS) proposed May 22nd ‘Learning to Fish’ program by the Department of Energy and Environmental Protection Connecticut Aquatic Resources Education (CARE) instructors
    - Motion by Daria Hart to allow the FALPS group to hold fishing event at Stanclift – area must be open only to those participating in the event; Second by Penny Miller

- Motion passed - Unanimous
- They need provide certificate of insurance
- Barkhamsted Auction
  - A request came through Mike Kinsley for a donation for the auction
  - Motion by Daria Hart to donate one resident season pass to the Barkhamsted Penny Auction not to exceed \$75; Second by Penny Miller
  - Motion passed – unanimous
  - Winner info must be passed on to Penny Miller
  - Penny will make the pass and give to Mike
- Barkhamsted Still Life Photography
  - Amy Sharon of Still Life Photography requests use of the Cove for Barkhamsted PTO family portraits – 14 May2016
  - Mike will open for Amy Sharon
  - No one in the water
  - Motion by Daria Hart to approve the use of the cove for Still Life Photo to support the Barkhamsted PTO for a few hours on 14May; second by Penny Miller
  - Motion passed - unanimous
  - Will require a Certificate of insurance
- Adjourn
  - Motion by Penny Miller to Adjourn Meeting; Second by Daria Hart
  - Motion Passed – Unanimous
  - Meeting Adjourned at 7:31pm

Respectfully Submitted,  
Carlene Jerram