

**New Hartford Water Pollution Control Authority
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Thursday, May 2, 2019 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Denton Butler, David Douyard, Mary Beth Greenwood, Michael LeClaire, Wes Marsh, Polly Pobuda, and Joe Toro.

ABSENT: None.

Mr. Butler called the meeting to order at 7:00PM.

MOTION: Ms. Greenwood, Mr. Toro second, to modify the Agenda to add *Public Comment* as Agenda Item 6; Motion failed with Ms. Greenwood, Mr. Toro, and Mr. Douyard voting aye while Mr. LeClaire, Mr. Marsh, and Ms. Pobuda were opposed.

1. MINUTES – April 4, 2019:

The April 4, 2019 Minutes should include the following changes:

The portion of text in the fourth paragraph on the second page that reads, “...restriction contained in the deed that should the property ever become common property, they would be subject to flowing standard protocol...” should instead read, “...restriction contained in the deed that should the property ever become common property, they would be subject to following standard protocol...”; and

the portion of text in the sixth paragraph of the third page that reads, “Mr. Rosenstein” should instead read, “Mr. Rosengren”.

MOTION: Mr. Douyard, Mr. LeClaire second, to approve the April 4, 2019 Minutes as amended; unanimously approved.

2. MONTHLY FINANCIAL REVIEW:

Reference was made to the Income Statement previously emailed to the Board by Town Administrative Assistant Jill Healey. Copies were available at the meeting. Mr. Butler reminded the Board that the debt repayment to the Town is in arrears. He suggested that he meet with First Selectman Dan Jerram and Board of Finance Chair Regina Wexler to review the matter. The Board concurred.

3. 2019-2020 BUDGET PREPARATION:

Mr. Butler reviewed several issues from the operations reports with potential budget impacts including the FOG deposits identified in the Aquarian Water Company report, the SBR blower motor replacement and stand-by unit matter and software reprogramming needed for interchanging blower motors with other SBRs. He also described the Capacity Management Operations and Maintenance (CMOM) manual currently being required by DEEP, following an unannounced inspection of the wastewater treatment plant. Mr. Butler explained that this manual is for the operation and maintenance of the sewer collection system. Mr. Butler described the efforts of Aquarian in providing GPS locations for sewer manholes within the Town’s system and how that was viewed by DEEP as a good start in preparation of such a manual. He reported that no deadline had been established for the submission of the manual and had suggested that it therefore not be included in the budget.

Ms. Greenwood led the discussion regarding the FY20 budget, pointing out areas within the budget that address loans and debt service as being carried forward. She reviewed the Capital projects proposed for both the clean and waste water divisions. Discussion ensued regarding actual costs of emergency repairs and the need to appropriately reflect the dire financial plight of the WPCA.

Several budget modifications were proposed including the inclusion of water meter upgrades and/or replacements. Mr. Butler agreed to provide a cost estimate for that. The Board agreed to increases to both the water and sewer line emergency repair budgets to \$20K for FY20 and to \$25K for FY21. Additionally, they agreed to increase the inspection budget for the wetwell at Route(s) 44 and 219 to a total sum of \$8800. Finally, the Board agreed to an annual 3% increase for all capital projects. The consensus of the Board was to schedule, as an agenda item for their June regular meeting, one final additional review and action on budget.

4. OPERATIONS REPORTS – SEWER & WATER:

The Board reviewed operations reports previously emailed to them from the Torrington Water Company and from Aquarian.

5. OTHER BUSINESS TO COME BEFORE THE WPCA:

Mr. Toro questioned the status of the Town's Exclusive Service Area (ESA) declaration for the water division. Mr. Butler read aloud a communication from Mr. Jerram to the Western Water Utility Coordinating Committee Chairman, outlining the Town's position regarding the ESA. Mr. Jerram's letter states that the Town is requesting all the previously unassigned areas as the Town's ESA. Further discussion ensued regarding the ESA history with the Town and the WUCC as well as the potential impacts regarding the possible sale of the assets.

Mr. Butler provided an AET update regarding a meeting at the office of the USDA in Amherst, Massachusetts. Attending that meeting was Mr. Jerram, Administrative Assistant Christine Hayward, Mike Crawford of Aquarian Water Company and himself, according to Mr. Butler. He reported that the consensus of the USDA regional staff was that the Town had done a fine job in providing the information necessary for their evaluation of the AET proposal and that they would support it.

Mr. Toro questioned the status of the Dunkin' project. Mr. Butler advised the Board that there were no known issues of concern and that the necessary easement for the installation of the lines had been secured by the developer.

MOTION: Ms. Pobuda, Mr. Douyard second, to adjourn at 8:25PM; unanimously approved.

Respectfully submitted,

Pamela A. Colombie
Recording Clerk