

**New Hartford Water Pollution Control Authority  
TOWN OF NEW HARTFORD, CONNECTICUT  
REGULAR MEETING MINUTES  
Thursday, March 3, 2016 at 7:00 PM  
New Hartford Town Hall  
530 Main Street, New Hartford, Connecticut**

**PRESENT:** Chairman Denton Butler, Mary Beth Greenwood, Michael LeClaire, Polly Pobuda, Jim Surber, Joe Toro.

**ABSENT:** None.

Chairman Denton Butler called the meeting to order at 7:00PM. The proceedings were recorded digitally and copies are available through Town Hall.

**1. OPERATIONS REPORTS:**

**A. TWC.**

Vice President of Operations Steve Cerruto of the Torrington Water Company appeared before the board, explaining to the board how to interpret the monthly lab reports and to discuss a new technology known as "ice pigging". The process of taking water samples was explained by Mr. Cerruto. He also explained acceptable ranges for the different parameters that are checked: Biological (coliform bacteria and e Coli Bacteria), Inorganic Compounds (residual chlorine), and Physical (color, odor, pH, and turbidity).

Mr. Cerruto shared possible scenarios that might result in water quality complaints. He also provided an explanation of "ice pigging" which involves utilizing an instrument dubbed a "pig", a round cylinder with a cone on it. The cone has blades on it, Mr. Cerruto explained. He noted that the contractor will run a cable through a section of pipe with the pig behind it. The contractor will then flush the line with a slurry solution comprised of crushed dry ice and chlorine which will remove a lot of sediment that may be present, according to Mr. Cerruto. He explained that this provides an interim solution to older pipes but has proven more effective than just plain flushing.

**MOTION:** Mr. Mike LeClaire, Mr. Joe Toro second, **to authorize spending up to \$4K for the demonstration of the ice pigging for the Brook Street, Steele Road and High Street area; unanimously approved.**

**B. Water Planet.**

Mr. Butler reminded the board that he had forwarded to them the one page Water Planet report.

**2. APPROVAL FEBRUARY 16, 2016 SPECIAL MEETING MINUTES:**

**MOTION:** Mr. Toro, Mr. Jim Surber second, **that the February 16, 2016 Minutes do not get approved tonight and have them amended to include what Mr. Toro said regarding an appointment to the board; Motion passed with Ms. Mary Beth Greenwood, Mr. LeClaire, Ms. Polly Pobuda, Mr. Surber and Mr. Toro voting aye while Mr. Butler voted nay.**

Mr. Toro agreed to forward via email to board members and the recording clerk his comments from the February 16, 2016 Special Meeting that he would like included.

**Mr. Troy LaMere of Shady Brook Road Extension** commented that he lost two elections by defending the WPCA, is still trying to help people with "bad water and bad sewer bills", is not

seeking to fill the vacancy for political reasons, is an advocate for listing the people that attend meetings and agrees that everything that is said should be put in the Minutes.

**Mr. John Burdick of 220 Town Hill Road** commented that his presence at the meeting is due to his concern that the WPCA has a new person to put in with due process.

### **3. BUDGET DISCUSSIONS – JOE/MARY BETH:**

It was agreed that the March 17, 2016 meeting will involve a budget workshop.

### **4. VACANCY UPDATE:**

Mr. Butler reported that out of the four candidates that he and Mr. Toro have spoken with, two have removed themselves from consideration due to the time commitment involved with the position, one remains in consideration and one has been eliminated. Mr. Toro confirmed that there is an additional candidate, leaving them with two. Mr. Butler noted that he will report to the Board of Selectman that the evaluation/interview process is being continued.

Discussion followed.

### **5. ROUNDTABLE FEEDBACK:**

#### **A. Action Coming out of Session.**

Mr. Butler canvassed the board regarding their impressions following the Board of Selectman's Roundtable Meeting held on February 18, 2016.

### **6. FOLLOW-UP RFP – POTENTIAL SALE OF ASSETS:**

Mr. Butler reported that he shared a draft of the RFP for the potential sale of assets with the Board of Selectman during Executive Session. Mr. Butler reported that he had shared with the Selectman a recommendation for an Evaluation Team as part of the RFP process: the First Selectman as chairman, two members of the WPCA with the chairman as one, a Board of Finance member, one vested user from the community who is knowledgeable and objective, and a non-vested user from the community who is knowledgeable and objective.

Ms. Greenwood noted that she would still like to contribute comments and suggestions on the RFP and will submit these to Mr. Butler via email. Ms. Greenwood opined that as many people from the WPCA that can be involved with the process, should be involved with the process.

Discussion followed.

#### **A. 8-24 CT General Statute**

Mr. Butler distributed the language that is part of Connecticut General Statutes Section 8-24, explaining that if a sale were to be proposed, a recommendation from the Planning and Zoning Commission would determine whether a simple majority is needed at whatever form the town's approval takes be it a town meeting or a referendum. In the event that the Planning and Zoning Commission concurs with a recommendation to sell a town asset, a simple majority suffices. In the event that they do not concur, a two-thirds vote of the residents is the requirement.

#### **B. CDM Meeting – Joe Ridge**

Mr. Butler reported that CDM Smith Vice President Joe Ridge who he characterized as being very familiar the financial aspects of asset acquisitions will visit New Hartford on March 15, 2016 to see firsthand the sewer plant, the Pine Meadow well, the Black Bridge well, the water tanks and the general parameters of what constitutes the water asset.

**7. ALL OTHER REPORTS, MEETINGS, CORRESPONDENCE AND BUSINESS ITEMS TO COME BEFORE THE WPCA:**

**A. Update On Committee Assignments.**

Mr. Butler reported that as a result of the Board of Selectman's Roundtable meeting, he has requested that Ms. Pobuda take on "All matters involving West Hill Lake". Mr. Butler also reported that Mr. LeClaire has agreed to be "Everything Diagrams", assuming the diagrams, drawings, and explanations that Mr. Litchfield had been working on before his death. Mr. Butler reported that Ms. Greenwood and Mr. Surber will assume "Everything Grants and Loans".

**B. Emergency Response Plans.**

Mr. Butler explained the need to comply with federal regulations requiring the board to accept both the Emergency Response Plans and the Vulnerability Report.

**MOTION:** Ms. Greenwood, Ms. Pobuda second, **to accept the Emergency Response Plans as presented and authorize the chairman to sign the receipts to be forwarded to the proper authorities recognizing that we have adopted the Vulnerability Asset Report and the Emergency Response Plan for clean and waste water services; unanimously approved.**

**C. Vulnerability Asset Report.**

Mr. Butler had explained the filing and storage requirements associated with both the Emergency Response Plans and the Vulnerability Asset Report. It was noted that they will again need to be revised and accepted in March, 2017.

**D. Asset Management Review.**

Mr. Butler reported that there is a group that assists WPCAs with meeting compliance requirements. He noted that the acronym for this group is C.U.P.S.S.: Check Up Program for Small Systems. Mr. Butler explained that he has asked Mr. Ridge about this, has agreed to review this program and will respond accordingly.

**MOTION:** Ms. Greenwood, Mr. Surber second, **to adjourn at 9:19pm; unanimously approved.**

**Respectfully submitted,**

**Pamela Colombie  
Recording Clerk**