

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, April 7, 2015 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, Joe Toro, Roy Litchfield, Mary Beth Greenwood, Michael LeClaire.

ABSENT: Ken Krohner, Robert Fulton.

Chairman Denton Butler called the meeting to order at 7:00PM. All regular members present were seated for the meeting. The proceedings were recorded digitally and copies are available at Town Hall.

1. Welcome & Discussion – Artel Engineering Group – Representing 443 Main Street (Mobil Station) New Sewer Application

Mr. Butler reported that the representatives from Artel Engineering Group were unable to attend the meeting. He explained that this firm is representing the owners of 443 Main Street, currently a water customer with a septic system. Further, he noted that this property is undergoing a complete renovation and consequently, will need to re-terminate their water and connect to the sewer system. He also explained that the Baker Agency located next door to this Mobil Station will also need their own water terminal. He noted that they will be invited to attend the Special Meeting on April 21, 2015.

Mr. Butler reported that Mr. Roy Litchfield has developed a sewer application. He noted that he will be seeking legal counsel regarding setting the fee for a sewer application. Mr. Butler suggested that whatever fee established should be in at least the amount of the cost of the inspection of the installation.

Mr. Michael LeClaire inquired whether the business located at 443 Main Street will be a class 3 or 4 food service. Mr. Butler responded that he was unsure but had advised the parties to bring with them any plans or schematic drawings.

Discussion ensued regarding the responsibilities of the town versus the responsibilities of property owners when they tie into the water lines.

2. Opportunity for Public Comment – Received on Any Agenda Item

3. Monthly Operations Reviews

A. Sewer – Jason Hoffman (Blower Repairs, Equipment Cycles, Capital Planning)

Mr. Jason Hoffman reported the following: all the WPCA permit conditions were met for the month of April, 2015; the average daily flow as 50,000; total flow for month was 1.49 million gallons; and 39,000 gallons of sludge. He also noted that they put the UV system into service on March 30, 2015. Mr. Hoffman reported that Tower Generator serviced the treatment facility and the 219 generator. He also explained the work done recently with the blowers on the tanks.

With regards to equipment cycles, Mr. Hoffman noted that the as far as UV goes, Water Planet buys bulbs and sleeves almost annually. He noted that the sensors will eventually burn out. Mr. Hoffman reported that the grit chamber will be cleaned this summer, in June, 2015, the same time the next time the pump stations will be cleaned. He noted that the only other major mechanical potential is the jet pumps, the mixers in the sludge tanks, the blowers, and any unforeseen problems in the electrical room. Mr. Butler inquired as to whether Mr. Hoffman is aware of any cause and effect relationship with potential issues.

B. Water – Steve Cerruto (Tank Repairs & Inspection, Hydrant Review, Street shut-offs, Capital Planning)

Mr. Cerruto reviewed from his report that the hydrant inspection revealed that 42 of the 67 hydrants are in good working order. He noted that among the 22 that need repairs, some involve minor gasket repairs on the hose connection to changing out the main valve packing after taking the hydrant apart. Mr. Cerruto noted that there are three hydrants that need to be replaced, that don't work at all, at a cost of \$4,950 each. He noted that to repair the other 22 hydrants would not exceed \$6,500. Mr. Butler requested of Mr. Cerruto a brief report on the hydrant inspection in order for the first district New Hartford Fire Department to aide in the cost of the inspections.

MOTION: Mr. Toro, Mr. Litchfield second, **to replace one of the two fire hydrants immediately on Church Street North at the discretion of a review by Torrington Water Company and the chairman; unanimously approved.**

Mr. Cerruto reported that they installed more brackets to hold the overflow pipe on a tank that had been called in for a leaking tank. He recommended performing the repairs on the tank that were detailed in the report.

After repairing/replacing hydrants that need work, Mr. Cerruto opined that second in priority for work should be the blowoff on Steele Road, which would enable Torrington Water Company to flush out the discolored water there. Putting in the sump pump in at the control valve pit is the third priority, according to Mr. Cerruto. Mr. Butler opined that this is as important as the fire hydrants. Mr. Cerruto characterized the control valve pit as "the heart of your system".

MOTION: Mr. Litchfield, Mr. Toro second, **to authorize Torrington Water Company to replace or install a sump pump at this location; unanimously approved.**

4. Review & Approval Minutes - April 16, 2015

MOTION: Ms. Greenwood, Mr. LeClaire, **to approve the April 16, 2015 Minutes; unanimously approved.**

5. Correspondence & Meeting Activity (if any)

A. CDM-Smith Status Report

Mr. Butler reported that he met with CDM – Smith and that the contract will look remarkably like the contract with them from 2009 and will be a Master Agreement.

B. 64 Holcomb Hill Rd.

Mr. Butler reminded the board that they are invoking their first policy decision on this group for having beneficial use. Mr. Butler read aloud the letter sent to this property. Mr. Butler noted that the owner received the letter, came into Town Hall, and seems very likely to pay the amount noted within the letter without further legal action. Mr. Butler confirmed that there has been progress derived from the properties that had liens levied.

6. Any Other Business to Come Before the Authority

A. Standing Committee Updates

Ms. Greenwood briefly reviewed service calls made by Torrington Water Company. Call Before You Dig policy was also discussed. The locating of shut-off valves by Torrington Water Company was discussed.

B. Initiatives for Possible Review SM 5/21/15 (Rates, Budget, Capital Projects, Planning Projects Update)

Mr. Butler noted that more discussion will follow at the next meeting, on May 21, 2015.

Mr. Butler acknowledged the receipt of Mr. Rob Fulton's resignation from the WPCA.

MOTION: Mr. Toro, Ms. Greenwood second, **to adjourn at 8:45PM; unanimously approved.**

Respectfully submitted,

**Pam Colombie
Recording Clerk**