

Standcliff Cove Authority Special Meeting  
Thursday, May 23, 2023 at 6:00 pm  
New Hartford Town Hall

**1. Order**

Call meeting to order at 6:04 pm, Penny Miller called the meeting to order. Commission members in attendance: Penny Miller, Paul Sutter, Erik Perotti, Brian Grant, Aaron Jack and Melissa Roy. Jack Weber came in at 6:12.

Approval of minutes: Minutes amended to approve any compensation be given to the Waterfront director should any expenses be added to his phone bill as a result of tethering the device to his cell phone for cell service. Motion to approve amended minutes Mrs. Miller was seconded by Mr Grant. All approved.

**2. Public Comment**

-Dan Jerrim stopped by to discuss the stump grinding. Was concerned initially about the range between the two quotes received.

**3. Staffing**

Personnel Sub committee

- List that is on the drive is updated.
- All have returned confirmation for employment.
- Need to have a print out copy of all certifications for guards.
- Working papers will be added to the drive as they are sent.
- Paul needs permission to get into the drive.
- discussion of the handbook and what has been added.
- discussion with Jack about orientation with the staff on June 10th.
- discussion of harassment class. Not sure if staff will get paid for the two hour training. Penny will look into it to be sure we are consistent with area beaches. \* amended 5/24 We have to pay for the two hours for sexual harassment training should staff need the training. If it was taken through another job the certificate will need to be printed out and handed to Penny asap.
- Discussion of swim lessons- Ashley is working on the schedule.
- Discussion of cost- Penny will reach out to Bill Houle to see what other places charge.
- Discussion with Jack about setting up Group me.
- Discussion of virtual "notebook" so Commission members can read it asap if there is anything needed.
- Discussion of a tablet by Aaron if Jack wanted to use it for Cove. Jack decided to just use his phone to add to the drive.
- Made sure Jack knows about the Amazon wish list so he can order items needed (whiteboard, corkboard, etc)
- A small room in the back of the supervisors building will be set up for Jack.

**4. Maintenance**

- porta potties and trash removal will arrive on 6/7
- Penny will purchase a roll of artificial grass to be used on the floor of the lifeguard chairs. Will try to see if that works.
- lawn service- Pauls Cutting Edge has been down there to check out the area. Waiting for work to be finished. Will work with us on what it will take to start getting the Cove back to normal- Landscaping etc.. Paul will drop another load of mulch to the front of the supervisors area.
- Discussion of purchasing sand for this year. Penny will be meeting with Don at the waterfront. If sand is recommended then we will order.
- Docks are in rough shape. Need to rebuild in the next year or so. Commission members will check it out this weekend or if an Eagle scout needs a project then this can be a suggestion. .
- Was requested by lifeguards to only use one dock. Smaller dock is unusable right now. Will need to look into it this weekend.

-discussion of gate since the state cut trees there is a possibility of someone able to drive down now. Requested to have Brian contact Don and see if we can get a log placed in that area so no one is able to drive past the fence.

**5. Shirts and Sweatshirts**

-Mrs. Roy has sent an email to everyone to check on their T-shirt and sweatshirt size. She will look into Tank tops and the cost.  
- will also order T-shirts for sale.

**6. AED battery and Pads**

-Mrs. Miller researched the cost of battery replacement. New Hartford ambulance may have a battery we can have. Mrs. Miller is reaching out to them for confirmation. They will also be replacing the pads as some of them are out of date.

**7. Stump removal quotes and discussion**

- Mr. Perotti will be double checking to see when they will be able to start
- Both companies were researched by commission members.
- Motion to hire H & H Stump grinding to grind the stumps at the Cove made by Mr. Perotti  
Seconded by Mr. Jack.

**8. Additional items**

- Beach umbrellas- do we need to buy more?
- Will need to get the sand screws to hold the umbrellas in the sand. (10)
- Pop up tent available for purchase at Ocean State Job lot. Will pick up a tent for the supervisors.  
Mr. Jack will pick it up during the week.
- Will ask if the town will be able to fix the potholes.

**9. Wood Carver discussion**

- \$800-\$1,000 depending on the animal requested.
- Heads up given to patrons before carving so those who like the quiet.
- will continue discussion at the next meeting.

Next meeting 6/8- at Stanclift Cove.

**10. Adjournment**

A motion was made by Mr. Grant to adjourn at 7:24. Second by Mr. Jack. Unanimous.

Respectfully submitted,

Melissa Roy  
Stanclift Cove Authority