

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, December 7, 2017 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, David Douyard, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

ABSENT: None.

Chairman Denton Butler called the meeting to order at 7:00PM.

1. CONTINUING DISCUSSION ON THE PROPOSED CHANGE TO ARTICLE III, SECTION #4 OF THE SEWER RULES AND REGULATIONS. (SUB-COMMITTEE INPUT - PRELIMINARY ADMINISTRATIVE PROCEDURES):

Mr. Butler requested that the Board prepare to discuss and review the FOG (Fats, Oil & Grease) Section of the Sewer Rules and Regulations in advance of the January, 2018 meeting.

2. CURRENT BUDGET PERFORMANCE - MONTHLY STATEMENT:

Mr. Butler reported that to date, the total revenue collected was \$137,422.74 against the October billing of \$160,446.85. Ms. Greenwood had noted that she had reviewed the year-to-date, reviewing what might have been expected due to the rate increase.

Mr. Butler reported that Russ Nehar had assisted recently with a pump failure at Route 219. He also noted that the Halloran & Sage legal fees covered a variety of services over a period of time including the public hearings and questions regarding the connection process.

3. OPERATIONS REPORT – WATER & SEWER:

It was noted that a report has not been received from Vice President Steve Cerruto of The Torrington Water Company. Mr. Butler indicated that he will follow up with him on this.

A. Well Rehabilitation – Black Bridge Well.

Mr. Butler reminded the Board that an interim report had been emailed to members in lieu of a meeting. He provided a status update on the rehabilitation at Black Bridge well.

B. Pump Replacement – Pine Meadow Well.

Mr. Butler reminded the Board that the Board of Selectmen have approved the cost of the pump replacement at the Pine Meadow Well.

C. DPH Sanitary Review.

Mr. Butler updated the Board on the Connecticut Department of Health's recent visit as part of their field inspection. He shared an email sent to Lori Matthau at the DPH indicating that the WPCA expects to complete their water supply plan by March, 2018.

4. MINUTES – NOVEMBER 2, 2017:

MOTION: Mr. Marsh, Ms. Pobuda second, to approve the November 2, 2017 Minutes; unanimously approved.

5. “GRANNY POD” LAW – P&Z UPDATE:

Mr. Toro reported on the Planning and Zoning Commission’s discussion and review of a draft of proposed alternate language for dealing with temporary health care structures also known as “granny pods”. Mr. Butler provided a draft of a correspondence regarding the position of this Board on that alternative proposed regulation. The Board reviewed the proposed correspondence and made minor adjustments to the language regarding the WPCA’s experience with some homeowners and their understanding of who bears the responsibility for the cost of repairs. The Board agreed to change that language to, “...in some instances the WPCA has some experience with homeowners feeling no sense of responsibility...”.

MOTION: Mr. LeClaire, Mr. Douyard second, to approve the draft correspondence to the Planning and Zoning Commission with the modifications discussed; unanimously approved.

6. ALL OTHER BUSINESS TO BEFORE THE WPCA:

A. Meeting Schedule For 2018.

The 2018 schedule of planned regular meetings included the following dates:

- February 1, 2018,
- March 1, 2018,
- April 5, 2018,
- May 3, 2018,
- June 7, 2018,
- July 5, 2018,
- August 2, 2018
- September 6, 2018
- October 4, 2018
- November 1, 2018
- December 6, 2018

It was noted that due to the necessity to publish regular meetings thirty-one days in advance, the meeting scheduled for January 4, 2018 will be a special meeting.

MOTION: Ms. Greenwood, Mr. LeClaire second, to approve the Meeting Schedule for 2018 as presented; unanimously approved.

B. RFP Update.

Mr. Butler updated the Board regarding the RFP, noting that while eight inquiries were made and seven organizations had requested the documents, four companies had attended the November 27, 2017 pre-bid conference. Of those four, one company had removed themselves from consideration, leaving three remaining companies to continue the process: Torrington Water Company, Connecticut Water Company and Aquarion.

Mr. Butler noted that an exhaustive walk-through had been completed with Aquarion. He noted that CT Water Company had not accepted his offer for a walk-through instead indicating that they knew everything that they needed to know in order to complete their proposal. Mr. Butler reported that there had been two addendums issued in response to questions but that the December 21, 2017 target date for receipt of the RFPs stands. He noted that CDM Smith, the professional engineering company hired as a consultant to aid in the review of the RFPs, has estimated an additional twelve hours of billable time for this process. It was noted that their costs will be funded through the Town.

C. Close-Out - New Connections.

Mr. Butler reported that the owner of 443 Main Street did indeed complete the sewer lateral connection for the abutting property owner pursuant to the deed restriction. He noted that they have also paid the charges associated with their application, too.

Mr. Butler read aloud an email from Mike Crawford of Aquarion regarding a possible “excursion” problem at the plant, an issue relative to the processing at the wastewater treatment plant. Mr. Crawford described what efforts are being undertaken to address the issue.

Mr. Butler updated the Board on the decline in usage of water in town, reviewing comparisons of the last three billing cycles.

MOTION: Mr. Toro, Ms. Pobuda second, to extend the \$250 connection fee for an additional ninety days; unanimously approved.

MOTION: Mr. LeClaire, Mr. Marsh second, to adjourn at 8:25PM; unanimously approved.

Respectfully submitted,

Pamela A. Colombie
Recording Clerk