

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, December 1, 2016 at 7:00PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, Jim Surber, and Joe Toro.

ABSENT: None.

Chairman Bud Butler called the meeting to order at 7:00PM.

MOTION: Ms. Pobuda, Mr. Toro second, to add *Executive Session for the Purposes of Discussing a Legal Matter* as an item to the end of the agenda; unanimously approved.

1. MINUTES – NOVEMBER 3, 2016 2016:

MOTION: Mr. Marsh, Mr. Toro second, to approve the November 3, 2016 Minutes; unanimously approved.

2. OPERATIONS REPORT – WATER & SEWER:

A. Discuss Highlights.

Mr. Butler confirmed that each member of the Board has received a copy of the water report from The Torrington Water Company and a copy of the sewer report from Aquarion. Mr. Butler referenced the Aquarion report noting a failure of the pumping station at Prospect Street. He reported that this was discussed at a meeting with Aquarion this morning, noting that the pump and respective electrical components may need to be replaced.

MOTION: Ms. Pobuda, Mr. Marsh second, to authorize an expenditure not to exceed \$3500 for the repairs necessary at the pumping station at Prospect Street; unanimously approved.

Mr. Toro questioned the recommendation to impose a surcharge on the brewery that was contained in Aquarion's report. Mr. Butler explained that there may be extraordinary industries that bring operations which could create demands on the Town's system and if they are unable to comply with set standards, it may be necessary to impose a surcharge to cover those costs. He noted that the first discharge from the new brewery has been satisfactory and a complimentary plan has been worked out.

Regarding the water report, Mr. Butler observed that for the second month in a row, the amount of water in New Hartford has been noticeably reduced. This will effect revenue, according to Mr. Butler.

3. MONTHLY FINANCIAL REVIEW:

Mr. Butler confirmed that each member of the Board had a copy of the account register. He reminded them that it varies depending on the day of the month but contained \$47,198 with month ending November 30, 2016.

4. UPDATES:

A. Rules and Regulations – Continuing Review.

It was agreed that because all had not received the distribution of the draft copy of the Rules and Regulations, the entire January, 2017 meeting would be designated to review them.

B. Asset Evaluation Review - Status Check.

Mr. Butler noted that the Asset Evaluation Team will convene for discussion regarding additional input received at the last meeting. Mr. Jerram noted that language was reviewed one more time by the legal team. Mr. Toro agreed that the extra review is worthwhile.

C. ESA – Discussion.

Mr. Jerram reviewed how an ESA (Exclusive Service Area) is defined and noted that they are being defined by water utility coordinating committees (WUCCs). Mr. Jerram explained that there are three WUCCs in Connecticut: the Eastern, the Central, and the Western. He noted that the State is trying to get towns to define their exclusive service areas, areas they are currently providing service to, and areas that they will be providing service to in the future. Additionally, the State is interested in determining whether the Towns will choose to service that area, whether the Towns will designate someone to do it for them, or whether some unknown third party may choose to step in and offer their services by making a declaration. Mr. Jerram reported that New Hartford has nine service areas:

1. The area covered by the WPCA;
2. The Bakerville School;
3. Ann Antolini School;
4. Brown's Corner;
5. Brodie Park;
6. Camp Workcoeman;
7. Camp Sequassen;
8. Little Brook Road neighborhood as a community water system; and
9. West Hill system.

Mr. Jerram explained that the latter four are not municipal systems and therefore no declaration needs to be made for them. He noted that the State is looking for towns to make the declarations by December 12, 2016. Mr. Jerram explained that the Board of Selectmen have authorized him to submit a letter noting that the Town's exclusive service area is the WPCA's exclusive area. He noted that he will report that the Town will claim, in effect three service areas: the area of the WPCA, a corner of Whitbeck Road that goes through to Burlington, and the entirety of the remainder of the Town, excluding those eight other areas he previously described which will be considered satellite systems that the Town maintains rights to.

D. Close Out – Water Planet.

Mr. Butler reported that there is an adjustment due Water Planet in the amount of \$160 based upon a final submittal of a bill received.

5. STANDING COMMITTEE UPDATES, CORRESPONDENCE, ALL OTHER BUSINESS (IF ANY):

Discussion occurred regarding the expiring terms of Ms. Greenwood, Mr. Surber and Mr. Butler. Ms. Greenwood and Mr. Butler both agreed that they would like to continue to serve and be reappointed by the Board of Selectmen. Mr. Surber explained that due to growing family commitments, he will be unable to serve an additional term. He was thanked for his service.

Mr. Butler reported that if fellow WPCA members are aware of any individuals, who are current users of the system and might be interested in serving on this Board, they should forward

names to him. Mr. Butler noted that there will be an interviewing committee established to meet with people who have an interest.

MOTION: Mr. LeClaire, Mr. Toro second, to accept the calendar as presented; Motion passed with Mr. Butler, Mr. Toro, Ms. Greenwood, Ms. Pobuda, Mr. Marsh and Mr. LeClaire voting aye while Mr. Surber abstained.

The following dates were scheduled for regular meetings for 2017:

- January 5, 2017
- February 2, 2017
- March 2, 2017
- April 6, 2017
- May 4, 2017
- June 1, 2017
- July 6, 2017
- August 3, 2017
- September 7, 2017
- October 5, 2017
- November 2, 2017
- December 7, 2017

MOTION: Mr. Toro, Mr. LeClaire second, to enter into Executive Session at 8:07PM for the purposes of discussing a legal matter; unanimously approved.

6. EXECUTIVE SESSION FOR THE PURPOSES OF DISCUSSING A LEGAL MATTER:

MOTION: Ms. Greenwood, Mr. Toro second, to come out of Executive Session at 8:32PM; unanimously approved.

MOTION: Mr. Toro, Mr. LeClaire second, **to adjourn at 8:33PM; unanimously approved.**

Respectfully submitted,

**Pamela A. Colombie
Recording Clerk**