

**New Hartford Zoning Board of Appeals
TOWN OF NEW HARTFORD, CONNECTICUT
REGULAR MEETING MINUTES
Wednesday, November 20, 2019 at 7:00 PM
New Hartford Town Hall
530 Main Street, New Hartford, Connecticut**

PRESENT: Chairman Mary Lou Rayno, Bert Brander, Lew Chappel, Scott Goff, Paul Griffin, Alternate John Wilhelm; and Zoning Enforcement Officer Mike Lucas.

ABSENT: Alternates Art Jackman, John Rouleau, and Keith Schaufler

Chairman Mary Lou Rayno called the meeting to order at 7:00PM.

1. PUBLIC HEARINGS: NONE.

No business discussed.

2. PENDING APPLICATIONS: NONE.

No business discussed.

3 NEW BUSINESS:

No business discussed.

4. OTHER MATTERS:

A. Election of Officers.

MOTION: Mr. Griffin, Mr. Brander second, to elect Mary Lou Rayno as chairman; unanimously approved.

MOTION: Mr. Brander, Mr. Chappel second, to elect Paul Griffin as vice chairman; unanimously approved.

B. Approve Meeting Dates for 2020.

It was noted that there was no meeting proposed for December, 2020.

MOTION: Mr. Griffin, Mr. Brander second, to approve the 2020 Meeting Dates as proposed; unanimously approved.

C. Review Bylaws.

The Board reviewed the bylaws. Article VII was discussed regarding board members appearing at other meetings. Ms. Rayno reported that Mr. Lucas had the opportunity to discuss this section with Attorney Mark Branse. Mr. Lucas had relayed that Attorney Branse did not see it as a problem to keep this language, noting that it is in state statutes and that there was no harm in keeping it, according to Ms. Rayno.

Mr. Goff suggested adding Section 2 of Article III to Article VII, regarding representation before boards. They agreed that 'or alternate member' should be added to this section.

The consensus of the Board was to delete #7 under Article VII.

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Discussion ensued regarding the language pertaining to the filing of applications and the filing fees. Ms. Rayno agreed to consult with staff and/or Attorney Branse regarding whether the language regarding filing fees was necessary for this board's bylaws.

The Board discussed the language regarding application requirements. Some reformatting of that section was the preferred option.

The language regarding the reading of the legal notice by the secretary was changed so that it is read by the Chairman.

Mr. Goff urged that the fees ought to be consistent with the terms used by the Land Use Office such as 'application fees' or 'filing fees'.

5. APPROVAL OF MINUTES: August 21, 2019.

MOTION: Mr. Chappel, Mr. Brander second, to approve the August 21, 2019 Minutes; unanimously approved.

MOTION: Mr. Griffin, Mr. Brander second, to adjourn the meeting; unanimously approved.

The meeting adjourned at 7:27PM.

Respectfully submitted,

**Pamela A. Colombie
Recording Secretary**