

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, April 5, 2018 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, David Douyard, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

ABSENT: None.

Chairman Denton Butler called the meeting to order at 7:00PM.

1. APPROVAL MARCH 21, 2018 SPECIAL MEETING MINUTES:

The March 21, 2018 Special Meeting Minutes should be amended as follows:

In the second paragraph of the second page, the portion of text that reads, "... *The pending SSA Map still does not have approval from the Office of Policy & Management...*" should instead read, "... *The pending 2016 SSA Map still does not have approval from the Office of Policy & Management...*"; and

In the sixth paragraph of the second page, the portion of text that reads, "... *The members present reluctantly accept this map and believe we should pursue the pending SSA map as more complete and fitting...*" should instead read "... *The members present reluctantly accept this map and believe we should pursue the pending 2016 SSA map as more complete and fitting...*".

MOTION: Mr. Toro second, Ms. Pobuda second, to approve the March 21, 2018 Special Meeting Minutes as amended; Motion passed with Mr. Butler, Ms. Greenwood, Ms. Pobuda, and Mr. Toro voting aye while Mr. Douyard, Mr. LeClaire, and Mr. Marsh abstained.

2. MONTHLY FINANCIAL REVIEW: CURRENT BUDGET PERFORMANCE

The Board reviewed monthly financial reports that had been previously emailed by Assistant Bookkeeper Jill Healy. Mr. Butler noted that billing was approximately \$158K while revenue collected was approximately \$162K, attributing the difference to more active collection efforts.

Concern was expressed with the June/July debt service payments. Mr. Butler noted that the May debt service payment to the Town will likely go unpaid in order for the WPCA to meet its other obligations. Mr. Toro noted that this will be the fourth consecutive time that this payment will not be made.

Mr. Butler reminded the Board that there has not yet been any formal recommendations formulated yet by the Asset Evaluation Team.

3. OPERATIONS REPORTS:

A. Water & Sewer.

It was noted that the Board had been provided with monthly water and sewer reports from Torrington Water Company and Aquarian respectively. A spike in manganese for one day during the cycle was explained as being due to Black Bridge Well being utilized as the back-up well.

4. RULES AND REGULATION REVIEW:

A. Subdivision Regulations.

Mr. Butler suggested that the draft of the Subdivision Regulations be shared with the Planning and Zoning Commission to gather their perspective.

MOTION: Mr. Marsh, Mr. Toro second, to approve the draft copy of the Subdivision Regulations; unanimously approved.

B. Developer Agreement.

Mr. Butler reminded the Board that the Developer Agreement is only slightly modified from Winchester's version that had previously received legal review by them.

The Board discussed the proposed Developer Agreement. Mr. LeClaire noted the provision within the agreement whereby a developer would be entitled to monies returned for hook-ups along the path of the line. He noted that in his experience with the Town of Simsbury's water and pollution control authority, this is not a common practice.

MOTION: Mr. LeClaire, Ms. Pobuda second, to approve Addendum B – Construction by Developers; unanimously approved.

Article 4, Provision for Developer's Reimbursement, was reviewed and discussed by the Board. Mr. Butler noted that the developer would get reimbursed after submitting a certified accounting of the costs expended to go over property boundaries. The basis for the costs has not yet been determined.

The title for Article 5, Subdivision Sewer System – Permit – Agreement Not Required, may change.

5. P&Z MEETING – VERBAL UPDATE – PLAN OF DEVELOPMENT INTERFACING WITH SUB-DIVISION APPLICANTS:

Mr. Butler reported that Planning and Zoning Commission Chairman Ted Stoutenberg has invited the WPCA to one of their meetings to provide feedback and an update relative to the Plan of Conservation and Development and how those goals are being implemented.

Mr. Butler reported his recent attendance in New Hartford regarding a review of the recent Freedom of Information informational session held recently, providing the Board with a handout from that meeting.

6. EXECUTIVE SESSION – POSSIBLE LEGAL ACTION – BILLING DISPUTE:

MOTION: Mr. Toro, Mr. Marsh second, to enter into Executive Session for the purposes of possible legal action regarding a billing dispute; unanimously approved.

The Board entered into Executive Session at 8:20PM. They exited Executive Session and reconvened the regular meeting at 8:50PM.

MOTION: Mr. LeClaire, Mr. Marsh second, to adjourn at 8:51PM; unanimously approved.

Respectfully submitted,

**Pamela A. Colombie
Recording Clerk**