

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, September 1, 2016 at 7:00PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda and Joe Toro.

ABSENT: Jim Surber

Chairman Bud Butler called the meeting to order at 7:00PM.

1. APPROVAL – AUGUST 4, 2016 MEETING MINUTES:

MOTION: Mr. LeClaire, Ms. Pobuda second, **to approve the August 4, 2016 Minutes; Motion passed with Mr. Butler, Ms. Greenwood, Mr. LeClaire, Mr. Marsh, and Ms. Pobuda voting aye while Mr. Toro abstained.**

2. MONTHLY FINANCIAL REVIEW:

All members present confirmed that they have a copy of the Account Register for the Period of August 1, 2016 through August 31, 2016, dated September 1, 2016.

Mr. Butler suggested that the Budget Subcommittee review the budget as well as fee schedule for supplemental charges such as inspections for new connections. He noted that the budget can be changed if there is a need. It was noted that rates can change at any time during the year and are not tied to a specific date.

3. UPDATES:

A. Sewer Operation Transition.

Mr. Butler reported on the transition from the previous operator of the wastewater treatment plant to the new operator, Aquarion. He reported that after an assurance received from The Water Planet in April that there would be an orderly and cooperative transition, it was not the case. He noted that the shadowing of the former operators did not take place as planned. Mr. Butler reported that John Chudzik assisted Aquarion with an introduction to the system and information on the system. Mr. Butler explained that he has been in contact with the Board's attorney, Matt Willis.

B. New Service Applications – Status Check.

Mr. Butler reported on the progress of the service hook-up for the new Dunkin Donuts on the corner of Town Hill Road and Main Street. He also provided an update on the tie-ins to the system at the new Mobil station and the neighboring property.

C. Rules & Regulation Review – Status Check.

With regards to the review underway with the rules and regulations, Mr. Butler reported that a very close review will occur of the fee schedule compared to the actual charges incurred. He suggested that a "sale" be considered wherein a steep discount is offered for hook-ups before a defined date, after which the charge for hook-up would be substantially higher.

D. Asset Review.

Mr. Toro provided an update from the three meetings of the Asset Review Subcommittee, noting that the next meeting is September 6, 2016.

In a scenario wherein either water or sewer rights, or both, were sold, Ms. Pobuda questioned whether it has been established and clarified how the funds would be distributed. Mr. Butler explained that if this were to happen, the distribution of funds would be applied towards matters effecting water and sewer such as retiring debt, or repairs to the building, etc. and not to the Town's general fund.

4. STANDING COMMITTEE REPORT UPDATES, CORRESPONDENCE, OPERATIONS ISSUES (IF ANY):

A. WUCC – Wes.

Mr. Marsh provided an update from the August 12, 2015 meeting of the Water Utility Coordinating Committee (WUCC). He noted that this planning group's first charge is to prepare a preliminary water supply assessment. Mr. Marsh indicated that he had the opportunity to view New Hartford's water supply plan.

Mr. Butler reported that he will be presenting to the New Hartford Economic Development Committee on September 12, 2016. He provided a summary of the work of the WPCA over the past year and noted that he would be sharing this list with the EDC at the upcoming meeting.

5. OPERATIONS REPORTS – WATER & SEWER:

It was noted that a report was received from the Torrington Water Company. No sewer report was received.

Mr. Butler reported that the State of Connecticut had sent a *Streamflow Classification Process and Potential Sources of Water Supply in the Connecticut River Basin Request for Analysis Form* to First Selectman Dan Jerram in a letter dated August 11, 2016 with a request for a response by September 15, 2016. Mr. Butler indicated that he was not in receipt of this letter until August 15, 2016 and that he will not likely be able to have this information gathered and returned to the State by this date due to vacation schedules.

MOTION: Mr. Marsh, Mr. LeClaire second, **to adjourn at 7:57PM; unanimously approved.**

Respectfully submitted,

Pamela A. Colombie
Recording Clerk