

**New Hartford Water Pollution Control Authority  
TOWN OF NEW HARTFORD, CONNECTICUT  
REGULAR MEETING MINUTES  
Thursday, November 3, 2016 at 7:00PM  
New Hartford Town Hall  
530 Main Street, New Hartford, Connecticut**

**PRESENT:** Chairman Denton Butler, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, Jim Surber and Joe Toro.

**ABSENT:** None.

Chairman Bud Butler called the meeting to order at 7:00PM.

**1. MINUTES – OCTOBER 6, 2016:**

The October 6, 2016 Minutes should be amended as follows:

- First Page, Fifth Paragraph, First Line, the portion of text that reads, “...flows are at 4,000 gallons per day...” should instead read, “...flows are at 40,000 gallons per day...”;
- Second Page, Fourth Paragraph, First Line, the portion of text that reads, “...explaining that he is the Operator 3 for the plant...” should instead read, “...explaining that he is a Class 4 Operator working in a Class 3 plant...”; and
- Second Page, Fifth Paragraph, Eighth line, the portion of text that reads, “...Mr. Albertson explained that this will likely result in the volume of sludge...” should instead read, “...Mr. Albertson explained that this will likely result in a lesser volume of sludge...”.

**MOTION:** Mr. Marsh, Mr. LeClair second, to approve the October 6, 2016 Minutes as amended; Motion passed with Mr. Butler, Mr. LeClaire, Mr. Marsh, Mr. Surber, and Mr. Toro voting aye while Ms. Greenwood and Ms. Pobuda abstained.

**2. OPERATIONS REPORT – WATER & SEWER:**

**A. Discuss Highlights.**

It was noted that Torrington Water Company should be updated with Mr. Marsh’s current email address.

The categorization of “moved out” as noted in Torrington Water Company’s Work Status Report was discussed. Mr. Butler reported the exchange of emails between Torrington Water Company and him as he attempted to gain clarification of the net result of those accounts. He noted that he will update the Board once he has received this information from Torrington Water Company Vice President Steve Cerruto.

The Board noted the thoroughness of Aquarion’s report.

Mr. Butler reported that a new process is in place at the wastewater treatment plant with both the timing cycle for sedimentation which effects the thickening of the sludge resulting in reducing the number of truckloads of sludge by one-half of what is typical.

Mr. Butler reported that Aquarion, at its own expense, has brought in Fluidyne, the company responsible for automation of the plant. Fluidyne will advise Aquarion on ways to more efficiently administrate the process, according to Mr. Butler. He noted that Aquarion anticipates that this will likely result in considerable savings. Mr. Butler reminded the Board that pursuant to their contract, Aquarion will look forward to sharing in these savings.

Mr. Butler indicated that in a recent visit to the plant, he was very encouraged to observe staff sanding, priming, and painting the bollards in the parking lot and noted how encouraging it was to see people take pride in their work station and maintain the facility.

### **3. MONTHLY FINANCIAL REVIEW:**

Mr. Butler noted the continuing problem he encounters in communicating what it is he is seeking in terms of accounting in order to manage their cash flow. Discussion followed.

Mr. Butler reported that without prior conversation, the Town decided to implement automatic deductions for the debt service. While this might be understandable, and even appropriate, for a bonded indebtedness payment, Mr. Butler relayed that he could not understand why it would be necessary for payment by the WPCA to the Town. He explained that this practice will result in a loss of thirty days in the management of cash flow. The Board concurred.

Ms. Greenwood distributed a copy of the Income Statement broken out by month. Ms. Greenwood reported that she had requested that Ms. Tuxbury break out the debt service from the loan payment for auditing reasons. Mr. Toro observed that in one month it was broken out but then in another month, it was not.

### **4. UPDATES:**

#### **A. New Service Installations – Status Check.**

Mr. Butler reported that the Dunkin Donuts development planned for 507 Main Street likely won't begin construction for nine or ten months. He reminded the Board that attempts to gain an easement to provide for a manhole service on Route 44 did not work out.

Mr. Butler reported that he has yet to receive a response to the email he had sent to the developer of 443 Main Street regarding his obligations and responsibilities in the provision of a new water connection to the abutting property.

#### **B. Rules and Regulation Review – Status Check.**

Mr. Marsh reported that the draft of his review of the Rules and Regulations is nearly completed. It was agreed that the Board would schedule a workshop on November 17, 2016 to review these.

#### **C. Asset Evaluation Review – Status Check.**

Mr. Butler reported that there were several issues brought up through the Public Information Sessions regarding the Asset Evaluation Review. An examination of deeds revealed no restrictions in selling of the assets based on the original acquisitions. Mr. Butler reported that he has had the opportunity to review the State Water Supply Plan prepared by CDM Smith and has found the precise area within that document detailing the entity that controls the rules and regulations. The exact language of this text within the State Water Supply Plan will be forwarded in an email to Board members, according to Mr. Butler.

Mr. Butler noted that Attorney Matt Willis was consulted regarding the issue of eminent domain. Attorney Willis had noted that it can be addressed easily, through simply soliciting information from prospective bidders as to whether the company has been given eminent domain privilege by the State of Connecticut and if so, under what circumstances would they use it in the acquisition of New Hartford's assets.

Mr. Butler reported that the Town's bonding counsel had advised that the debt is acquirable. He noted that the question of grant repayment remains open.

**D. Hydrant Flow – Status Check.**

Mr. Butler reported that the Fire Department has requested The Torrington Water Company to provide a quote for conducting flow testing. He noted that this is a budgetary item, not likely to start until next fiscal year.

**6. STANDING COMMITTEE UPDATES, CORRESPONDENCE, ALL OTHER BUSINESS (IF ANY):**

Mr. LeClaire distributed copies of an informational article on unidirectional flushing program.

Discussion regarding Ski Sundown's request to gain water from MDC for snowmaking purposes.

Mr. Toro reported that electric rates were locked in at \$.0980 per kWh for one year.

**5. EXECUTIVE SESSION – LEGAL MATTER CONCERNING SEWER PLANT OPERATIONS:**

**MOTION:** Mr. LeClaire, Mr. Toro second, to enter into executive session at 7:55PM to discuss a legal matter concerning sewer plant operations; unanimously approved.

The Board concluded their Executive Session at 8:43PM.

**MOTION:** Mr. Marsh, Mr. Toro second, **to adjourn at 8:44PM; unanimously approved.**

**Respectfully submitted,**

**Pamela A. Colombie  
Recording Clerk**