

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
SPECIAL MEETING MINUTES
Thursday, June 4, 2015 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, Ken Krohner, Joe Toro, Mary Beth Greenwood, Michael LeClaire.

ABSENT: Roy Litchfield.

Chairman Denton Butler called the meeting to order at 7:00PM. All regular members present were seated for the meeting. The proceedings were recorded digitally and copies are available at Town Hall.

1. Opportunity For Public Comment – Received On Any Agenda Item.

2. Review & Approval of Minutes -- May 21, 2015.

The May 21, 2015 Minutes should be amended to clarify, "If non-routine items can be done during the regular business hours of 10:00AM – 2:00PM, the Torrington Water Company does not charge the WPCA for them. If the service call goes beyond the regular hours and it is non-routine, they do charge."

MOTION: Ms. Mary Beth Greenwood, Mr. Mike LeClaire, **to approve the May 21, 2015 Minutes as Amended; Motion Carried with Mr. Butler, Mr. Toro, Ms. Greenwood, and Mr. LeClaire voting aye, Mr. Krohner abstained.**

3. Budget Discussion.

Mr. Butler referred members to an updated budget draft prepared by Mr. Joe Toro based on rates remaining unchanged from last fiscal year and changing only those fees wherein the amount charged to the rate payer is actually below cost. Mr. Butler explained that where this draft budget reflects expenses for this next fiscal year projected at \$744K with a projected income at \$730, he and Mr. Toro did not want to forecast events that are perceived to be more positive to the revenue line. Incidences that may positively affect the revenue line include: progress in obtaining necessary historical billing records on the various non-compliant properties, and the likely possibility of levying a betterment assessment in the next fiscal year.

4. Rates & Fees Discussion -- Establish Hearing Date.

Mr. Butler noted that a public hearing will need to be set to change the fee schedule. It was determined that a public hearing on rates and fees would be scheduled for Thursday, July 9, 2015 at 6:30PM, prior to the Regular Meeting scheduled for that same evening.

5. Review Session -- Revised Rules & Regulations.

Mr. Steve Hanright, President of the River Run Condominium Association, commented on how beneficial it would be if water bills were able to be billed monthly rather than quarterly as is the practice currently. Mr. Butler noted that while it may prove to be too costly for the entire customer base, Torrington Water Company may consider undertaking this for one customer with 124 users. He noted that he would look into this.

6. Correspondence & Meeting Activity.

A. CDM--Smith Status Report.

Mr. Butler reported that CDM Smith did forward the Master Services Agreement to First Selectman Dan Jerram, and that Mr. Jerram has signed it. Additionally, Mr. Butler reported that Mr. Jerram has signed the first task order. He noted that the task order came in at \$48,900 and reminded the group that the original projection was \$60K.

Mr. Butler noted that CDM Smith is going to aid in resolving the state sewer service map, too. Ms. Greenwood questioned whether CDM Smith in examining the rate structure wherein they will be identifying the amount of

capitol to generate for projected expenses and projected usage, will they be focusing on the line extension analysis or will they be considering the existing debt with the wastewater treatment plant as well. Mr. Butler confirmed that they will be looking at both.

MOTION: Mr. LeClaire, Mr. Toro second, **to authorize the chairman to sign Task Order No. 1 to Master Agreement Between Owner and Engineer, reflecting the services that will be provided by our consulting engineer; unanimously approved.**

B. Status Liens & Non-Compliant Activity.

Mr. Butler reported that a couple of people previously on non-compliant list have come off. He noted that one is no longer in the business and that the meter has been removed from this location at 339 Main Street. Mr. Butler also noted that 417 Main Street has come off the non-compliant list, too, as it has been determined that they are only a water customer. 575 Main Street, 26 High Street, 32 High Street, 584 Main Street, 539 Main Street, 554 Main Street, 2 Central Avenue are properties that are still being reviewed.

C. 545 Main Street – Authorization for Credit/Rebate.

Mr. Butler briefed the group regarding the problems that arose with the system at 545 Main Street since the previous meeting. As it turned out, this property is serviced with a septic system and is not hooked into the sewer line.

This property owner who previously thought he was connected has been paying since 2012, ten quarters as a minimum usage customer. After calculating the figures, it was determined that he is due a credit of \$1,380.78.

MOTION: Mr. Toro, Mr. Krohner second, **to issue 545 Main Street a credit in the amount of \$1,380.78 subject to confirmation of the billing records; unanimously approved.**

D. MDC Billing.

Mr. Butler reported to the group a status update on the MDC billing issue wherein the town has ceased payments to bills from MDC for the common equipment, the valve, to access raw water which cannot be put into the town's system as such. Additionally, he explained that by virtue of a consent decree from then DEP, the common equipment has been removed since September, 1996 although the town had continued to be billed for such.

E. Main Street Center Program – June 18, 2015.

Mr. Butler encouraged fellow members to attend the program that is being put forth by New Hartford's Economic Development Committee on What Makes a Vibrant Town Center, scheduled for June 18, 2015.

7. Any Other Business to come Before the Authority--Standing Committee Updates.

Mr. Butler reported receiving a call from Mr. Jason Hoffman of The Water Planet reporting that the ultrasonic flow meter at the plant is broken which may be the basis of why recent readings were so puzzling. The cost of repair is \$3,989.00. Mr. Butler noted a problem with the intensity of the lights on the UV lights which are regulated by a control meter, with a maximum repair cost of \$4,066.00.

MOTION: Mr. Greenwood, Mr. Krohner second, **to adjourn at 8:00PM; unanimously approved.**

Respectfully submitted,

**Pam Colombie
Recording Clerk**