

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, May 3, 2018 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, David Douyard, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

ABSENT: None.

Chairman Denton Butler called the meeting to order at 7:00PM.

1. APPROVAL APRIL 5, 2018 SPECIAL MEETING MINUTES:

The April 5, 2018 Special Meeting Minutes should be amended as follows:

The motion detailed on the second page, under 4B: Developers Agreement: should indicate that it was approved in draft form.

MOTION: Mr. Toro, Ms. Pobuda second, to approve the April 5, 2018 Regular Meeting Minutes as amended; unanimously approved.

2. MONTHLY FINANCIAL REVIEW:

The Board reviewed monthly financial reports that had been previously emailed by Assistant Bookkeeper Jill Healy. Mr. Butler reported that the balance on hand was \$13,308 with outstanding invoices totaling \$30,093. He noted that \$71,058, or about half of the anticipated quarterly receipts, were paid out just two days ago. Mr. Butler reminded the Board that prior to the payment, the Board had been behind significantly with Aquarian and Torrington Water Company.

Mr. Butler projected that due to the obligations owed under contracted services coupled with the balance owed to Eversource, the Board is not likely to be in a position to make the debt service payment owed to the Town.

Ms. Greenwood questioned whether there had been any discussion between the Board of Selectmen and Board of Finance regarding the scheduled doubling of the debt service payment. It was the consensus of the Board that Mr. Butler reach out to the chairman of the Board of Finance, and copy the Board of Selectman, to provide notice of the WPCA's lack of ability to pay the doubling debt service payment to the Town.

Ms. Greenwood also requested that should there be any funds available at the end of the fiscal year, every effort be made to put it towards paying down the loan from the Town.

Mr. Butler referred to an individual account that has been historically carrying a past due balance of between \$8K and \$12K. The nature of this account is a mixed-use building with commercial space on the first floor and residences above that. As he has been attempting to deal with this property owner, the most recent experience involved the business owner providing four post-dated checks to the WPCA. Mr. Butler reported that one of these postdated checks was returned for insufficient funds. After having advised the owner, a cashier's check for a portion of the debt was provided.

3. OPERATIONS REPORTS:

A. Water & Sewer.

It was noted that no operations report was received from The Torrington Water Company. Mr. Butler noted that he would confer with Fred Rogers as he had indicated that he had forwarded one already.

With respect to the sewer report from Aquarian, Mr. Butler provided details on the April 23, 2018 incident when the wet well forced main became plugged.

Mr. Butler noted that he continues to work with Frontier on the unexplained billing for circuits which terminate locations are unknown. He noted that Frontier reports that they are merely operating off the AT&T records. Mr. Butler reminded the Board that these charges are \$512 monthly.

4. RULES AND REGULATION REVIEW:

A. Subdivision Regulations.

No business was discussed as it was noted that the Board would hold discussion until after receiving feedback from the Planning and Zoning Commission.

B. Developer Agreement.

No business was discussed as it was noted that the Board would hold discussion until after receiving feedback from the Planning and Zoning Commission.

5. P&Z MEETING – VERBAL UPDATE:

Mr. Butler provided an update on his recent appearance before the Planning and Zoning Commission to address progress on this Board's action items in addressing the relative goals contained within the Plan of Conservation and Development. He noted that he provided them with the draft of Subdivision Regulations and Developer Agreement at that meeting but as of this date, had not received feedback in that regard.

6. OTHER UPDATES:

A. NPDES Permit.

Mr. Butler reported that an unannounced DEEP inspection occurred on or about April 18, 2018. He noted that the inspector from DEEP was very pleased and did not find any violations with the wastewater treatment plant.

B. Dunkin.

Mr. Butler reported that Mr. Jerram had reached out to the developers of the Dunkin Donuts a week ago. Mr. Jerram has still not received a response, according to Mr. Butler.

C. AET.

Mr. Butler reported that the Asset Evaluation Team (AET) had met with another respondent, Connecticut Water Company, with respect to the RFP on the town's water/sewer assets wherein further clarification was being sought. He explained the difference between public entities and private entities in their ability to compel abutting property owners to connect to the sewer line, noting the former has that authority but the latter does not. Mr. Butler reported that Connecticut Water Company had indicated in their response that the Town would not have a role going forward should they assume the assets and so further clarification was sought.

Mr. Butler noted that the work of this committee will continue but does not have a finish target date at this point.

D. SSA Map.

Mr. Butler noted that neither he nor Mr. Jerram have received confirmation back from DEEP with confirmation of the 2008 map. He noted that he did receive a very technical response that he has passed along to CDM Smith for interpretation and guidance.

MOTION: Mr. LeClaire, Mr. Douyard second, to adjourn at 7:57PM; unanimously approved.

Respectfully submitted,

Pamela A. Colombie
Recording Clerk