

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, April 6, 2017 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, David Douyard, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

ABSENT: None.

Chairman Denton Butler called the meeting to order at 7:00PM.

1. UPDATE WATER SUPPLY PLAN INITIATIVE:

Mr. Butler reported that the Department of Health had responded to his request that the Water Supply Plan be updated by a committee of volunteers as he had proposed. He noted that the DPH has deemed this acceptable and had requested a meeting to review the requirements. Mr. Butler noted that this meeting is scheduled for April 13, 2017.

2. DISCUSSION – WUCC & ESA PROVISIONING – WPCA POSITION:

Mr. Butler reminded this Board of the concerns shared by them regarding the commitment of the entirety of New Hartford as an Exclusive Service Area (ESA) versus one that reflects the current water provisioning area. Mr. Butler noted particular concern after having read the Statutes and the Q&As put out by the WUCC.

Discussion ensued. Among the concerns with the entire town being one ESA was whether the Town was then obligated to provide water in a remote part of town and questioned whether the Town would then share in the responsibility of some of the wells. It was noted that a plan is expected be created as part of this ESA establishment. It was agreed that Mr. Butler would communicate the WPCA's concerns to the First Selectman.

3. BUDGET WORKSHOP:

The monthly financial statements were reviewed. Mr. Butler distributed two budget workshop documents, one for wastewater and one for clean water. After having sat down with Mike Crawford and creating a five-year plan, maintenance items relating to the wastewater operations were discussed, noting the following Demand Maintenance items: influent flow and sampling meter replacement, two pumps in the SBR tanks, AK on the EQ replacement pumps, UV lights, odor control system, and lab equipment calibration. Planned maintenance items discussed included the following: motor operating valves, EQ tank cleaning, filter room heater, UV valves replacement, generator maintenance, FOG removal, and contracted assisted services.

Ms. Greenwood noted that there has been no change to the amounts billed to non-routine charges even after the take-over by Aquarion.

Mr. Butler reported that he met with Torrington Water Company Vice President Steve Cerruto and discussed maintenance items including the following: twelve replacement water meters, water supply plan, mandatory tank inspection, hydrant flow testing, distribution leak testing, well inspections, two well rehabilitations, tank repairs, and ice pigging.

Ms. Greenwood distributed additional budget items for discussion, including the numbers based on this year. She reviewed the non-routine charges. Mr. Toro reviewed the expected revenue in FY18 as well as the projected routine charges.

It was noted that Torrington Water Company went through, at its own expense, and repaired all the fire hydrants.

In reviewing the projected revenue against the projected expenditures, Mr. Toro noted that revenues were less. Ms. Greenwood noted that the rates have been flat and that there has not been an increase in three years. It was noted that the WPCA is down 8% in revenues for the year and that this will need to be made up.

It was noted that it will be interesting to see where the rates fall when Tighe and Bond does their survey.

4. CONSUMER CONFIDENCE REPORT – HIGHLIGHTS:

Mr. Butler reminded the Board that Torrington Water Company annually sends out a Consumer Confidence Report to its customers. He explained that as he reviews it prior to it going out, he had observed a noted reporting violation, in bold, was included in the draft report. Mr. Butler reported that it has been modified to make clear that the reporting violation was actually the equivalent of an administrative filing error. Mr. Butler shared with this Board additional recommended edits to this report.

5. ANY OTHER WPCA BUSINESS:

Mr. Butler reported that Nickerson is now researching the project number for the plant in the pursuit of an as-built for the wastewater treatment plant.

Relative to possible new hook-ups, Mr. Butler also reported that he has not heard back from the new Mobil station yet and that the new Dunkin Donuts will not likely begin construction until later this year.

Mr. Butler reported that he had communicated his disappointment in not having received a decision on the review of the proposed Sewer Service Area Map from the Department of Energy and Environmental Protection. He explained that while he heard back from a supervisor there thirty minutes after sending his email, that the map was approved, Mr. Butler then also received a conflicting view from that individual's subordinate indicating there were a couple remaining issues. Mr. Butler indicated that he plans to have this addressed with this individual very quickly.

Mr. Butler shared his frustration that the Asset Evaluation Team has not met since November 2016. He reported that he is sending an email to his fellow AET members to implore the chairman to call a meeting.

6. RULES & REGULATIONS REVIEW:

No business discussed as it was noted the WPCA would hold a special meeting in two weeks.

MOTION: Ms. Greenwood, Mr. Toro second, **to adjourn at 9:20PM; unanimously approved.**

**Respectfully submitted,
Pamela A. Colombie
Recording Clerk**