

**New Hartford Water Pollution Control Authority  
TOWN OF NEW HARTFORD, CONNECTICUT  
SPECIAL MEETING MINUTES  
Thursday, November 5, 2015 at 5:00 PM  
New Hartford Town Hall  
530 Main Street, New Hartford, Connecticut**

**PRESENT:** Chairman Denton Butler, Roy Litchfield, Joe Toro, Mary Beth Greenwood, Michael LeClaire; First Selectman Dan Jerram.

**ABSENT:** Kenneth Krohner.

Chairman Denton Butler called the meeting to order at 7:00PM. All regular members present were seated for the meeting. The proceedings were recorded digitally and copies are available at Town Hall. Mr. Butler informed the board that the agenda was being modified in order to move up the discussion of the sewer service area to the first order of business.

**1. SSA – REVIEW & DISCUSSION – CDM SMITH:**

Ms. Kristie Wagner, P.E. from the board's retained firm, CDM Smith, was present to review and discuss the sewer service area map. Mr. Butler reported that he, Ms. Wagner and Mr. Joe Toro had traversed the entire area under review and noted that Ms. Wagner has prepared recommendations as to how the WPCA would modify and submit for planning consideration to DEEP New Hartford's sewer area. As members reviewed the Sewer Service Area map, Ms. Wagner noted the two versions presented included a red outline area depicting the current discussed proposed sewer service area with the colors representing the town's zoning layers. She noted that the green shaded areas represent residential area, the purple shaded areas represent the New Hartford Center Zone, the orange shaded area represents the Industrial Park, the light pink represents the commercial area and the blue shaded area represented the business zone. She reminded the commission that at the last review, they had reviewed whether the edges of map match up with intent of commission. Ms. Wagner noted that the GIS data from the town's website had been pulled and had also checked with town assessor to confirm that it was the most recent and listed property owner information along edges in an effort to clarify what the uses of the parcels are.

The commission then began discussion with southern end of town. Ms. Wagner referred members to the State of Connecticut's Conservation and Development Plan Priority Funding areas, noting that the green areas depict the state's conservation areas where the state will generally not support growth and development or sewer extensions for the purposes of growth and development. She also noted that the yellow areas on the map are more flexible areas up for consideration and discussion with the DEEP.

The commission then discussed the center of town, followed by the northern part of town along the Canterbury Village area. The Industrial park area was discussed. She noted that the Holcomb Area included an area where existing homes were part of the state's conservation area. Ms. Wagner has a phone call in with the state to question a couple areas. Ms. Wagner shared with the commission the parameters the state uses to define growth areas.

Discussion ensued about whether an area was already part of sewer service area, or whether a given area should be added. Mr. Joe Toro opined that as many areas as possible should be added to the designated sewer service area. Ms. Wagner reported that presently it is easier to add locations to the area than it had been in the past. Mr. Butler noted that he envisions that at some point in the future, the WPCA will host a public hearing to review and receive comment on the sewer service area.

Mr. Butler confirmed with Ms. Wagner that she will refine map ensuring that the properties get acreage associated with them and confirm the status of certain lots.

**2. APPROVAL – OCTOBER 15, 2015 MINUTES**

No action taken.

### **3. WATER QUALITY ISSUES:**

Mr. Butler reported receiving an ever increasing number of concerns regarding water quality. He noted that he the WPCA can only take rudimentary efforts to give temporary relief upper end of Main Street, Church Street Steele Road, and Brook Street. He reported that The Torrington Water Company flushed the mains today. Mr. Butler shared as an example to the commission an example of a piece of pipe from Torrington, a water main system form 1904 composed of cast iron pipe. He noted the corrosion on the outside. Mr. Butler reported that industry experts do not recommend cleaning these four (4") inch mains. He pointed out to the commission that 52% of New Hartford's system was installed before 1895 but noted that the town is not prepared for a multi-million dollar upgrade especially since no health issue involved. Mr. Butler noted that he has been assured that the water may effect taste and laundry and can possibly cause people to install filtering system similar to those with private wells occasionally undertake. He noted that these complaints may affect maintenance expenditures incurred by the WPCA.

### **4. UPDATED FINANCIALS:**

Mr. Butler reported that as of October 26, 2015, the WPCA obligations are exceeding outstanding balance by \$5,000. Additionally, he reported that he has instructed the Assistant Bookkeeper Lila Tuxbury not pay any invoice in less than thirty (30) days contrary to what has been the practice, to pay the invoices more or less as they come in. However, he also instructed Ms. Tuxbury to not violate terms of any vendors so that charges are incurred for late payment. Mr. Butler reported that the first statement from CDM Smith in sum of \$2400 for work that has been done including interface with CT DEEP staff regarding contract and funding approvals, attendance for discussion on initial foray of planning study, site visits to facilities including spending a half day going throughout the area and the GIS mapping that was done in advance of this meeting. Mr. Butler reminded the group that the total on the contract was \$48,900. Mr. Butler noted that he would be in communication with the first selectman regarding the portion that the town will be advancing the WPCA on the formula of a 55/45 split.

### **5. CORRESPONDENCE, COMMUNICATIONS & MEETINGS:**

#### **A. Water Planet Report**

No discussion.

#### **B. Torrington Water Report**

Mr. Butler reported that the billing practice has been put into effect already and has had some nominal effect in terms of the back log. He noted that people have been paying to take that over 91 day balance down and that it has gone down by over \$1,000 in a two week period.

#### **C. Fire District – Re: Hydrant Bill**

Mr. Butler reminded the group that the WPCA had sought financial assistance of the fire district in the review of fire hydrants. He reported that while he has not had a chance to discuss with Bill Rieger, he had received an email that the fire district does not want to pay the bill. He noted that the district is maintaining that they did not receive what they were expecting. Mr. Butler explained that the fire district relayed that they were expecting flow testing, identification/location of the fire hydrants and a hold harmless clause agreement. Mr. Butler explained that he is confident that this matter can be ironed out. He reminded the group that on August 4, 2015, he met with Fire Chief Mark Worsman, presented him with the only two district maps WPCA possession that depicted the water distribution system. He noted that he also had presented him with list of hydrants, the accuracy of whether these were correct or not were to be determined. He also noted that he had communicated to Chief Worsman that the WPCA was not going to subject the sytem to flow testing, and interrupt water quality for that purpose. Mr. Butler noted that the bill had language within indicating that the fire district commission was going to be held harmless from any aspects of the results of the study, repairs or costs associated with any work to be done.

**D. FOG Permit Update**

Mr. Butler reported that there has been a series of documentation coming from the state regarding streamlining sewer bypass reporting in Connecticut. He noted that in effect, it calls for a designated person appointed as the bypass official. This individual would be required to file electronically rather than the former practice of completing a paper form in the event of a bypass, according to Mr. LeClaire.

**MOTION:** Ms. Greenwood, Mr. Toro second, **to adjourn at 6:06PM; unanimously approved.**

**Respectfully submitted,**

**Pamela A. Colombie**  
**Recording Clerk**